

MECKLENBURG - UNION TECHNICAL COORDINATING COMMITTEE
Summary Meeting Minutes
Charlotte-Mecklenburg Government Center
Room 280
December 6, 2012

Voting Members: *TCC Chair* – Bill Coxe (Huntersville), *TCC Vice Chair* – Danny Pleasant (CDOT), George Berger (Charlotte Engineering & Property Management), Tim Gibbs – alt for Ken Tippet (CDOT Bicycle Coordinator), Jonathan Wells – alt for Debra Campbell (C-M Planning), Jason Rayfield (LUESA-Air Quality), David McDonald (CATS), Louis Mitchell (NCDOT-Div. 10), Anil Panicker (NCDOT-TPB), Andrew Grant (Cornelius), Adam McLamb – alt for Scott Kaufhold (Indian Trail), Ralph Messera (Matthews), Lisa Stiwinter (Monroe), Travis Morgan (Pineville), Brian Matthews (Stallings), Joe Lesch (Union County)

Staff: Robert Cook (MUMPO), Nick Landa (MUMPO), Debra Campbell (C-M Planning), Norm Steinman (CDOT), Anna Gallup (CDOT), Andy Grzynski (CDOT), John Rose (CATS), Loretta Barren (FHWA), Zachary Gordon (Huntersville), Adam McLamb (Indian Trail), Elinor Hiltz (Iredell County), Andrew Bryant (Lincoln County), Jim Loyd (Monroe), Shannon Martel (Stallings), Pate Butler (NCDOT)

Guests: Mayor Lynda Paxton (Stallings)

Bill Coxe opened the meeting at 10:00 AM.

1. Adoption of the Agenda

Mr. Coxe suggested that Item 11 on the agenda, the Comprehensive Transportation Plan (CTP) update, be removed due to the fact that a CTP workshop would be held directly following the TCC meeting. He then asked if any other modifications to the agenda are necessary. Hearing none, the agenda was adopted by acclamation.

2. Consideration of November Meeting Minutes

Mr. Coxe asked if any changes to the minutes are necessary. Hearing none, he asked for a motion to approve the minutes. Danny Pleasant made a motion to approve the October TCC minutes. George Berger seconded the motion. Upon being put to a vote, the motion passed unanimously.

3. January TCC Meeting Date

Presenter: Bill Coxe, TCC Chair

Summary/Requested Action:

Mr. Coxe stated that the January TCC meeting date falls two days after a holiday, and in order to give staff time to prepare the agenda, and to give TCC members time to review the agenda materials, it is recommended that the meeting date be moved back one week to Thursday, January 10, 2013.

Motion:

Tim Gibbs made a motion to move the January TCC meeting date to Thursday, January 10. Jonathan Wells seconded the motion. Upon being put to a vote, the motion passed unanimously.

4. Draft 2014-2020 Transportation Improvement Program (TIP)

Presenter: Robert Cook

Summary/FYI:

Mr. Cook provided an update to the TCC about the draft 2014-2020 TIP by first stating that NCDOT has indicated that the draft TIP might be delayed due to the fact that new transportation legislation was recently approved (MAP-21) and North Carolina will have a new governor. Due to the possible delay, Mr. Cook noted that some amendments to the current 2012-2018 TIP may be necessary. He also indicated that it could provide more time to review locally administered projects (i.e. STP-DA, CMAQ, etc.), including the following two in which status changes have been identified:

- Wilgrove-Mint Hill road widening project is no longer being pursued by the Town of Mint Hill;
- Funding originally proposed for a parking deck by the Town of Davidson is now being requested to fund the Potts-Sloan Connector project in Davidson.

Louis Mitchell, with NCDOT, inquired about the timing of the MPO's adoption of a new Memorandum of Understanding (MOU), noting that the expansion of the MPO will impact the amount of STP-DA funding allocated to the MPO. Mr. Coxe noted that the MOU is expected to be approved in March of 2013, and also noted that the MPO will be responsible for a plan that demonstrates fiscal constrain of the TIP. Mr. Cook indicated that the plan will be due prior to the adoption of the new TIP.

5. Potter Road TIP Amendment (TIP #U-5112)

Presenter: Brian Matthews, Town of Stallings

Summary/FYI:

Mr. Matthews informed the TCC that TIP project U-5112, currently funded in the TIP to improve the intersection of Potter Road and Pleasant Plains Road in the Town of Stallings, is changing slightly and will require a TIP amendment. He stated that there is currently only funding programed for construction in the TIP, but that the project will require additional right-of-way for the relocation of utilities. He requested that the TCC amend the TIP to account for the change in funding, but noted that the total amount of funding for the project will not change. He suggested that \$500,000 be programed for right-of-way, and the remaining \$1.5 million programed for construction (which would include \$300,000 of local match).

Motion:

Joe Lesch made a motion to recommend that the MPO approve an amendment to the 2012-2020 TIP to program \$500,000 (of the total \$2 million) for right-of-way for project U-5112. David McDonald seconded the motion. Upon being put to a vote, the motion passed unanimously.

6. MPO Planning Area Boundary Expansion

Presenter: Robert Cook

Summary/FYI:

Mr. Cook provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). He started by highlighting several issues that have been discussed by the MOU subcommittee, including voting issues, the population calculation used by the MPO to determine each member jurisdiction's population, and the possibility of creating a consent agenda. The discussion focused on the voting issues and a question regarding the status of the North Carolina Turnpike Authority (NCTA) as a non-voting member was raised. Mr. Mitchell noted that approximately 2/3 of the

NCTA is now part of NCDOT so it might not make sense to include them as a member of the MPO. Mr. Coxe noted that he would like to know specifically what the function of the NCTA is before making a determination about its MPO membership status. Loretta Barren asked if the Federal Highway Administration (FHWA) currently has non-voting status on the MPO, to which Mr. Cook responded it does.

