

CRTPO TECHNICAL COORDINATING COMMITTEE
Summary Meeting Minutes
Charlotte-Mecklenburg Government Center
Room 267
November 6, 2014

Voting Members: *Chair* - Danny Pleasant (CDOT), *Vice-Chair* – Joe Lesch (Union County), Jonathan Wells – alt for Ed McKinney (C-M Planning), Dan Leaver - alt for David Meachum (Charlotte E&PM), Bill Coxe (Huntersville), Adam McLamb – alt for Scott Kaufhold (Indian Trail), Andrew Ventresca (Iredell County), Erika Martin (Troutman), Ralph Messera (Matthews), David McDonald (CATS), Jim Loyd – alt for Lisa Stiwinter (Monroe), Kelsie Anderson (Mooresville), Louis Mitchell (NCDOT – Div. 10), David Keilson – alt for Reuben Chandler (NCDOT – Div. 12), Anil Panicker (NCDOT-TPB), Sherry Ashley (Statesville), Fern Shubert (Marshville), Megan Green (Mecklenburg County – LUESA Air Quality), Julian Burton (Weddington), Ken Tippet (Bicycle Focus Area Representative), Dick Winters (Public Health Focus Area Representative), Scott Curry (Pedestrian Focus Area Representative), Gwen Cook (Greenway Focus Area Representative)

Staff: Robert Cook (CRTPO), Curtis Bridges (CRTPO), Neil Burke (CRTPO), Candice Leonard (CRTPO), Scott Cole (NCDOT – Div. 10), Stuart Basham (NCDOT – Div. 10), Jeff Sloop (NCDOT), James Lim (NCDOT-Public Transportation), Norm Steinman (CDOT), Andy Grzymiski (CDOT), Jeff Derwort (Monroe), Loretta Barren (FHWA)

Guests: Todd Steiss (PB), Yolanda Reynolds (Parsons), Bill Thunberg (LNTC), Meg Fencil (Sustain Charlotte), Michael Lumberger (Charlotte School of Law)

Danny Pleasant opened the meeting at 10:00 AM. TCC members and guests introduced themselves.

1. Adoption of the Agenda

Mr. Pleasant asked if any changes to the agenda are necessary. Hearing none, the November agenda was adopted by acclamation.

2. Consideration of Consent Agenda

Mr. Pleasant explained that the consent agenda for the November meeting contained 13 TIP amendments that were requested by NCDOT for various reasons. Neil Burke noted that there was an error on the staff memorandum that describes the TIP amendments, and the TCC is being asked to vote on the revised memo based upon his description of the error. Bill Coxe made a motion to adopt the consent agenda with Mr. Burke’s suggested correction. Joe Lesch seconded the motion. The motion passed unanimously.

TCC BUSINESS ITEMS

3a. 2015 TCC Meeting Dates

Presenter: Neil Burke

Summary/Action Requested:

Mr. Burke stated that the TCC agenda packet contains a memo with a list of potential meeting dates

for the TCC in 2015. The TCC has traditionally met on the first Thursday of each month. The only conflict is January 1, 2015 (New Year's Day), and it is recommended that the TCC consider adopting the 2015 meeting calendar with a revised date of January 8.

Motion:

Mr. Lesch made a motion to adopt the 2015 TCC meeting calendar with the corrected date of January 8. Megan Green seconded the motion. Upon being put to a vote, the motion passed unanimously.

TCC INFORMATION REPORTS

4a. Toll Facility Bonus Allocation Subcommittee

Presenter: Bill Coxe

Summary:

Mr. Coxe summarized the bonus allocation call for projects by indicating that 75 applications for potential projects were received between September 18 and October 3. He explained that the MPO has received information about the projects received, as well as a draft schedule of decision dates in 2015.

Subcommittee members are in the process of developing one framework to prioritize the bonus allocation revenues and the STP-DA funding. Mr. Coxe also indicated that NCDOT-Division 10 will be scheduling a meeting between subcommittee members and the I-77 Mobility Partners to discuss potential bonus allocation projects. He also stated that the subcommittee will review the submitted projects to determine that the methodology has been consistently applied.

