

MECKLENBURG - UNION TECHNICAL COORDINATING COMMITTEE
Summary Meeting Minutes
Charlotte-Mecklenburg Government Center
Room 267
August 4, 2011

Voting Members: Bill Coxe (Huntersville), Danny Pleasant (CDOT), George Berger (Charlotte Engineering & Property Management), Ken Tippet (CDOT Bicycle Coordinator), Jonathan Wells – alt for Debra Campbell (C-M Planning), Lisa Stiwinter (Monroe), Jack Flaherty (NCDOT-Public Transportation Division), Anil Panicker (NCDOT-TPB), Karen Floyd – alt for Andrew Grant (Cornelius), Lauren Blackburn (Davidson), Adam McLamb – alt for Scott Kaufhold (Indian Trail), Ralph Messera (Matthews), John Hoard (Mint Hill), Kevin Icard (Pineville), Shannon Martel (Stallings), Jordon Cook (Weddington), Amy Helms (Union County)

Staff: Robert Cook (MUMPO), Stuart Basham (MUMPO), Nick Polimeni (MUMPO), Tim Gibbs (CDOT), Andy Grzymiski (CDOT), Norm Steinman (CDOT), Louis Mitchell (NCDOT-Div. 10), Gwen Cook (Mecklenburg County Park and Recreation), Keith Sorensen (Indian Trail), Brandon Watson (Cornelius)

Guests: Greg Boulanger (HNTB), Padam Singh (HNTB), Scott Lane (JS Lane)

Bill Coxe opened the meeting at 10:00 AM. Before getting started with the items on the agenda, Mr. Coxe announced that item three would be moved to the September TCC agenda. He also stated that an item to discuss upcoming issues would be added to the end of the agenda, and that it would become a regular item to be included on all future TCC agendas.

1. Consideration of July Meeting Minutes

Mr. Coxe asked if there were any changes to the minutes needed. Hearing none, he asked for a motion to approve the minutes. Mr. Wells made a motion to approve the minutes. Mr. Berger seconded the motion. Upon being put to a vote, the July minutes were approved unanimously.

2. NCDOT Complete Streets Planning and Design Guidelines

Presenter: Jack Flaherty, NCDOT

Summary/Action Requested:

Mr. Flaherty provided a summary of the Complete Streets subcommittee process, which included highlighting several specific comments related to zoning, lighting, bicycle lanes and design build projects, among others. He noted that overall the comments were positive regarding the framework that has been laid out thus far. Mr. Flaherty concluded by stating that the comments are due August 17, and that NCDOT hopes to have a completed document for review by December 2011. Mr. Steinman asked if there would be a general positive comment included with MUMPO's submission, and Mr. Flaherty indicated that it would be included in a memo that is being sent with the comments. Mr. Wells asked how NCDOT will respond with regard to implementing Complete Streets in the absence of local responsibility. He also asked how the guidelines will address transition, both linear and lateral. Mr. Flaherty stated that he would revise the comments to include what was discussed at the TCC meeting, and that a memo would be prepared to send to NCDOT with the comments, prior to the deadline.

Motion:

Mr. Wells made a motion to recommend that the TCC endorse the comments with the slight modifications

discussed, and that a memo be drafted to send to NCDOT, signed by the TCC Chairman, with the comments attached. Ms. Blackburn seconded the motion. Upon being put to a vote, the motion passed unanimously.

3. 2040 Statewide Plan

Item was moved to the September TCC meeting.

4. SPOT Prioritization 2.0

Presenter: Nicholas Polimeni

Summary/FYI:

Mr. Polimeni provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). Mr. Polimeni updated the TCC about what has been completed thus far in relation to the P2.0 process, including that the highway, bicycle & pedestrian, and transit projects have been submitted to NCDOT. He reminded the TCC that the Problem Statements are due in August and he discussed next steps in the process, as follows:

- Highway Projects
 - Local input ranking needs to be submitted to SPOT in October-November 2011
 - Form a TCC subcommittee to evaluate projects and determine how to allocate the 1300 points available to MUMPO (Mr. Steinman and Ms. Martel volunteered – Mr. Polimeni stated that an email would be sent out to request a few more volunteers, and that he would lead the subcommittee process)
 - TCC and MPO action will be needed in November
- Bicycle & Pedestrian Projects
 - The previously formed bicycle and pedestrian subcommittee will reconvene to rank the remaining bicycle and pedestrian projects
 - An email will be sent to TCC members requesting the information necessary for the subcommittee to complete the ranking process
 - TCC and MPO action will be needed in November
- Transit Projects
 - CATS will be asked to explain how the transit projects are prioritized (MTC approval, if necessary)
 - TCC and MPO action will be needed in November

Mr. Polimeni also provided an update on the P2.0 CMAQ process, as follows:

