

**MECKLENBURG - UNION TECHNICAL COORDINATING COMMITTEE**  
**Summary Meeting Minutes**  
**Charlotte-Mecklenburg Government Center**  
**Uptown Conference Room**  
**June 2, 2011**

---

**Voting Members:** Bill Coxe (Huntersville), Norm Steinman – alt for Danny Pleasant (CDOT), George Berger (Charlotte Engineering & Property Management), Ken Tippet (CDOT Bicycle Coordinator), Jonathan Wells – alt for Debra Campbell (C-M Planning), Lisa Stiwinter (Monroe), Jack Flaherty (NCDOT-Public Transportation Division), Leslie Rhodes (LUESA-Air Quality), Barry Moose (NCDOT-Div. 10), Anil Panicker (NCDOT-TPB), Lauren Blackburn (Davidson), Andrew Grant (Cornelius), Adam McLamb – alt for Scott Kaufhold (Indian Trail), Ralph Messera (Matthews), John Hoard (Mint Hill), Kevin Icard (Pineville), Shannon Martel – alt for Brian Matthews (Stallings), Joshua Langen (Wesley Chapel), Amy Helms (Union County)

**Staff:** Robert Cook (MUMPO), Stuart Basham (MUMPO), Nick Polimeni (MUMPO), Tim Gibbs (CDOT), Andy Grzymiski (CDOT), Eldewins Haynes (CDOT), Tracy Newsome (CDOT), Anna Gallup (CDOT), Richard Hancock (NCDOT-Div. 10), Trisha Henry (NCDOT), Zachary Gordon (Huntersville), Keith Sorensen (Indian Trail), Jim Loyd (Monroe)

**Guests:** Todd Steiss (PB), Greg Boulanger (HNTB), Padam Singh (HNTB)

---

Bill Coxe opened the meeting at 10:05 AM.

**1. Consideration of May Meeting Minutes**

Mr. Coxe asked if there were any changes needed to the May minutes. Hearing none, Mr. Coxe asked for a motion to approve the minutes. Mr. Wells made a motion to approve the minutes. Mr. McLamb seconded the motion. Upon being put to a vote, the May minutes were approved unanimously.

**2. MUMPO Conformity Memorandum of Agreement (MOA)**

**Presenter:** Eldewins Haynes, CDOT

**Summary/Action Requested:**

Mr. Haynes provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). He highlighted the change of language to the MOA in section 2.1 – MPO Duties – requested at the June TCC meeting. After discussing the issue with the appropriate entities, the language in the MOA is recommended to read as follows:

- 2.1.3 The MPO shall consult with the Parties on the development process for LRTPs, TIPs and amendments thereto [and conformity analysis and determinations]. A conformity determination takes approximately one year to complete, therefore, this process should begin no later than one year prior to when the conformity determination is needed.

Mr. Haynes concluded by asking the TCC to recommend that the MPO approve the Conformity MOA, as revised.

**Motion:**

Mr. Messera made a motion to recommend that the MPO approve the Conformity MOA, including the language revision noted above. Mr. Steinman seconded the motion. The motion passed unanimously.

### **3. I-485 Clark's Creek Greenway Crossing**

Presenter: Tim Gibbs, CDOT

#### Summary/Action Requested:

Mr. Gibbs provided a summary of the proposed project to construct a Clark's Creek Greenway crossing at I-485. He noted that two design options were proposed, and that the city and county will be contributing approximately \$1.2 million to the project but that more money will be necessary to complete the project with the more desirable design option. It was stated that NCDOT recommends using equity dollars to complete the project. Mr. Coxe indicated that the project was going to use Loop funds and asked why NCDOT wouldn't assign Loop money to the project. Mr. Moose indicated it is a time sensitive decision and suggested that using equity dollars could be possible without impacting any other currently programmed equity funds, but that endorsement by the MPO to do so would be desirable. Mr. Coxe suggested a letter be drafted to NCDOT that includes proposing Loop funds be used as the first option, and only if that will not be possible that equity dollars be used. Mr. Steinman echoed that sentiment.

#### Motion:

Mr. Wells made a motion to recommend that the TCC Chair convey a letter to NCDOT requesting Loop Funds be used for the appropriate design of the crossing of Clark's Creek Greenway at I-485. Mr. Tippetse seconded the motion. Upon being put a vote, the motion passed unanimously.

### **4. McCoy Road Bridge, B-4200 Memorandum of Agreement**

Presenter: Bill Coxe, Town of Huntersville

#### Summary/Action Requested:

Mr. Coxe introduced the issue by providing information about the location of the proposed bridge, and describing the historical context of the issue. He stated that the creek over which the bridge will cross is important to protect because it is in the watershed that provides drinking water to a large population in the region. He also noted that the farm in which the creek is located in the historical register. Due to those circumstances, a Memorandum of Agreement (MOA) is being established and the State Historic Preservation Officer is requesting that the MPO be a signatory, which, Mr. Coxe suggested, is a unique situation. In conclusion, he stated his appreciation for the State's sensitivity regarding the issue, but also questioned the need for the MPO to sign the MOA.

#### Motion:

Ms. Blackburn made a motion to request that the TCC Chair send a letter to the State Historic Preservation Officer inquiring why MUMPO is requested to be a signatory of the McCoy Road Bridge MOA, as well as emphasizing MUMPO's appreciation for the State's sensitivity regarding the historic context of the bridge situation. Mr. Berger seconded the motion. The motion passed unanimously.

