

**CRTPO TECHNICAL COORDINATING COMMITTEE**  
**Summary Meeting Minutes**  
**Charlotte-Mecklenburg Government Center**  
**Room 267**  
**February 4, 2016**

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**Voting Members:** *Chair* - Danny Pleasant (CDOT), Joe Lesch (Union County), David McDonald (CATS), Dan Leaver (Charlotte E+PM), Wayne Herron – alt for Andrew Grant (Cornelius), Travis Johnson (Davidson), Sushil Nepal – alt for Bill Coxe (Huntersville), Adam McLamb – alt for Scott Kaufhold (Indian Trail), Matthew Todd (Iredell County), Megan Green (Mecklenburg County-LUESA), CJ O’Neill (Matthews), Steve Frey (Mint Hill), Jim Loyd – alt for Lisa Stiwinter (Monroe), Kelsie Anderson ( Mooresville), Stuart Basham – alt for Scott Cole (NCDOT – Div. 10), Linda Dosse (NCDOT-TPB), Chris Easterly (Stallings), Sherry Ashley (Statesville), Erika Martin (Troutman), Dennis Rorie (Waxhaw), Ken Tippet (Bicycle Focus Area Representative), Scott Curry (Pedestrian Focus Area Representative), Gwen Cook (Greenway Area Representative), Dick Winters (Public Health Area Representative)

**Staff:** Robert Cook (CRTPO), Curtis Bridges (CRTPO), Neil Burke (CRTPO), Candice Leonard (CRTPO), Norm Steinman (CDOT), Anna Gallup (CDOT), Eldewins Haynes (CDOT), Andy Grzymiski (CDOT), Wendy Taylor (NCDOT-Div. 10), Lee Ainsworth (NCDOT-Div. 10), Jeff Sloop (NCDOT)

**Guests:** Bill Thunberg (LNTC), Meg Fencil (Sustain Charlotte), Todd Steiss (WSP/PB), Yolanda DeLong (Parsons), John Caldwell (Parsons), Steve Blakley (Kimley Horn), Eric Seckinger (HNTB), Tony Tagliaferri (VHB)

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Danny Pleasant opened the meeting at 10:00 a.m. TCC members and guests introduced themselves.

**1. Adoption of the Agenda**

Mr. Pleasant asked if any changes to the agenda are necessary. Hearing none, the February agenda was adopted by acclamation.

**2. Consideration of Consent Agenda**

Mr. Pleasant explained that the consent agenda for the February meeting contained the January 7 TCC Meeting Minutes and TIP amendments for two CMAQ projects that require schedule changes in Mooresville.

Motion:

Joe Lesch made a motion to adopt the consent agenda. Erika Martin seconded the motion. The motion passed unanimously.

**TCC BUSINESS ITEMS**

**3a. 2040 MTP Amendments/2016-2025 TIP Amendments**

Presenter: Robert Cook

Summary/Action Requested:

Mr. Cook explained that action was being requested to recommend to the MPO that it approve the amendments to the 2040 MTP, the 2016-2025 TIP, and the finding of air quality conformity. He explained that the amendments listed below generally fell into three categories:

- Deletion of items from the 2016-2025 TIP development process: U-5712 and U-5714 along Billy Graham Parkway;
- Technical analysis to evaluate the air quality impacts of three alternatives in order to make a decision about a preferred alternative: I-5507 on I-485; and
- Schedule accelerations that will result in projects moving into the first four years of the TIP: U-5907, U-5908, U-5703 and R-211EC.

A 30-day comment period was held December 11, 2015 through January 15, 2016, and a public meeting was held on January 14, 2016. There were no attendees during the public meeting. Mr. Cook explained that one public comment was received, but it was not relevant to the amendments and conformity determination.

Motion:

Mr. Lesch made a motion to recommend to the MPO that it amend the 2016-2025 TIP and the 2045 Metropolitan Transportation Plan, and make a finding of air quality conformity. Wayne Herron seconded the motion. Upon being put to a vote, the motion passed unanimously.

**3b. Transportation Alternatives Program Recommended Projects**

Presenter: Curtis Bridges

Summary/Action Requested:

Mr. Bridges provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

- The Bicycle and Pedestrian Work Group used the recently-approved TAP methodology to score and rank projects submitted to the MPO for TAP funding.
- Staff provided a list of the sixteen (16) proposed projects, and four projects ultimately recommended for this cycle of TAP funding, to TCC last month for information.
  - The recommended projects are the McDowell Creek Greenway in Cornelius, a greenway connector under US 21 in Statesville, Pedestrian and Bicycle enhancements in Downtown Waxhaw, and funds towards the Charlotte B-Cycle expansion.
- A previous funding recipient issue with the Charlotte B-Cycle expansion project has been resolved
- This project list must be approved by the MPO so that the TAP funds can ultimately be programmed into the Transportation Improvement Program.
  - Following MPO approval, the TIP would need to be amended to add the projects, and the next round of TAP would begin in the fall of 2016.

