

CRTPO TECHNICAL COORDINATING COMMITTEE
Summary Meeting Minutes
Charlotte-Mecklenburg Government Center
Room 267
May 5, 2016

Voting Members: *Chair* - Danny Pleasant (CDOT), *Vice-Chair* - Bill Coxe (Huntersville), David McDonald (CATS), Dan Leaver (Charlotte E+PM), Jonathan Wells – alt for Ed McKinney (C-M Planning), Andrew Grant (Cornelius), Travis Johnson (Davidson), Barry Whitesides – alt for Matthew Todd (Iredell County), CJ O’Neill (Matthews), Megan Green (Mecklenburg County-LUESA), Steve Frey (Mint Hill), Lisa Stiwinter (Monroe), Allison Kraft (Mooresville), Stuart Basham – alt for Scott Cole (NCDOT – Div. 10), Anil Panicker – alt for Mark Stafford (NCDOT-Div. 12), Linda Dosse (NCDOT-TPB), Chris Easterly (Stallings), Sherry Ashley (Statesville), Erika Martin (Troutman), Joe Lesch (Union County), Ken Tippet (Bicycle Focus Area Representative), Scott Curry (Pedestrian Focus Area Representative), Gwen Cook (Greenway Area Representative), Dick Winters (Public Health Focus Area Representative)

Staff: Robert Cook (CRTPO), Curtis Bridges (CRTPO), Neil Burke (CRTPO), Candice Leonard (CRTPO), Brian Horton (CATS), Norm Steinman (CDOT), Andy Grzyski (CDOT), Susan Habina Woolard (CDOT), Brad Johnson (Iredell County Transit), Warren Cooksey (NCDOT-Div. 10), Jeff Sloop (NCDOT), Loretta Barren (FHWA), Jim Loyd (Monroe)

Guests: Bill Thunberg (LNTC), Todd Steiss (WSP/PB), Travis Pollack (AECOM), Tony Tagliaferri (VHB), Brady Finklea (Kimley-Horn), Sam Williams

Danny Pleasant opened the meeting at 10:00 a.m. TCC members and guests introduced themselves.

1. Adoption of the Agenda

Mr. Pleasant asked if any changes to the agenda are necessary. Hearing none, the May agenda was adopted by acclamation.

2. Consideration of Consent Agenda

Mr. Pleasant explained that the consent agenda for the May meeting contained the April 7 TCC Meeting Minutes and TIP amendments for nine projects throughout the CRTPO planning area. Five of the projects on the TIP amendment consent agenda were the existing STP-DA projects that were approved for additional funds at the April meetings. The remaining four projects on consent were TIP amendments as a result of the approval of TAP funds to four bicycle and pedestrian projects during the April meetings.

Motion:

Lisa Stiwinter made a motion to adopt the consent agenda. Anil Panicker seconded the motion. The motion passed unanimously.

TCC BUSINESS ITEMS

3a. Prioritization 4.0

Presenter: Neil Burke

Summary/Action Requested:

Mr. Burke provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

- Mr. Burke began the presentation by stating the requested action is to consider opening a 26-day public comment period on the draft assignment of local input points to Regional Impact projects. He explained that the MPO had given the TCC the authorization to open the public comment period at the February meeting.
- He explained that NCDOT released the P4.0 quantitative scores and draft list of programmed Statewide Mobility projects on Wednesday, April 13. NCDOT adjusted the Regional Impact point allocation window to begin on April 18 and end on July 29 to account for the two-week delay in the release of the data.
- Mr. Burke reviewed the status of Statewide Mobility projects within CRTPO by indicating that there are three fully funded projects, three partially funded projects, and nine unfunded projects. He explained that partially funded and unfunded projects are eligible for local input point assignment.
- He explained that the P4.0 Subcommittee met on April 20 and April 27 to develop the draft local input point assignment as developed for highway, rail and transit projects based upon CRTPO's adopted local input point methodology. In addition, P4.0 coordination has continued to occur with the NCDOT Divisions at Transportation Staff meetings and other opportunities.
- Mr. Burke explained that the P4.0 subcommittee has not recommended the assignment of local input points to expensive unfunded Statewide Mobility projects such as the I-77 South project or the I-77 general purpose lane widening in Northern Mecklenburg and Southern Iredell County.
 - He explained that the subcommittee could not support the assignment of points to these projects as it would consume a large portion of Regional Impact funds that were intended to improve important regional connections (i.e. NC 73, US 21, NC 150, NC 16). In addition, the NCDOT Divisions are unlikely to assign points to the expensive unfunded Statewide Mobility projects.
- He then reviewed the draft Regional Impact local input points assignment for highway projects and he noted that there were three projects out of 22 where the NCDOT Divisions have not agreed to a mutual assignment of local input points.
 - He explained that the priority for assigning local input points as approved in the adopted CRTPO methodology was based upon the MTP horizon year, MTP score, and P4.0 score if the project was not included in the MTP.
- Mr. Burke explained that the subcommittee has recommended an allocation of 280 local input points to three non-highway projects (two rail and one transit project). The University City-Concord Mills Bus Route was capped at 80 local input points because 20% of this project is within the Cabarrus-Rowan MPO, and they also plan on assigning points to this project.
- Mr. Burke concluded his presentation by discussing the schedule for P4.0 Regional Impact local input points assignment. He explained that a public meeting will be held on May 18. There will be action requested at the June TCC meeting to recommend the final assignment of local input points to Regional Impact projects based upon public comments received.