### **5. SPOT Prioritization 2.0**

#### **a. Review of Process**

Presenter: Nicholas Polimeni

#### Summary/FYI:

Mr. Polimeni provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). Mr. Polimeni highlighted the various aspects of the Prioritization 2.0 process, including the ability of each MPO to add 15 highway projects and 20

bicycle/pedestrian projects to the database. He stated that the TCC and MPO would be asked to take action in July regarding which projects to add to the database.

#### **b. Highway Projects**

Presenter: Nicholas Polimeni

##### Summary/FYI:

Mr. Polimeni stated that a staff meeting was held on May 25 to begin discussing which 15 highway projects to add to the prioritization database, and that approximately half of the TCC was represented at the meeting. He presented a methodology for choosing highway projects based on MUMPO's adopted 2035 LRTP project list, and displayed a proposed list of 15 highway projects that resulted from using the methodology. Mr. Steinman, of CDOT, noted that a project related to the Eastern Circumferential realignment might be a project to consider adding that is not currently on the list. Barry Moose, of NCDOT, stated that each Division of NCDOT is also allowed to add 15 projects to the database, and that he would be in favor of including the Eastern Circumferential on the Division's list. Mr. Coxe asked if the TCC is comfortable with the approach presented, to which the TCC unanimously consented.

#### **c. Bicycle & Pedestrian Projects**

Presenter: Lauren Blackburn, Town of Davidson

##### Summary/FYI:

Ms. Blackburn provided a recap of the bicycle and pedestrian subcommittee process proposed to determine which new bicycle and pedestrian projects to add to the prioritization database. She reiterated that a call for projects had been emailed previously, and that the deadline for submitting proposed projects is Monday, June 6. She also announced who would be serving on the subcommittee. Mr. Polimeni reminded the TCC that a Bicycle and Pedestrian Prioritization Process had recently been approved by the MPO, and that it would be used to evaluate the projects proposed for inclusion in the database.

### **6. MUMPO Website**

Presenter: Nicholas Polimeni

##### Summary/FYI:

Mr. Polimeni announced that the development of a new MUMPO website has taken place over the past several months, and that the new website would go live in the next month. He briefly described some of the features the new site will have, and stated that as part of the new website, a new MUMPO logo has been developed. He indicated that some Charlotte Planning staff members helped with the site and that the website could be shown to the TCC at its July meeting.

### **7. Davidson Parking Study**

Presenter: Lauren Blackburn, Town of Davidson

##### Summary/FYI:

Ms. Blackburn provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). She summarized the purpose of the study and highlighted the parking needs in downtown Davidson, including capacity issues, the evaluation and management of parking, and results of a traffic flow analysis. Various recommendations concluded from the study were also presented.

## **8. NCDOT Complete Streets Planning and Design Guidelines**

Presenter: Tracy Newsome, CDOT

### Summary/FYI:

Ms. Newsome provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). She stated that the first four chapters, which include the framework and context for Complete Streets, are expected to be released in June for public comment. She also noted that she is still accepting stakeholder names until June 6. A summary of the MPO education session was provided, including that the MPO had no major objections to the concept of Complete Streets.

## **9. Draft Transportation Improvement Program (TIP)**

Presenter: Robert Cook

### Summary/FYI:

Mr. Cook provided the TCC with an update of the status of the draft 2012-2018 TIP, specifically related to the public comment period. He noted that a minor error in the conformity determination report could lead to an extension of the public comment period, but that it would not affect the overall timeline of the TIP. He stated that the TCC and MPO are still expected to take action to approve the TIP in July.

## **10. Comprehensive Transportation Plan (CTP)**

Presenter: Anil Panicker, NCDOT

### Summary/FYI:

Mr. Panicker stated that he recently met with representatives from western Union County, and that he has an upcoming meeting with the City of Monroe to continue work on the development of the CTP maps. He mentioned that he is still working on updating the highway map, but expects to have a draft completed by July 31. Mr. Steinman stated that he would like to see this item moved up on the agenda in the future, so more time could be spent by the TCC discussing the development of the CTP.

Mr. Coxe announced that there would be one additional item added to the agenda regarding the draft State Implementation Plan (SIP) and proposed Motor Vehicle Emissions Budgets (MVEB).

## **11. Draft State Implementation Plan (SIP) and Motor Vehicle Emissions Budgets (MVEB)**

Presenter: Eldewins Haynes, CDOT

### Summary/Action Requested:

Mr. Haynes provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). He summarized the purpose of the State Implementation Plan (SIP) and Motor Vehicle Emissions Budgets (MVEB), and highlighted the relevance to MUMPO, specifically the definition and geographic extent of the MVEB. Mr. Haynes reminded the TCC that MUMPO's position has consistently been to have a regional budget instead of County budgets. He then presented several options proposed by the North Carolina Division of Air Quality (NCDAQ) for establishing nonattainment and maintenance areas, of which, Option E, followed by Option C, are being recommended (details regarding all options can be found in the Power Point presentation). Mr. Haynes also recommended the following comments regarding the safety margin: *"MUMPO believes it would be prudent for NCDAQ to call for another interagency meeting at a time where the modeling results can be shared."*

Motion:

Mr. Steinman made a motion that a letter be drafted on behalf of the TCC, in consultation with the MPO leadership, to recommend Option E, followed by Option C, and the safety margin comments. Mr. Messera seconded the motion. Upon being put to a vote, the motion passed unanimously.

**12. July TCC Meeting Announcement**

Mr. Coxe announced that the July TCC meeting would take place the week of the July 4<sup>th</sup> holiday, and reminded the TCC that several actions are necessary at that meeting. He stressed the importance of having a quorum in order to conduct business, and requested that TCC delegates who could not attend ensure that the alternate be present.

**13. Adjourn:** The meeting was adjourned at 12:50 PM.