Motion:

Ms. Martin made a motion to recommend to the MPO that it consider approving the final TAP project list as recommended by the Bicycle & Pedestrian Work Group. Dick Winters seconded the motion. The motion passed unanimously.

**TCC Information Reports**

**4a. Annual CRTPO Traffic Data Program**

Presenter: Candice Leonard

Summary:

- Ms. Leonard explained that CRTPO has historically funded individual local project requests by member jurisdictions for traffic data collection.
- CRTPO is launching the MPO Traffic Data Program and every fiscal year, will issue a 30-day call for projects to be submitted for the annual Traffic Data Program.
- She explained that this program will provide member jurisdictions with needed traffic data to be used to support the transportation planning and research efforts that will advance initiatives and planning projects throughout the MPO planning area.
- Ms. Leonard announced that a call for projects will begin today, and will conclude on Friday, February 26. More information on the CRTPO's Traffic Counting Program can be found [here](#).

Mr. Lesch asked if TCC approval will be requested for the selection of traffic counting projects. Ms. Leonard explained that the selection of traffic counting projects will be determined by staff at this time.

**4b. Prioritization 4.0**

Presenter: Neil Burke

Summary:

Mr. Burke provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

- Mr. Burke explained that the P4.0 subcommittee met on December 21 to review CRTPO's local input point methodology from P3.0 and discuss a public involvement strategy for P4.0.
- The subcommittee recommended that significant changes to the methodology were not necessary prior to P4.0.
- He explained that CRTPO will need to adopt a P4.0 Local Input Points methodology and submit to the SPOT office prior to April 1, 2016.
- Mr. Burke provided an overview of CRTPO's local input points methodology and the assumptions that are used in the allocation of local input points.
- A joint MPO-TCC Workshop will be held on P4.0 on Thursday, February 11 beginning at 6:00 p.m. in Room 267 of the Charlotte-Mecklenburg Government Center.

**4c. Bonus Allocation Reprogramming Recommendation**

Presenter: Kelsie Anderson

Summary:

Ms. Anderson provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

- Ms. Anderson was presenting a recommendation on behalf of the Project Oversight Committee (POC). The TCC and MPO will receive information reports on this item in February and action will be requested at the March meetings.
- Ms. Anderson explained that the US 21 widening project (U-5767) in Cornelius was initially approved for BA funding in the amount of \$23 million.

- NCDOT has approved additional state revenue to accelerate and fund U-5767, therefore the POC has developed a recommendation to reallocate the \$23 million in BA funds that were initially programmed to this project.
- The Project Oversight Committee (POC) developed a recommendation as to how the Bonus Allocation funds should be reprogrammed.
- The POC reviewed the Bonus Allocation tier 2 project lists, however; none of the projects on this list could be funded with the \$23 million.
- Ms. Anderson explained that the POC recommended that the over-programming in the Statewide Mobility (\$10.9 million) and Regional Impact (\$4.9 million) tiers should be addressed, \$4.5 million should be allocated to the US 21 & Gilead Road intersection improvement project, which would free up \$3.6 million in STP-DA, and \$2.7 million should be allocated to address project contingencies in the Regional Impact tier.

Mr. Pleasant reminded the TCC that Bonus Allocation funds must be committed to eligible projects by May of 2020 according to the five-year timeframe provided by NCDOT.

#### **4d. FY 2017 Unified Planning Work Program Update**

Presenter: Robert Cook

##### Summary:

- Mr. Cook explained that the MPO provided an initial endorsement of the DRAFT UPWP at the January 20 MPO meeting.
- The staff work team will meet today to review the final applications within each task code.
- Action will be requested at the March TCC and MPO meetings to approve the FY 2017 UPWP.

#### **OTHER REPORTS**

##### **5a. NCDOT Report**

Stuart Basham from NCDOT-Division 10 provided an update on the following initiatives:

- Work continues on the Monroe Expressway project west of US 601.
- Work continues on the I-485 and Oakdale Road Interchange Conversion Project. This project is 15% complete and on schedule to be open to traffic in the summer of 2017.
- The contractor for the Independence Boulevard project (U-209B) and the US 29 bridge replacement projects near UNC-Charlotte has gone into default and ceased work on both projects.

##### **5b. Bicycle and Pedestrian Work Group Report**

Curtis Bridges reviewed the Bicycle and Pedestrian Work Group (BPWG) agenda for the February 4 meeting. The BPWG will host a series of open house sessions on the Draft Bicycle Suitability Map during the first week of March.

##### **5c. Upcoming Issues**

Mr. Burke explained that a joint MPO-TCC Workshop will be held on P4.0 on Thursday, February 11 beginning at 6:00 p.m. in Room 267 of the Charlotte-Mecklenburg Government Center. In addition, he announced that an education session will be held on the CTP prior to the February 17 MPO meeting.

**6. Adjourn:** Mr. Pleasant determined that the agenda had been adequately completed and adjourned the meeting at 10:49 a.m.