Mr. Burke concluded his presentation, and TCC members asked questions and provided comments. Mr. Coxe inquired about the amount of funding available in the I-77 corridor cap. Mr. Burke explained that there is \$345 million in the first five years of the TIP (FY 2018 – FY 2022) and \$385 million in the second five years of the TIP (FY 2023 – FY 2027).

Mr. Coxe suggested that the link between the MTP project evaluation process and NCDOT's Prioritization process should be emphasized during the public meetings.

Motion:

Mr. Coxe made a motion to open a 26-day public involvement period on a draft list of Regional Impact projects proposed to receive local input points. Jonathan Wells seconded the motion. Upon being put to a vote, the motion passed unanimously.

TCC Information Reports

4a. Prioritization 4.0 Division Methodologies

Presenter: Stuart Basham, NCDOT Division 10 and Anil Panicker, NCDOT Division 12

1) Stuart Basham – Division 10 Methodology

Summary:

Mr. Basham provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

- Mr. Basham provided an overview of the changes to the Division 10 methodology following P3.0.
 - He explained the activity center criteria were removed because it was causing a disadvantage to projects within the Rocky River RPO.
 - Airport passenger service was removed because the project had to actually touch the parcel of the airport to receive points, and the Division did not award any points for this criterion in P3.0.
 - The transit expansion criteria were removed in an effort to streamline the Division methodology.
- Mr. Basham reviewed the criteria weights for Division 10's methodology. He explained that seven criteria are used for Regional Impact highway projects, and three criteria were used to prioritize non-highway projects for consideration of local input point assignment.

Mr. Coxe expressed concern about the elimination of the transit expansion criteria because this would limit the ability of the Division to give special consideration to a project that would enhance regional multimodal connectivity.

Mr. Pleasant expressed concern about the elimination of activity centers in the Divisions prioritization methodology because it will make coordinating transportation and land use planning more difficult. In addition, Mr. Pleasant questioned the transportation plan consistency criteria because he felt that projects should not be allowed to be submitted for NCDOT's Prioritization process if they were not included in a locally adopted transportation plan.

2) Anil Panicker – Division 12 Methodology

Summary:

Mr. Panicker provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

- Mr. Panicker reviewed the changes to the highway criteria weights between P3.0 and P4.0, explaining that a freight criterion has been added and cost effectiveness has increased from 15% to 25% of the overall Division score. In addition, corridor continuity has been reduced from 20% to 10% of the Division score from P3.0 to P4.0.
- He then reviewed the non-highway projects criteria where 50% of the score is comprised of the quantitative score and the remaining 50% of the score is based upon local support. He noted that non-highway projects did not have a separate set of criteria in P3.0.
- Mr. Panicker reviewed the modal splits for local input points where 2,250 points can be allocated to highway projects, 100 points to non-highway modes, and 150 points can be assigned to any mode and project type.

David McDonald asked how the cost effectiveness criteria were calculated. Mr. Panicker explained that this criterion is calculated by dividing the peak average daily traffic volume by the cost to NCDOT for the project. It is intended to measure the cost of the project on a per user basis.

4b. Call for New STP-DA Projects

Presenter: Neil Burke

Summary:

Mr. Burke explained that the TCC approved the start of a 32-day call for new STP-DA projects at the April 7 meeting, and member jurisdictions have until May 9 to submit projects. The intended schedule is for the Project Oversight Committee to review the submittals and develop a draft project list during two meetings in April; the draft lists will be presented to the TCC and MPO for information only at the June meetings, and will seek approval during the July meetings. Mr. Burke explained that there is \$51.4 million in STP-DA funding available, however; the TCC has recommended that the type and quality of projects should be reviewed before making a final recommendation. He stated that there have been three highway and three bicycle pedestrian project applications received to date. Mr. Burke concluded his presentation by outlining the requirements for submitting for a request for the STP-DA funds.

Mr. Basham inquired how a letter of support would factor into the criteria scores for STP-DA project requests. Mr. Burke explained that letters of support were not one of the requirements to submit for a project, therefore they do not provide any additional points within the STP-DA criteria scoring process.

4c. Comprehensive Transportation Plan

Presenter: Robert Cook

Summary:

Mr. Cook explained that the MPO approved the start of a public comment period for the CTP. He explained that the outreach effort will start on Monday, May 16. Mr. Cook reminded the TCC of the request that staff made for TCC members to provide local stakeholder information that can be used in the CTP outreach process. He stated that staff will lead a CTP outreach training session for Union County TCC members on May 19. Mr. Cook explained that staff is in the process of scheduling TCC

training sessions for CTP outreach in Mecklenburg and Union Counties. Centralina COG is in the process of developing outreach materials including a video. Presentations have been scheduled on the CTP for various organizations throughout the next several months.

