

**CRTPO TECHNICAL COORDINATING COMMITTEE**  
**Summary Meeting Minutes**  
**Charlotte-Mecklenburg Government Center**  
**Room 267**  
**May 1, 2014**

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**Voting Members:** *TCC Chair* – Danny Pleasant (CDOT), *Vice-Chair* – Joe Lesch (Union County), Dan Leaver – alt for David Meachum (Charlotte E&PM), Jonathan Wells – alt for Debra Campbell (C-M Planning), Andrew Grant (Cornelius), Bill Coxe (Huntersville), Adam McLamb – alt for Scott Kaufhold (Indian Trail), Andrew Ventresca (Iredell County), Erika Martin (Troutman), Ralph Messera (Matthews), David McDonald (CATS), Lisa Stiwinter (Monroe), Allison Kraft ( Mooresville), David Keilson – alt for Reuben Chandler (NCDOT-Div. 12), Anil Panicker (NCDOT-TPB), Phil Collins (Statesville), Julian Burton (Weddington), Ken Tippet (Bicycle Focus Area Representative), Gwen Cook (Greenway Focus Area Representative), Scott Correll (Interim Pedestrian Focus Area Representative)

**Staff:** Robert Cook (CRTPO), Curtis Bridges (CRTPO), Neil Burke (CRTPO), Loretta Barren (FHWA), Stuart Basham (NCDOT – Div. 10), James Lim (NCDOT-Public Transportation), Pate Butler (NCDOT), Norm Steinman (CDOT), Jim Loyd (Monroe), Andy Grzymiski (CDOT), Eldewins Haynes (CDOT), Kelsie Anderson ( Mooresville), Matthew Todd (Iredell County)

**Guests:** Todd Steiss (PB), Bill Thunberg (LNTC)

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Danny Pleasant opened the meeting at 10:03 AM.

**1. Adoption of the Agenda**

Mr. Pleasant asked if any changes to the agenda were necessary. Hearing none, the May agenda was adopted by acclamation.

**2. Consideration of April Meeting Minutes**

Mr. Pleasant asked if any changes to the minutes were necessary. Hearing none, he asked for a motion to approve the minutes. Bill Coxe made a motion to approve the March TCC meeting minutes. Joe Lesch seconded the motion. Upon being put to a vote, the motion passed unanimously.

**3. Mt. Holly Road Thoroughfare Plan Amendment**

Presenter: Robert Cook

Summary/Action Requested:

Mr. Cook briefed the TCC on a request to start a public comment period to obtain public input on the proposed removal of the Mt. Holly North Loop from CRTPO's Thoroughfare Plan. The Mt. Holly North Loop is a proposed extension of Mt. Holly Road in northwest Charlotte that includes a new crossing of the Catawba River into Gaston County. He mentioned that this topic was first discussed at the December 4, 2013 Transportation Staff meeting. At that time, the GCLMPO staff discussed the City of Mt. Holly's opposition to the project and the GCLMPO's intent to remove its portion of the project from its CTP.

Prior to being informed of GCLMPO's intent to remove its portion of the project, Mr. Cook had indicated that the City of Charlotte had submitted their portion of the proposed connection for consideration in the 2040 MTP.

Mr. Pleasant informed the TCC of CDOT's desire to defer action to recommend the start of a public comment period for at least one month to allow additional time to determine if the proposed right-of-way had been reserved. He added that once this connection is removed from the Thoroughfare Plan, the City could start receiving requests for right-of-way abandonment, making any future roadway connection difficult to achieve.

Gwen Cook mentioned that Mecklenburg County does not have any current plans for a greenway along the east bank of the Catawba River, but the county does have plans for a blueway along this waterway. Mr. Coxe added that this proposed roadway connection could be a logical point of access for the blueway.

David McDonald inquired about GCLMPO's schedule to remove its portion of the Mt. Holly North Loop. Mr. Cook indicated that GCLMPO is also starting its public involvement process. Mr. McDonald suggested that CRTPO defer its process to remove this connection until GCLMPO has removed its portion of the proposed roadway from the CTP. Mr. Cook indicated that he will contact the GCLMPO to obtain a proposed schedule for action.