7. FY 2013 UPWP Amendments

Presenter: Robert Cook

Summary/FYI:

Mr. Cook informed the TCC that this item is on the agenda to provide a status update about the current Unified Planning Work Program (UPWP) of the MPO, noting that there are some projects currently programmed in the plan that will not advance. He specifically noted that the freight study being led by the Centralina Council of Governments will not be moving forward this fiscal year, which will free up \$50,000. He also noted that there are projects programmed in the current UPWP that could require additional funding (e.g. Fast Lanes Study Phase III, LRTP project ranking). He indicated that a staff meeting would be held prior to the January TCC meeting in order to discuss a recommendation for how to redistribute funds in the plan.

Mr. Cook also provided a brief update about the UPWP for FY 2014, stating that the project solicitation process is complete and that the projects submitted will have to be evaluated in order to determine how to allocate the minimum \$836,000 available. Mr. Coxe asked if the project solicitation included the jurisdictions within the expanded MPO boundary area, to which Mr. Cook indicated that it did.

8. CONNECT Consortium Program Forum Update

Presenter: Jonathan Wells, Charlotte-Mecklenburg Planning Department

Summary/FYI:

Mr. Wells provided the TCC with an update on the status of the CONNECT Consortium initiative being led by the Centralina COG. He reminded the TCC that he is the appointed MUMPO staff member of the Program Forum based on the Consortium agreement that was approved by the MPO in May of 2012. He noted that the Consortium is an oversight body to the Connect Our Future initiative with the purpose of developing a regional framework for growth. A regional kickoff meeting was held on October 30, in which the following goal for the Consortium effort was provided:

The Policy Forum is responsible for ensuring that recommendations developed from individual work teams meet the stated process goals. The Program Forum may provide feedback to work teams regarding work consistency with public or stakeholder input received, integration of one team's work with that of another, or other content and technical matters to ensure the team's work is responsive to, and valuable to, the needs of the communities of the region. The program teams may also identify policy questions regarding input from the Policy Forum and may affirm or recommend changes to the work team recommendations and sending them to the Policy Forum for review.

He continued by stating that 30 sub-regions have been developed in the 14-county, bi-state region identified for the study, and that workshops and public forums are being held to gather information. Based on the workshops, models will be developed to determine a preferred growth scenario. Ultimately, the Consortium is in place to bring all these various components together to determine the growth framework. He concluded by noting the Sarah McAulay, from the Town of Huntersville, is the MPO's Policy Forum representative.

9. County Level Population and Employment Projections

Presenter: Anna Gallup, Charlotte DOT

Summary/FYI:

Ms. Gallup provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). She noted that the county level population and employment projections were presented at the December 5 staff meeting, and then provided the TCC with a brief overview about the numbers and indicated that they are used for many of the MPO's activities, including the LRTP update that is currently underway. She outlined the top down and bottom up approaches that were used to derive the projections, and indicated that collaboration with the Lake Norman RPO will be necessary due to the fact that several areas currently in the RPO's jurisdiction will be planned for by the MPO beginning next year.

Ms. Gallup also noted that generally, the long term trends that have been projected previously are assumed to continue. She then showed the TCC specific population and employment projections for three horizon years (2020, 2030 & 2040). She informed the TCC that Ruchi Agarwal, with the Charlotte-Mecklenburg Planning Department, would be leading the process to determine the final numbers for Mecklenburg County, and that Joe Lesch would be the lead for determining the Union County numbers. Action will be requested from the TCC and MPO in January. She concluded by reminding the TCC members that it is important for each jurisdiction to be involved with determining final numbers, and that the process needs to be well documented. Mr. Wells asked when the final disaggregated numbers would be available. Ms. Gallup responded that they would not be ready until after the air quality conformity process. It was also noted that the projection numbers for Lincoln and Iredell counties were approved in November, and that the MPO should also adopt those numbers along with the Mecklenburg and Union county numbers.

10. 2040 LRTP Update

Presenter: Nicholas Landa

Summary/FYI:

Mr. Landa provided the TCC with an update of the 2040 LRTP process by highlighting the following:

- Goals and objectives were the primary discussion of the November Advisory Committee meeting, and it was determined that they will be sent to identified stakeholders in the region in draft form for review and comment;
- Project ranking continues to be discussed and evaluated
- A survey was sent out to get feedback from the TCC about the ranking methodology, and the results of the survey, as well as continued discussion about the methodology will be the primary topic on the December Advisory Committee agenda, scheduled for December 12; and
- LRTP Candidate projects are due January 18, 2013.

11. Comprehensive Transportation Plan

This item was removed from the agenda.

12. Upcoming Issues

Ms. Barren announced that the Transportation Alternatives funding, outlined in the new MAP-21 legislation, has been obligated, and that they will be awarded through a competitive process to be

determined by the MPOs and NCDOT. Mr. McDonald asked if the funds would be distributed to the MPOs, to which Ms. Barren indicated they would.

Mr. Coxe reminded the TCC members that regular attendance at the TCC meetings is required in order to maintain voting status, and that currently the following member agencies have missed at least three consecutive meetings and will not be eligible to vote at the next TCC meeting:

- NCDOT Public Transportation Division;
- Mecklenburg County Land and Water Resources;
- Airport;
- Town of Mint Hill; and
- Town of Wingate.

Mr. Coxe also reminded the TCC members that new Ethics Act requirements have been enacted which require all MPO members, including TCC delegates and alternates, to complete an economic disclosure form and ethics training.

Mr. Gibbs announced that the final workshop for Phase III of the Fast Lanes study will be held on December 13.

13. Adjourn: The meeting was adjourned at 11:45 AM.