

**CRTPO TECHNICAL COORDINATING COMMITTEE**  
**Summary Meeting Minutes**  
**Charlotte-Mecklenburg Government Center**  
**Room 267**  
**February 5, 2014**

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**Voting Members:** *Chair* - Danny Pleasant (CDOT), *Vice-Chair* – Joe Lesch (Union County), Jonathan Wells – alt for Ed McKinney (C-M Planning), Dan Leaver (Charlotte E&PM) Bill Coxe (Huntersville), Wayne Herron – alt for Andrew Grant (Cornelius), Andrew Ventresca (Iredell County), Sherry Ashley (Statesville), Erika Martin (Troutman), David Nelson – alt for Ralph Messera (Matthews), David McDonald (CATS), Kelsie Anderson ( Mooresville), Louis Mitchell (NCDOT – Div. 10), David Keilson – alt for Reuben Chandler (NCDOT – Div. 12), Anil Panicker (NCDOT-TPB), Adam McLamb – alt for Scott Kaufhold (Indian Trail), Jim Loyd – alt for Lisa Stiwinter (Monroe), Fern Shubert (Marshville), Travis Johnson (Davidson), Chris Easterly (Stallings), Megan Green (Mecklenburg County – LUESA Air Quality), Ken Tippet (Bicycle Focus Area Representative), Dick Winters (Public Health Focus Area Representative), Scott Curry (Pedestrian Focus Area Representative)

**Staff:** Robert Cook (CRTPO), Neil Burke (CRTPO), Candice Leonard (CRTPO), Scott Cole (NCDOT-Div. 10), Lee Ainsworth (NCDOT), Jeff Sloop (NCDOT), Stuart Basham (NCDOT-Div. 10), James Lim (NCDOT-Public Transportation), Norm Steinman (CDOT), Andy Grzymiski (CDOT), Anna Gallup (CDOT), Sara Familian (CDOT), Matt Magnasco (CDOT), John Rose (CATS), Becky Chambers (Charlotte E&PM), Loretta Barren (FHWA), Lisa Stiwinter (Monroe)

**Guests:** Bill Thunberg (LNTC), Todd Steiss (PB), Steve Blakely (Kimley-Horn), Meg Fencil (Sustain Charlotte), Radha Swayampakala (RS&H), Jeff Hess (HNTB)

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Danny Pleasant opened the meeting at 10:00 a.m. TCC members and guests introduced themselves.

**1. Adoption of the Agenda**

Mr. Pleasant explained that there were two new TIP amendments for the TCC to consider and these will be added as new business. There were no other adjustments to the agenda. Therefore, the January agenda was adopted by acclamation.

**2. Consideration of Consent Agenda**

Neil Burke explained that a correction to the January TCC minutes was identified at the Transportation Staff meeting yesterday. The minutes should indicate that the urban section of the NC 150 (R-2307) widening in Mooresville have four-foot bicycle lanes instead of five-foot lanes. He suggested that the TCC consider approving the revised minutes as part of the Consent Agenda.

Mr. Pleasant explained that the consent agenda for the January meeting contained 24 proposed TIP amendments to initiate planning and environmental work on new STI projects in the DRAFT STIP, and there were seven proposed TIP amendments to locally administered projects. Mr. Burke requested that the TCC consider removing six of the seven proposed amendments to locally administered projects because staff must conduct further investigation on them, and they would be brought back to the TCC for consideration at a future meeting. He suggested that the Barringer Drive bridge replacement (B-5242) could remain on the consent agenda list.

Motion:

Bill Coxe made a motion to adopt the revised consent agenda containing the correction to the January TCC minutes, and omitting six of the proposed TIP amendments. Wayne Herron seconded the motion. The motion passed unanimously.