Motion:

Mr. Coxe made a motion to defer the beginning of a public involvement process to remove the Mt. Holly Road segment from the Thoroughfare Plan to the June TCC meeting. Jonathan Wells seconded the motion. The motion passed unanimously.

**4. FY 2015 Unified Planning Work Program (UPWP)**

Presenter: Robert Cook

Summary/Action Requested:

Mr. Cook indicated that work on the DRAFT FY 2015 UPWP has been completed, it is requested that the TCC recommend to the MPO that it adopt the FY 2015 Unified Planning Work Program. A spreadsheet that lists proposed funding allocations and projects can be viewed [here](#). He indicated that the DRAFT FY 2015 UPWP considers Planning (PL) funds, Surface Transportation Program-Direct Attributable (STP-DA), and Section 5303 as its three principal funding sources. Mr. Cook stated that twelve of the 13 local projects submitted for consideration are being recommended for funding. The recommended projects can be viewed [here](#). He explained that the Crash Data Geo-coding & Validation proposal submitted by CDOT was deemed ineligible by the FHWA due to it being an ongoing project that lacked planning area-wide benefit. Mr. Cook also indicated that \$52,500 is programmed in Task Code II for Traffic Accident analysis as a carryover from FY 2014 to support CDOT's Crash Data Geo-coding & Validation project.

Motion:

Mr. Coxe made a motion to recommend to the MPO that it adopt the FY 2015 UPWP and that the approved UPWP include the carryover of funds in the amount of \$52,500 in Task Code VI-10, Corridor Protection & Special Studies, in order to complete the work associated with the Crash Data Geo-location & Validation project that was the subject of a FY 2014 UPWP amendment in March

2014. Lisa Stiwinter seconded the motion. Upon being put to a vote, the motion passed unanimously.

## **5. MPO Self-Certification**

Presenter: Robert Cook

### Summary/Action Requested:

Mr. Cook indicated that the Code of Federal Regulations (23 CFR 450.334) requires MPOs to annually certify to the FHWA and Federal Transit Administration (FTA) that the transportation planning process addresses all major issues facing the MPO and is being conducted in accordance with all applicable requirements. The MPO self-certification form lists laws, statutes, and regulations that are relevant to MPOs. CRTPO's self-certification was discussed at a Transportation Staff meeting to ensure that the organization meets the applicable standards set forth by the FHWA. The self-certification form can be viewed [here](#).

### Motion:

Mr. Lesch made a motion to recommend that the MPO consider adopting the MPO self-certification resolution. Ralph Messera seconded the motion. The motion passed unanimously.

## **6. TIP Amendments & Conformity Determination**

Presenter: Robert Cook

### Summary/Action Requested:

Mr. Cook stated that the purpose of this action item was to start a 30-day public involvement period as part of the TIP amendment process for the Baucom Road Extension (U-2507AA) and I-485/Oakdale Road interchange (R-2248G) projects. He mentioned that NCDOT requested that the MPO amend its TIP to include these projects in June of 2013, and it was determined that an air quality conformity determination would be needed in order for the amendments to occur. He explained that the intent was to incorporate these amendments in the 2040 MTP process, however; the public involvement component did not explicitly address the need for TIP amendments for the two projects, thus TIP amendments and a conformity determination are needed. Mr. Cook mentioned that a regional emissions analysis was not required.

Mr. Wells asked for clarification to ensure that if the TIP is amended to include these projects that the I-485 Interchange Analysis will not need to be amended. Mr. Cook explained that an amendment to the I-485 Interchange Analysis is not necessary.

Mr. Coxe mentioned that the plan sheet within the agenda packet for the Baucom Road project depicts a multi-use path, but the cross-section does not appear to have bicycle or pedestrian accommodations. He asked CDOT if bicycle and pedestrian accommodations will be included in the design of Baucom Road Extension. Mr. Pleasant responded by stating that there will be a public involvement process with this project to help determine the most appropriate bicycle and pedestrian enhancements for this project. Norm Steinman added that CDOT will be actively involved in the design of this project and the roadway will include bicycle lanes and sidewalks or a multi-use path.