- CMAQ Projects
 - New application has been released by NCDOT; all CMAQ candidate projects will need to be submitted through Partner Connect using the new application
 - CMAQ projects must be submitted in October 2011, each MPO is responsible for determining how many projects to submit based on previous target allocations
 - Suggest that the TCC review the existing endorsed list of MUMPO CMAQ projects to determine which projects to consider for P2.0
 - Projects to be submitted are for funding in FY 2016 and FY 2017 only
 - Three tiers of projects (% of total allocation) – Statewide (5%), Regional (35%) and Subregional (60%)

Mr. Steinman had concerns with the apportionment percentages as they relate to Statewide and Regional projects, stating that perhaps they should be flipped (Statewide – 35% and Regional – 5%). Mr. Coxe expressed his concern about the uncertainty of CMAQ dollars due to the recent rescission, and that CMAQ

projects are the only category of projects in the P2.0 process that are financially capped. Mr. Polimeni suggested that this be an agenda item at a future transportation staff meeting, for further discussion.

5. Unified Planning Work Program

a. FY 2012 Amendment

Presenter: Robert Cook

Summary/FYI:

Mr. Cook provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). He described the reason for the amendment, and stated that the MPO would be receiving additional funding to be programmed. He then highlighted the MPO project needs, followed by the local projects that have been proposed for PL funding. The following seven projects have been proposed:

- 1) US 74 Corridor Study (Union County)
- 2) Brookshire Bl/W.T. Harris Bl Study (Charlotte)
- 3) I-277 Loop Analysis (Charlotte)
- 4) M L King Jr Bl Extension Analysis (Charlotte)
- 5) I-77 Exit 28 Analysis (Cornelius)
- 6) Matthews-Stallings Transportation Study (Matthews/Stallings)
- 7) Old Dowd Rd/NS Railroad Grade Separation Study (Charlotte)

Mr. Cook concluded by stating the next steps, which includes MPO approval anticipated in September.

b. Local Transportation Planning Project Evaluation & Selection

Presenter: Robert Cook

Summary/FYI:

Mr. Cook provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). He began by describing what Planning (PL) Funds are used for, and MUMPO's process for allocating funds has generally been fairly informal. He continued by stating that recently more requests have been submitted and suggested that the TCC and MPO consider formalizing the process by which funds are allocated. Mr. Cook posed some possible changes and asked if the TCC would be agreeable to completing a survey, in which feedback could be provided to staff. There was general consensus to send a survey by email to all TCC members. Ms. Blackburn suggested that another objective of reviewing the project allocation process could be to define what projects are eligible to receive PL funds.

6. Northwest Huntersville Transportation Study

Presenter: Bill Coxe, Town of Huntersville

Summary/FYI:

Mr. Coxe provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). He outlined the project history, including a timeline of events and major public comments. The project is on the TCC agenda because it would require a Thoroughfare amendment, which must be endorsed by the MPO. Mr. Coxe provided details regarding the review process for four alternatives for improvements along the NC 73 corridor in the western region of Huntersville. He also highlighted the major components of each proposed alternative, and addressed the remaining issues, which include:

- McGuire Nuclear Station access
- Shopping Center access at Beatties Ford Rd (Option 3)

- Access management along a new road (Options 3 & 4)
- Hubbard Road impacts (Option 3)
- Alteration of NC 73 Corridor Plan
- Justification of new road on new alignment

Mr. Coxe also stated that Option 2 is no longer an option, and he informed the TCC that action is expected at the September TCC and MPO meetings regarding which alignment is recommended.

7. Comprehensive Transportation Plan (CTP)

Presenter: Anil Panicker, NCDOT

Summary/FYI:

Mr. Panicker stated that the highway CTP maps are almost complete, and that the draft maps will be sent out for review when they are finished. He noted that one issue that has consistently been raised relates to roads that cross jurisdictional boundaries, and determining how to classify those roads. He also stated that he is beginning to develop the transit CTP maps. Mr. Coxe asked if there could be a CTP subcommittee meeting the third Wednesday in August to discuss issues such as public involvement, among other CTP-related issues. Mr. Panicker confirmed that a meeting could be scheduled for August 17.

Mr. Coxe announced that there would be an update on upcoming TCC issues, and that this item would be included on future TCC agendas. Mr. Cook provided an update regarding the 2040 LRTP development, stating that it would be kicking off soon and that a scope is currently being developed. He also noted that revising the ranking criteria would be one of the major undertakings. It was also noted that Mr. Scott Lane, of JS Lane, was retained as a consultant to assist with the development of MUMPO's Congestion Management Process (CMP). Mr. Cook announced that there would be a lunch discussion directly following the TCC meeting to begin discussing the CMP, and encouraged the TCC members to participate.

8. Adjourn: The meeting was adjourned at 12:00 PM.