

MECKLENBURG - UNION TECHNICAL COORDINATING COMMITTEE
Summary Meeting Minutes
Charlotte-Mecklenburg Government Center
Room 267
May 5, 2011

Voting Members: Bill Coxe (Huntersville), Danny Pleasant (CDOT), George Berger (Charlotte Engineering & Property Management), Ken Tippet (CDOT Bicycle Coordinator), Jonathan Wells – alt for Debra Campbell (C-M Planning), David McDonald (CATS), Louis Mitchell – alt for Barry Moose (NCDOT-Div. 10), Anil Panicker (NCDOT-TPB), Lauren Blackburn (Davidson), Tom Tasselli – alt for Andrew Grant (Cornelius), Adam McLamb – alt for Scott Kaufhold (Indian Trail), Ralph Messera (Matthews), John Hoard (Mint Hill), Kevin Icard (Pineville), Brian Matthews (Stallings), Greg Mahar (Waxhaw), Jordon Cook (Weddington), Joshua Langen (Wesley Chapel), Amy Helms (Union County)

Staff: Robert Cook (MUMPO), Nick Polimeni (MUMPO), Tim Gibbs (CDOT), Andy Grzymiski (CDOT), Eldewins Haynes (CDOT), Tracy Newsome (NCDOT), Norm Steinman (CDOT), Gwen Cook (Mecklenburg County Park and Recreation), Loretta Barren (FHWA), Pate Butler (NCDOT), Keith Sorensen (Indian Trail), Crissy Huffstickler (C-M Planning)

Guests: Todd Steiss (PB), Greg Boulanger (HNTB)

Bill Coxe opened the meeting at 10:05 AM.

1. Consideration of April Meeting Minutes

Mr. Coxe asked if there were any changes needed to the April minutes. Hearing none, Mr. Coxe noted a change on page 2 of the minutes to the item regarding the I-77 widening and HOT lanes conversion, that I-77 would be widened to three lanes in each direction. Mr. Wells made a motion to approve the minutes with that change. Mr. Pleasant seconded the motion. Upon being put to a vote, the April minutes were approved unanimously.

2. MUMPO Self Certification

Presenter: Robert Cook

Summary/Action Requested:

Mr. Cook provided a brief summary of what the Self Certification is, stating that is required to be approved by the MPO annually. He distributed a handout that listed all the things that must be done and indicated that MUMPO is doing everything required.

Motion:

Mr. Messera made a motion to recommend that the MPO approve the MUMPO Self Certification. Mr. Berger seconded the motion. The motion passed unanimously.

3. Centralina Council of Governments Sustainability Grant

Presenter: Bill Duston, Centralina COG

Summary/Action Requested:

Mr. Duston provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). He stated that the Centralina COG has received funds to work on five projects in the region, including two located within MUMPO's planning area. He indicated that the COG would like MUMPO to be involved by adopting a Memorandum of Understanding, participating in a stakeholder group, helping to identify potential projects and sharing data. In addition, Mr. Duston stated that by participating in this initial sustainability grant the region will be setting itself up to be more competitive for a larger HUD grant. Mr. Wells noted that similar initiatives may already be taking place in certain areas and that they should be noted. Mr. Coxe asked how many projects will need to be identified, and Mr. Duston responded that the scorecard would need to be applied in order to determine that. Mr. Duston also outlined the significant points of the MOU upon the request of Mr. Coxe. Finally, it was noted that information related to these activities could be provided as a supplement at MUMPO public outreach meetings.

Motion:

Mr. Berger made a motion to recommend that the MPO approve the Memorandum of Understanding as presented. Mr. Matthews seconded the motion. Upon being put a vote, the motion passed unanimously.

4. Unified Planning Work Program (UPWP)

Presenter: Robert Cook

Summary/Action Requested:

Mr. Cook provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). He noted that the Unified Planning Work Program (UPWP) is the MPO's annual work plan and lists the projects to be completed during the fiscal year, along with funding sources and costs. Due to lack of action on a transportation reauthorization by Congress, the exact amount of funding was not known therefore, staff is assuming the original FY 2011 figures for planning purposes: Planning (PL) funds-\$725,000; STP-DA PL funds-\$800,000; Section 5303-\$345,696; Total-\$1,870,696. Also discussed were the local projects funded with MUMPO funds – the towns of Cornelius and Davidson have proposed projects, Mecklenburg County is the lead on a joint project with Charlotte and the three northern Mecklenburg towns, and Union County has proposed a US 74 revitalization study that it plans to conduct in partnership with Monroe, Indian Trail and Stallings. He indicated that the next steps include adoption by the MPO at its May meeting, an assessment of project progress no later than November 2011 and preparation of local projects guidance as a tentative item. Mr. Steinman suggested including language that indicates work will begin on the next LRTP in FY 12, as well as singling out the CTP as a major project in FY 12. Mr. Cook indicated that he would revise the language accordingly.