Motion:

Mr. McDonald made the motion to recommend to the MPO that it consider approving the start of a public involvement process for the Baucom Road Extension (U-2507AA) and I-485/Oakdale Road interchange (R-2248G) projects. Mr. Coxe seconded the motion, and requested that this motion include the recommendation from the TCC that the design of Baucom Road Extension include bicycle and pedestrian enhancements. Upon being put to a vote, the motion passed unanimously.

**7. Prioritization 3.0 (P3.0) Update**

Presenter: Neil Burke

Summary/FYI:

Mr. Burke indicated that NCDOT will release final scores for all projects in all modes on May 14, and MPOs must submit their local input points to projects by August 29. To this end, he presented a proposed local points schedule:

- May 14 – NCDOT releases final scores for all modes;
- May 27 – Second subcommittee meeting;
- June 5 TCC Meeting – present DRAFT list of projects with locally assigned points and recommend 30-day public comment period;
- June 18 MPO Meeting – present DRAFT list of projects and approve 30-day public comment period.
- July 21 – End of public comment period;
- August 7 TCC meeting: Present all public comments received and recommend the MPO approve the list of local points projects;
- August 20 MPO meeting: Present all public comments received and recommend approval of the list of local points projects;
- August 29 – Final day to submit local input points.

Mr. Burke stated that CRTPO staff has completed a review of cost estimates and project inputs for P3.0 projects. In total, there were 42 projects in the P3.0 database that had a (+/-) 10% cost variance when compared to the estimates generated in the development of the 2040 MTP. He stated that NCDOT will use the cost estimates from the 2040 MTP on 33 of the 42 projects. Mr. Pleasant asked if any of the statewide tier projects will be subject to a revised score because of revisions to the cost estimates. Mr. Burke responded to indicate that two statewide tier projects will use 2040 MTP cost estimates to re-calculate the final P3.0 scores.

**8. CRTPO GIS Update**

Presenter: Curtis Bridges

Summary/FYI:

The purpose of this presentation was to provide an update to the TCC regarding the recent projects and future initiatives where CRTPO has utilized the Geographic Information Systems (GIS) software. Mr. Bridges indicated that his position was created less than a year ago to enhance the MPOs capabilities with GIS. A summary of the projects GIS has been used to enhance the MPOs effectiveness can be viewed [here](#).

Mr. Wells mentioned that CRTPO could benefit from archiving the 2010 census urbanized area boundary maps so they can be referenced during the review of the urbanized area expansion as part of the 2020 census.

## **9. CONNECT Update**

Presenter: Jonathan Wells, C-M Planning

### Summary/FYI:

Mr. Wells gave an update on the CONNECT regional study by announcing a series of county consortium meetings throughout the month of May targeted for key elected officials and staff members from the regions local governments. Mr. Wells also indicated that relevant members of the TCC may be contacted to participate in a public health work group to assist in the development of a gap analysis against national best practices. He also mentioned that CONNECT will be conducting brownfields/grayfields case studies in each of the 14 counties involved in the study. He advised the TCC to contact their respective county manager if they had a recommendation for a site.

## **10. Upcoming Issues**

Mr. Cook briefed the TCC on two upcoming issues. He indicated that the planning coordinator/transportation engineer position has been posted to the City of Charlotte's website, and it is anticipated that this position will be filled within the next three months. He also indicated that the consultant team is finalizing the 2040 MTP document, and it should be posted to the website prior to the date of the next MPO meeting on May 21.

Mr. Coxe made an announcement regarding the formation of a subcommittee to develop a methodology for bonus allocations on toll facilities within the CRTPO planning area. He mentioned that this subcommittee will interpret state legislation of how the returned funds to CRTPO should be spent, and will suggest a process for the prioritization of projects to be funded from the bonus allocation.

Mr. Pleasant requested that an update on the development of the CRTPO CTP is added to the June TCC agenda.

Mr. McDonald suggested that an update on the Lynx Blue Line Extension light rail project could be presented to the TCC within the next several months.

**11. Adjourn:** Mr. Pleasant noted that the agenda had been adequately completed and adjourned the meeting at 11:10 a.m.