**TCC BUSINESS ITEMS**

**3a. New Business**

Presenter: Robert Cook

Summary/Action Requested:

Consider approving the following TIP amendments that were identified after the TCC agenda had been distributed:

- U-5526A (US 74 Bus-HOT Lane Conversion) –change eastern project limit from Albemarle Road to Wallace Lane.
- TO-5149 (Iredell County Area Transit System Operating Assistance) – Amend TIP to list operating assistance in the amount of \$200,000 annually for ICATS using FTA Section 5307 funds. These funds originate from NCDOT-Public Transportation Division and must be reflected within the CRTPO MTIP.

Loretta Barren suggested that the project limit modification to U-5526A should be made as a technical correction rather than a TIP amendment to avoid an air quality conformity determination. She explained that this can be amended as a technical correction if Wallace Lane is already listed in the plan as the eastern project limit.

Motion:

Joe Lesch made a motion to recommend to the MPO that it approve a technical correction to the eastern extent of U-5526A and adopt a TIP amendment to add the TO-5149 ICATS FTA Section 5307 operating assistance to CRTPO's MTIP. Fern Shubert seconded the motion. The motion passed unanimously.

**3b. DRAFT Bonus Allocation and STP-DA Project List**

Presenter: Bill Coxe

Summary/Action Requested:

Mr. Pleasant stated that the request for action on this item was to “forward” the list of Bonus Allocation and STP-DA projects to the MPO for their review and discussion rather than to “recommend” the endorsement of the project list. He explained that this modification to the action is necessary to allow MPO members to receive the presentation on this topic at their February meeting and review the project lists before considering taking action possibly at their March meeting.

Mr. Coxe provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

- He reviewed a schedule with the TCC and reminded the group that action will be required in the March meetings to remain on schedule for a TIP adoption this summer.

- He stated that the amount of funding remains an ongoing issue. The recommended projects have planning level cost estimates, and the exact amount of bonus allocation funds for CRTPO will not be known until financial close of the I-77 Express Lanes project, anticipated in April of 2015.
- Mr. Coxe explained that there is continued coordination between the Bonus Allocation subcommittee, I-77 Mobility Partners, and NCDOT regarding a design modification to the HOT direct connection ramp between I-77 southbound and I-277 (Brookshire Freeway) eastbound. There is a possibility that additional expense on this modification could warrant the consideration of using bonus allocation funds on this project.
- Mr. Coxe reviewed the proposed project lists of bonus allocation projects as recommended by the TCC subcommittee. He stated that there are 22 recommended bonus allocation projects at an estimated cost of \$166.6 million, and this amount was over-programmed by \$8.4 million.
- He then reviewed the proposed STP-DA projects as recommended by the TCC subcommittee. He indicated that there were six major highway, 16 bicycle/pedestrian, three transit projects, and a future holdout of \$9.4 million for small operations projects at a total amount of \$83.3 million over five years from 2016 through 2020. Mr. Coxe explained that the funds for these identified projects must be obligated within the five-year timeframe.
- Mr. Coxe reviewed a funding breakdown and a map of the distribution of all projects. He explained that currently the STP-DA and Bonus Allocation funds comprise \$250 million in transportation investment that can augment the projects proposed in the DRAFT STIP.

Mr. Pleasant encouraged communication between TCC and MPO representatives in reviewing the proposed project lists and identifying any issues. Kelsie Anderson added that direct comments and specific, project-related recommendations should be sought from MPO members.

Motion:

Mr. Herron made a motion to forward the DRAFT Bonus Allocation and STP-DA project lists to the MPO for their review and consideration. Sherry Ashley seconded the motion. Upon being put to a vote, the motion passed unanimously.

## **TCC INFORMATION REPORTS**

### **4a. Review of DRAFT STIP**

Presenter: Neil Burke

Summary:

Mr. Burke provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

- Mr. Burke indicated that a one-on-one meeting has been scheduled between CRTPO and the NCDOT-TIP Program Unit on February 19 to review issues with projects in the DRAFT STIP. Some of the preliminary projects to be discussed will include:
  - Independence Boulevard project (U-2509A,B): Inclusion of parallel roadways within the scope of the project in the DRAFT STIP.