Motion:

Mr. Matthews made a motion to recommend that the MPO approve the UPWP, with the revisions to the language noted above. Mr. Messera seconded the motion. The motion passed unanimously.

5. Bicycle and Pedestrian Prioritization Process

Presenter: Lauren Blackburn, Town of Davidson

Summary/Action Requested:

Ms. Blackburn introduced the topic by reminding the TCC about the presentation she gave at the April TCC meeting regarding the bicycle and pedestrian ranking criteria. She stated that she did not receive any significant opposition to the criteria and asked the TCC if it was ready to take action on the item. Mr. Tippet, with the Charlotte DOT, asked if the criteria could be amended after it is adopted and Mr. Coxe stated that it could. Mr. Steinman asked if the TCC would like to wait for further development of

the statewide Complete Streets policy to incorporate into the criteria. There was some agreement that the Complete Streets policy could be discussed with respect to the bicycle and pedestrian criteria, but that the criteria should still be recommended for adoption now, without further delay.

Motion:

Ms. Blackburn made a motion to recommend that the MPO adopt the Bicycle and Pedestrian Ranking Criteria. Mr. Tasselli seconded the motion. The motion passed unanimously.

6. MUMPO Conformity Memorandum of Agreement (MOA)

Presenter: Eldewins Haynes, CDOT

Summary/Action Requested:

Mr. Haynes provided a brief description of the MOA and its purpose, emphasizing the fact that the MPO had previously approved a similar MOA in 2003 and this is simply an updated version. He provided a summary of significant changes from the previous MOA, as requested at the previous TCC meeting. Mr. McDonald stated that he is uncomfortable with the language under section 2.1 – MPO Duties – that states:

The MPO shall consult with the Parties on the development process for LRTPs, TIPs and amendments thereto [and conformity analysis and determinations]. This process will begin no later than one year prior to when the conformity determination is needed.

He noted that as it relates to the amendment process, the language “no later than one year” would be difficult to uphold and suggested softening that language to provide a little leeway, especially as it pertains to amendments. A discussion of the TCC ensued, resulting in a request to have Mr. Haynes work with NCDQA on changing the language in question. No action was taken.

7. Fast Lanes Study Phase III

Presenter: Norm Steinman/Tim Gibbs, CDOT

Summary/FYI:

Mr. Steinman and Mr. Gibbs provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). Mr. Steinman introduced the topic and provided an update about what has been done in the region pertaining to managed lanes, including the completion of Phase I and Phase II of a managed lanes study. Mr. Gibbs provided a summary about what managed lanes are and why they could be helpful to the region. He also provided examples of managed lanes already being used in the Charlotte region. Mr. Steinman concluded by outlining Phase III of the managed lanes study and identified likely corridors that will be looked at for the application of managed lanes, excluding I-77 North and US-74 because they are being looked at already. He also provided next steps, including the procurement of a consultant to work on Phase III of the study over the next year. He noted that the TCC will be updated on the progress of the study.

8. Draft Transportation Improvement Program (TIP)

Presenter: Robert Cook

Summary/FYI:

Mr. Cook provided the TCC with an update of the MPO’s action at its April meeting, stating that the MPO released the appropriate documents for public review on April 27. He also noted that the conformity document is being prepared by NCDOT and should be ready for release no later than May 16; therefore, the

tentative public comment period is scheduled for May 16 to June 14, 2011. He stated that two public meetings were scheduled, one on May 18 and one on June 7, 2011. It was also reported that the MPO revised the language of the Rea Road motion at its April meeting. Mr. Cook concluded by stating that an update regarding the TIP would be provided to the TCC in June, and final approval is expected in July.

9. NCDOT Complete Streets

Presenter: Tracy Newsome, CDOT

Summary/FYI:

Ms. Newsome provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). Prior to the presentation, Ms. Newsome requested that the TCC provide the names of those in each respective community who might be interested in the development of the Complete Streets policy so they can be added to NCDOT's distribution list. She then provided a recap of the Complete Streets discussions that took place at two different transportation staff meetings, much of which was captured in the presentation provided. She emphasized the next steps, including the need for more staff discussions. Ms. Newsome also stated that the TCC would continue to receive updates and that an education session regarding Complete Streets would be provided to the MPO prior to its May meeting. Ms. Blackburn asked if there was a standardized Complete Streets presentation that could be provided to local Boards for information, and Ms. Newsome stated that it could be arranged.

Mr. Coxe asked if it would be acceptable, in the interest of time, to carry items 10, 11 and 12 over to the June TCC meeting. The TCC agreed.

Mr. Panicker announced that there will be a CTP subcommittee meeting this month and that a meeting notice will be sent out soon.

13. Adjourn: The meeting was adjourned at 12:10 PM.