

**MECKLENBURG - UNION TECHNICAL COORDINATING COMMITTEE**  
**Summary Meeting Minutes**  
**Charlotte-Mecklenburg Government Center**  
**Room 280**  
**July 1, 2010**

---

**Voting Members:** Bill Coxe-Vice-Chair (Huntersville), Danny Pleasant (CDOT), Jim Keenan (E&PM), Ken Tippet (CDOT Bicycle Coordinator), Jonathan Wells – alt. for Debra Campbell (C-M Planning), Jim Loyd – alt. for Wayne Herron (Monroe), Leslie Rhodes (LUESA-Air Quality), David McDonald (CATS-MTC), Jack Flaherty (NCDOT-PTD), Anil Panicker (NCDOT-TPB), Andrew Grant (Cornelius), Lauren Blackburn (Davidson), Adam McLamb – alt. for Scott Kaufhold (Indian Trail), Ralph Messera (Matthews), Lee Bailey (Mint Hill), Kevin Icard (Pineville), Shannon Martel- alt. for Brian Matthews (Stallings), Amy Helms (Union County), Jordan Cook (Weddington), Joshua Langen (Wesley Chapel)

**Staff:** Stuart Basham (MUMPO), Robert Cook (MUMPO), Crissy Huffstickler (Planning), Vivian Coleman (CDOT), Scott Correll (CDOT), Anna Gallup (CDOT), Andy Grzyski (CDOT), Eldewins Haynes (CDOT), Jim Kimbler (CDOT), Tracy Newsome (CDOT), Norm Steinman (CDOT), Greg Burnham (C-M Planning), Tom Tasselli (Cornelius), Craig Thomas (Indian Trail), Lisa Stiwinter (Monroe), Bjorn Hansen (Centralina COG), Dana Stoogenke (Rocky River RPO), Gwen Cook (Mecklenburg County Park & Recreation), Reid Simons (NCTA), Steve DeWitt (NCTA)

**Guests:** Steve Blakley (Kimley-Horn), Carl Gibilaro (PBS&J), Greg Boulanger (HNTB)

---

TCC Vice-Chairman Bill Coxe opened the meeting at 10:00 AM. An item concerning the Sustainable Communities Planning Grant was added to the agenda.

**1. Consideration of June Meeting Minutes**

Mr. Coxe asked if there were any changes needed to the June minutes. Jonathan Wells made a motion to approve the June minutes as presented. Danny Pleasant seconded the motion. The motion passed unanimously.

**2. Congestion Mitigation & Air Quality CMAQ**

**Presenter:** Bjorn Hansen, Centralina COG

**Summary/FYI:**

Mr. Hansen stated that the MPO had contracted with COG to manage the CMAQ project selection process. He reviewed the timetable for approving projects and reviewed the list of recommended projects developed by the TCC's CMAQ subcommittee. Following Mr. Hansen's presentation, TCC members asked a series of questions about several projects. Mr. Coxe stated that the I-77 managed lanes project was recommended for funding in fiscal years 2014 and 2015, but that a TIGER II grant, if approved, could require that the funds be made available sooner. He asked if the TCC would be amenable to shifting funding to FY 2013 if the need arose. The TCC indicated it would be willing to do so. Mr. Cook noted that the subcommittee will review the project selection process and criteria to determine if adjustments are needed.

**Motion:**

Ralph Messera made a motion to recommend to the MPO that it endorse the CMAQ subcommittee's recommendation. Andrew Grant seconded the motion. Upon being put to a vote the motion passed unanimously.

### **3. CATS TIP Amendment**

Presenter: David McDonald, CATS

#### Summary/FYI:

Mr. McDonald presented a series of TIP amendments for CATS. He described the amendments as being necessary to correct the funding source and timing of the listed projects and noted that no TIP amendments had been permitted due to the conformity grace period that ended in March. Further, the amendments were needed to complete the FY 11 grant application process.

Mr. Coxe noted the complexity of the transit funding process and requested that Mr. McDonald provide more detailed information to the MPO. He also asked that Mr. McDonald provide a transit funding presentation at the August meeting.