4b. Prioritization 4.0 Work Group Update

Presenter: Neil Burke

Summary:

Mr. Burke provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

- Mr. Burke is one of four MPO staff members that have been appointed to the P4.0 Work Group. This is a statewide group that is charged with updating and improving the process by which transportation projects are analyzed for funding priority.
- Specifically, the Work Group has the following defined responsibilities:
 - make recommendations to NCDOT for implementation of the next prioritization phase, known as Prioritization 4.0;
 - provide input to improve the scoring methodologies for project data, criteria, percent weights, and formulas associated with the highway and non-highway prioritization process; and
 - provide input to improve the project submittal process.
- Mr. Burke shared some the Work Group ideas for improvement by indicating that there is interest in making transit projects more competitive, increasing the weight of projects with local contributions, amongst other concerns that were discussed at the first two meetings.
- The Work Group has ordered the ideas for improvement based upon the following principles:
 - Issues Work Group can recommend to NCDOT for consideration in P4.0

- Issues that would require a change to NCDOT policy
 - Issues that would require a change to STI legislation
- Mr. Burke sought input on the TCC's preference on the number of years to consider "committed" in the forthcoming ten year work plan. In prior efforts he indicated the first seven years were considered "committed". The STI legislation specified the projects that would be subject to reprioritization.
 - Mr. Coxe questioned the timing of a project that may use a portion of bonus allocation funding and STI funding. Mr. Burke responded that he would convey this question to the Work Group.
- Mr. Burke also reviewed two potential options for local input points public comment period. The Work Group is being asked to decide on one 90 day period or two 60 day periods. He indicated that the benefit of two sixty day periods would allow the SPOT office to develop a draft Regional Impact program list to understand the projects that may cascade into the Division Needs tier.
 - Robert Cook indicated that the local input points window is complex and difficult for the public to understand. He recommended that the TCC consider a one 90 day comment period to ease confusion.
- Ralph Messera inquired if CRTPO would revisit its local input points methodology prior to the start of P4.0. Mr. Burke responded that the subcommittee would be reconvened to review CRTPO's local input points methodology prior to P4.0.
- Bill Thunberg recommended that the timeframes for MPO and Division methodologies and local input points assignment are synchronized to the extent possible.

4c. MAP-21 Performance Measures for MPOs

Presenter: Robert Cook

Summary:

Mr. Cook provided a brief overview on CRTPO's effort to develop performance measures for MAP-21. A comprehensive update on the development of performance measures will be provided at the December 4 TCC meeting.

OTHER REPORTS

5a. NCDOT Report

Anil Panicker stated that the DRAFT CTP maps are available on the CRTPO website by clicking [here](#). He indicated that NCDOT-Transportation Planning Branch would like the TCC and MPO to consider approving the start of a public involvement process for the CTP as soon as possible.

Mr. Pleasant asked if NCDOT has a draft schedule of deadlines for the approval of the CTP. Mr. Panicker responded that NCDOT does not have a public involvement process, rather they use the process that the particular RPO or MPO has in place. Mr. Cook said that the schedule and nature of public involvement will be discussed at the November 12 Transportation Staff Meeting. Mr. Cook also mentioned that NCDOT will lead an education session on the CTP at the January 21, 2015 meeting. He indicated that the TCC and MPO will not consider approving the start of a public comment process until a program is developed.

David Keilson provided an update on the I-40 and I-77 interchange reconstruction project.

5b. Bicycle and Pedestrian Work Group Report

Curtis Bridges provided an update on the Bicycle and Pedestrian Work Group. He indicated that the Work Group is continuing the process of developing a methodology to distribute Transportation Alternatives funding with a target of completion by January of 2015. Mr. Bridges stated that the Work Group is looking for a representative from Union County. He provided an overview of the next Work Group meeting, and encouraged TCC members to attend these meetings. Mr. Burke said that Work Group meeting agendas can be included in upcoming TCC agenda packets to the extent possible.

5c. Upcoming Issues

Jonathan Wells provided an overview of a recent planning coordinating meeting that was held in Davidson on Friday, October 24. He stated that Warren Cooksey from NCDOT-Division 10 gave an informative presentation on STI and it was well received by the attendees.

Sherry Ashley explained that the City of Statesville has hired Kimley-Horn to complete its Comprehensive Transportation Plan. Statesville and the consultant team will coordinate with CRTPO and NCDOT throughout the process of this plan.

Mr. Cook stated that a process will be initiated to develop a methodology for allocating bonus allocation funds and STP-DA funding.

5. Adjourn: Mr. Pleasant determined that the agenda had been adequately completed and adjourned the meeting at 10:58 a.m.