4d. Coordinated Human Services Transportation Plan

Presenter: Brian Horton, CATS

Summary:

Mr. Horton provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

- Mr. Horton explained that this plan provides guidance and focus for short-term capital projects, operating assistance, and operating strategies related to fixed-route and paratransit services for low-income households, seniors and individuals living with disabilities.
- The Federal Transit Administration (FTA) requires a locally developed, coordinated plan to distribute the Section 5310 program funds.
- Mr. Horton explained the public involvement efforts which have included open houses, issue surveys, and stakeholder meetings. The public outreach effort was combined with an update to the countywide fixed route plan update.
- The transportation strategies in the plan are being updated to reflect new technologies such as ride share coordination between multiple providers.
- He explained that the Coordinated Human Services Plan will be presented to the TCC in June for a recommendation to the MPO for endorsement.

4e. CATS CMAQ TIP Amendment

Presenter: David McDonald, CATS

Summary:

Mr. McDonald explained that the purpose of this presentation is a request for three CMAQ TIP amendments that will be considered for a TCC recommendation to the MPO at the June meeting. The requested TIP amendments were described as follows:

- A 2010 call for CMAQ projects did not flex the final payment from FTA to NCDOT in the amount of \$2.128 million. The TIP would need to be amended to add this installment of CMAQ funding.
- A 2012 call for CMAQ projects included \$7.7 million in CMAQ funds over two years. This funding was erroneously omitted from the adoption of the 2016-2025 TIP in August of 2015. The TIP would need to be amended to add this installment of CMAQ funding.
- The third request is an administrative modification to the TIP to move the CMAQ funding programmed to fund operational assistance for the Lynx Blue Line Extension from FY 2015-2016 to FY 2018-2019. The total cost of the CMAQ funds associated with this project is \$7 million over two years.

Mr. Pleasant requested that a Power Point presentation is used during the June meeting to convey the requests. Mr. Coxe requested that this information is presented to the Project Oversight Committee during their second May meeting for consideration.

OTHER REPORTS

5a. NCDOT Report

Mr. Basham explained that the Independence Boulevard project (U-209B) should be placed in its final pattern by the end of the year with final paving to occur in the spring of 2017. Mr. Basham stated that clearing has started in the Indian Trail area for the Monroe Expressway. Mr. Basham explained that the I-485 and Oakdale Road interchange is 20% complete and scheduled for completion in April of 2017.

Mr. Panicker explained that the NC 150 widening project (R-2307) has a signed Environmental Analysis (EA) document. Division 12 will work with Catawba and Iredell Counties as well as the Town of Mooresville on municipal agreements to ensure the multi-use paths are included in the design of this project. Mr. Panicker explained that there will be public meetings for the R-2307 project this summer, and the design for this project will commence in the fall of 2016.

5b. Bicycle and Pedestrian Work Group Report

Curtis Bridges explained that the Bicycle and Pedestrian Work Group developed a series of recommendations for NCDOT to consider regarding bicycle and pedestrian accessibility during the design phase of the I-77 and Gilead Road DDI interchange conversion project. Mr. Bridges explained that the meeting this afternoon was cancelled due to an MTP advisory committee meeting that is scheduled during the same time.

5c. Upcoming Issues

Bill Thunberg provided an update on the I-77 Local Representatives Committee Update. This committee includes NCDOT staff assigned to the design of the I-77 Express Lanes project, the concessionaire, contractors, and local staff from the communities within the current project limits. This committee has recently assisted in the decision making process of the corridor aesthetics plan, ingress/egress locations, and tracking the bonus allocation projects that are associated with the express lanes project.

Mr. Cook explained that the first meeting of the 2045 MTP Advisory Committee is scheduled for this afternoon. The advisory committee will assist in the review of the goals and objectives, develop comments on the financial plan, consider revisions to the project ranking criteria, review the results of the roadway ranking process, and assist in the review of materials for public outreach. The steering committee is working with the consultants to develop scopes of work for the 2045 MTP.

Sherry Ashley provided an update on the development of the Statesville CTP. A public meeting on the Statesville CTP will be held on June 2 from 5:30 to 7:30 at the Statesville Civic Center to review the draft plan.

Mr. Wells announced that Centralina COG's Planning for Healthy Communities conference will be held on August 31 at the Charles Mack Citizen Center in Mooresville.

Ken Tippette announced his retirement from the City of Charlotte and today would be his last TCC meeting. Mr. Coxe commended Mr. Tippette on being a great technical resource for bicycle planning for the Charlotte Region.

Susan Habina Woolard announced that she will be resigning from the City of Charlotte to accept a position as Town Engineer with the Town of Matthews.

6. Adjourn: Mr. Pleasant determined that the agenda had been adequately completed and adjourned the meeting at 11:34 a.m.