#### Motion:

Mr. Messera made a motion to recommend to the MPO that it approve the requested TIP amendments. Danny Pleasant seconded the motion. Upon being put to a vote the motion passed unanimously.

### **4. Monroe Parkway Status Update**

Presenter: Steve DeWitt, NCTA

#### Summary/FYI:

Mr. DeWitt provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation included a thorough review of the project's design issues. Also discussed was the project's status, with Mr. DeWitt noting that most of the federally-protected species issues have been addressed and that the NCTA was hopeful that the Record of Decision could be signed before the end of the month. The project will be built with a single design/build contract with the project open to traffic in December 2014 and final completion in June 2015.

### **5. Regional Transportation Planning Study Update**

Presenter: Rebecca Yarbrough, Centralina COG

#### Summary/FYI:

Ms. Yarbrough provided a status update on the project. The project's first phase (internal assessments) has been completed and most focus group meetings had been held. The findings from the focus groups were that the region's MPO and RPO staffs do a good job, but improvements in some areas are needed. Also discussed were the benchmarking regions: Denver, Atlanta, Kansas City, Nashville, Austin, Tampa-St. Petersburg and San Diego.

### **6. Sustainable Communities Planning Grant**

Presenter: Rebecca Yarbrough, Centralina COG

#### Summary/FYI:

Ms. Yarbrough discussed grant details, and stated that the development scenario component would have a positive impact on LRTP development. She also stated that the Notice of Funding Availability (NOFA) was released on June 24 and included an MPO endorsement requirement. Applications are due on August 23, and since the MPO does not meet in August, the July TCC meeting was the only opportunity for the TCC to make a recommendation to the MPO before the grant deadline. Ms. Yarbrough then requested that the TCC recommend that the MPO endorse the grant application.

Motion:

Mr. Pleasant made a motion to endorse in concept the submittal of a Sustainable Communities Planning Grant and to recommend that the MPO do the same. Lauren Blackburn seconded the motion. Upon being put to a vote the motion passed unanimously.

**7. NCDOT Complete Streets Policy Development Update**

Presenter: Tracy Newsome, CDOT & Norm Steinman, CDOT

Summary/FYI:

Ms. Newsome and Mr. Steinman provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). Ms. Newsome discussed the meeting of NCDOT's Complete Streets Advisory Group that was held in Charlotte on June 22. Mr. Steinman reviewed the key points made by CDOT when it discussed the City's street design guidelines with the Advisory Group.

**8. Senate Bill 595**

Presenter: Bill Coxe

Summary / FYI:

Mr. Coxe stated that the bill was written in response to a disagreement between NCDOT and a municipality, and that its language could result in local governments being required to pay for 100% of the costs of pedestrian improvements. He added that since he requested that this item be placed on the agenda, the General Assembly approved the bill.

**9. Small Project Ranking**

Presenter: Lauren Blackburn, Town of Davidson

Summary/FYI:

Ms. Blackburn reviewed criteria that had been developed during a Wednesday staff meeting. A potential project list was reviewed; however it was emphasized that it was not intended to represent the top priorities of those who submitted projects. She stated that the MPO would be provided a generic list that showed project types, as opposed to actual projects. Ms. Blackburn stated that this topic would be discussed at the July MPO meeting.

**10. FY 11 Unified Planning Work Program Update (UPWP)**

Presenter: Robert Cook

Summary/FYI:

Mr. Cook stated that a UPWP amendment will be needed to reallocate approximately \$56,000 in Planning (PL) funds because the final FY 11 PL amount was not provided until the day before final TCC action on the UPWP was taken. Stallings and Matthews have both indicated interest in \$25,000 each to conduct a local transportation plan in conjunction with Indian Trail. CDOT has indicated that it could use the balance of the remaining funds to support updates to the regional travel demand model. Action will be requested in August.

**11. Comprehensive Transportation Plan (CTP)**

Presenter: Anil Panicker, NCDOT

Summary / FYI:

Mr. Panicker reported that base maps were still being worked on and that the CTP public involvement process will be the focus of the June 21 staff meeting.

**12. Adjourn:** The meeting was adjourned at 12:15 PM.