- NC 49 widening (John Kirk Road – I-485) project acceleration to 2020 or before to coordinate with several other adjacent projects.
- Billy Graham Parkway TIP projects at West Boulevard and Morris Field Drive. Coordination with Charlotte Douglas Airport and NCDOT is needed to determine feasibility, scope, and delivery.
- Mr. Burke explained CRTPO’s staff preference is to amend the 2040 MTP for the entire ten years of appropriate projects identified in the DRAFT STIP. Staff believes that the TIP is a subset of the MTP and both documents should match to the extent possible.
- He then reviewed three lists of preliminary MTP amendments based upon their status as new projects not currently in the plan, projects that would require a horizon year change, and projects that would require a modification in project limits.
- For information purposes, Mr. Burke displayed a list of projects in the 2025 horizon year of the 2040 MTP that are not currently in the DRAFT STIP.

Mr. Pleasant inquired about the arbitrary TIP number in the DRAFT STIP for STP-DA projects, and a timeline of when it is expected that these projects would be programmed in the document. Mr. Burke indicated that he believed the discussion of project scheduling would likely begin with NCDOT after the MPO has adopted the Bonus Allocation and STP-DA project lists in March, and these projects would ultimately be included in the final STIP document. Mr. Coxe added that the arbitrary TIP number would remain to show the un-programmed STP-DA funds available during the developmental program (2021-2025) of the STIP.

**4b. FY 2015 Unified Planning Work Program Amendments**

Presenter: Robert Cook

Summary:

Mr. Cook explained that several amendments to the FY 2015 UPWP are suggested due to task item overages and project delays. He stated that the requested amendments will be action items at the March 5 TCC meeting. Mr. Cook explained that delays to the Regional Freight Study, Ramp Metering Study, and Congestion Management Process will result in a reallocation of funds to UPWP task code shortfalls.

**4c. FY 2016 Unified Planning Work Program Development Update**

Presenter: Robert Cook

Summary:

Mr. Cook mentioned that the amount of planning funds (PL) is still unknown for FY 2016, but it is being assumed that CRTPO will receive a similar amount as in FY 2015. He explained that there will be a two-phased UPWP adoption process for FY 2016 with FTA 5303 funds being considered at the March meetings, and the other planning funds being considered this Spring. The staggered adoption process is attributable to a difference in schedules between NCDOT-Public Transportation Division and NCDOT-Transportation Planning Branch.

Mr. Cook reviewed the Section 5303 proposed UPWP task code allocations with the TCC, indicating that the CDOT modelling staff and CATS were confident in the distributions. He also explained that the solicitation of planning projects for the FY 2016 UPWP is an ongoing process, with staff requesting additional information on several projects. He also indicated that NCDOT-TPB has agreed to allow

CRTPO to carry over funds for the Independence Boulevard Greenway project from FY 2015 to FY 2016.

## **OTHER REPORTS**

### **5a. NCDOT Report**

Mr. Keilson stated that NCDOT-Division 12 will be letting contracts in the near future to replace bridges on Stephenson Farm Road and Stikeleather Road.

Anil Panicker explained that he is working with City of Statesville staff to address comments from NCDOT-TPB in the draft CRTPO CTP.

### **5b. Bicycle and Pedestrian Work Group Report**

Mr. Pleasant stated that Curtis Bridges was out sick today and this afternoons Bicycle and Pedestrian Work Group has been cancelled.

### **5c. Upcoming Issues**

Jonathan Wells provided a summary on an initiative to evaluate the linkages between the CONNECT Our Future initiative and the development of the 2045 MTP. He identified a group of appropriate steering committee members from throughout the region and a kickoff meeting was held last week.

Mr. Burke stated that the second installment of a quarterly locally administered project workshop will be held on Thursday, February 19, 2015 at the Kimbrell Campus of Gaston College in Belmont. The focus of this workshop will be Construction Administration and the target audience will be municipal project managers and consultants. The cost is \$15.

**6. Adjourn:** Mr. Pleasant determined that the agenda had been adequately completed and adjourned the meeting at 11:13 a.m.