

CRTPO TECHNICAL COORDINATING COMMITTEE
Summary Meeting Minutes
Charlotte-Mecklenburg Government Center
Room 267
August 4, 2016

Voting Members: *Chair* - Danny Pleasant (CDOT), *Vice-Chair* - Bill Coxe (Huntersville), John Rose – alt for David McDonald (CATS), Becky Chambers – Alt for Dan Leaver (Charlotte E&PM), Jonathan Wells – alt for Ed McKinney (C-M Planning), Andrew Grant (Cornelius), Adam McLamb – alt for Scott Kaufhold (Indian Trail), Barry Whitesides – alt for Matthew Todd (Iredell County), Susan Habina Woolard (Matthews), Megan Green (Mecklenburg County-LUESA), Chris Breedlove – alt for Steve Frey (Mint Hill), Lisa Stiwinter (Monroe), Allison Kraft (Mooresville), Linda Dosse (NCDOT-TPB), Kevin Parker – alt for Chris Easterly (Stallings), Sherry Ashley (Statesville), Erika Martin (Troutman), Joe Lesch (Union County), Dennis Rorie (Waxhaw), Scott Correll – alt for Scott Curry (Pedestrian Focus Area Representative), Joyce Figueroa – alt for Gwen Cook (Greenway Area Representative), Dick Winters (Public Health Focus Area Representative)

Staff: Robert Cook (CRTPO), Curtis Bridges (CRTPO), Neil Burke (CRTPO), Candice Rorie (CRTPO), Norm Steinman (CDOT), Andy Grzynski (CDOT), Anna Gallup (CDOT), Jim Loyd (Monroe), Lee Ainsworth (NCDOT-Div. 10), Warren Cooksey (NCDOT- Div. 10), Loretta Barren (FHWA)

Guests: Bill Thunberg (LNTC), Eric Seckinger (HNTB), Paige Hunter (HNTB), Meg Fencil (Sustain Charlotte), Steve Blakley (Kimley Horn), Roger Diedrich (Sierra Club)

Danny Pleasant opened the meeting at 10:00 a.m. TCC members, staff, and guests introduced themselves.

1. Adoption of the Agenda

Mr. Pleasant asked if any changes to the agenda are necessary. Hearing none, the August agenda was adopted by acclamation.

2. Consideration of Consent Agenda

Mr. Pleasant explained that the consent agenda for the August meeting contained the July 7 TCC Meeting Minutes, eight TIP amendments for STP-DA projects, and an amendment to an existing TIP project to divide the Williamson Road Widening project into multiple segments.

Motion:

Sherry Ashley made a motion to adopt the consent agenda. Bill Coxe seconded the motion. The motion passed unanimously.

TCC BUSINESS ITEMS

3a. Metrolina Regional Model (MRM) County-Level Projections

Presenter: Curtis Bridges

Summary/Action Requested:

Mr. Bridges provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

- Mr. Bridges began his presentation by explaining that the action requested was to approve the household and employment projections for the MTP horizon years of 2025, 2035, and 2045. These projections will be adopted for each of the MPOs and RPO in the MRM geography.
- He stated that the control totals guide the distribution of socio-economic growth projections using the region's new CommunityViz land use and scenario planning model. This is an integral data point in the upcoming 2045 MTP project ranking process. An update of the county-level projections is conducted every four years.
- He explained that census data, building permits, economist projections and certificates of occupancy are some of the inputs for the county-level projections.
- Mr. Bridges reviewed the projections for population, employment, and school enrollment for each of CRTPO's counties.
- Mr. Bridges concluded his presentation by stating that a memo will be distributed to MPO and TCC members to further explain the county-level projection process and an informational session will be held prior to the August 17 MPO meeting for members to ask additional questions.

Bill Thunberg referenced comments made during the July MPO meeting regarding concerns with negative county-level population growth in the outer years of the projections. Mr. Bridges explained that the rate of growth is reduced in the outer years, but negative growth does not occur in the three CRTPO counties. He added that these projections are re-analyzed every four years.

Motion:

Mr. Coxe made a motion to recommend to the MPO that they approve the county-level projections for use in the MRM. Jonathan Wells seconded the motion. The motion passed unanimously.

3b. Proposed Changes to Metropolitan Planning Regulations

Presenter: Robert Cook

Summary/Action Requested:

Mr. Cook began his presentation by explaining the action was to recommend to the MPO that it consider endorsing comments to be submitted to the USDOT docket for the proposed changes to the metropolitan planning regulations. He added that the recommended comments were developed during two Transportation Staff Meetings.

Mr. Cook reviewed the concerns on a table that can be found [here](#) that would have the greatest impact on CRTPO's current operations. Mr. Cook explained that the comments are subject to change based upon discussion at a NCAMPO meeting that will occur on August 5. Comments are due on the proposed changes to US DOT by August 26.

Mr. Pleasant explained that CRTPO does have the capability of preparing joint MTPs and TIPs due to the coordination that has occurred throughout the last decade in the Metrolina Regional Modelling process. He explained to the TCC that federal rules can be influenced through the comment process.

Allison Kraft asked how the proposed rules may affect the relationship between NCDOT and the MPOs in the preparation of TIPs. Mr. Cook explained that it is unknown how extensively the relationship

between NCDOT and the MPOs will be affected, but he explained that adjustments would need to be made in the Prioritization process.

Motion:

Mr. Coxe made a motion to recommend to the MPO that it consider endorsing comments to be submitted to the docket with emphasis that this process should be postponed until the urbanized areas from the 2020 Census are available. Joe Lesch seconded the motion. The motion passed unanimously.

3c. FTA 5310 TIP Amendments

Presenter: John Rose, CATS

Summary/Action Requested:

Mr. Rose provided the following summary on two FTA 5310 TIP amendments that are to be presented as a recommendation during the August TCC meeting:

- Mr. Rose explained that as part of the implementation of the Coordinated Human Services Transportation Plan (CHSTP), CATS must obligate FFY 2014 FTA 5310 funds to the 2016-2025 TIP prior to the beginning of FFY 2017. CRTPO endorsed the CHSTP in June.
- He stated that two TIP amendments have been requested by CATS to initiate projects funded under the Federal Transit Administration (FTA) 5310 funds. These funds are to be used to enhance the mobility of seniors and individuals with disabilities between program years 2016 and 2025 of the TIP.
- The two requested amendments will add a TIP project for the portion of the funds that will be spent on Operations (TQ-6957) and a separate TIP project for the Administrative Oversight (TA-7009).
- Mr. Rose explained that FTA requires that each project type be represented in the TIP because 5310 funds can be spent on a variety of activities.

Motion:

Mr. Lesch made a motion to Recommend to the MPO that it consider approving the amendments to the 2016-2025 Transportation Improvement Program to add the FTA 5310 funds. Mr. Wells seconded the motion. Upon being put to a vote, the motion passed unanimously.

3d. Faith Church Road Alignment Study

Presenter: Adam McLamb

Summary/Action Requested:

Mr. McLamb explained that the action requested of the TCC was to consider recommending that the MPO open a public comment period to seek input on the recommendations from the alignment study. He cited impacts to existing residential neighborhoods and environmental impacts as the primary reasons for undertaking the alignment study.

Mr. McLamb reviewed the proposed schedule for public involvement with important dates as follows:

- August 18 – September 20: Public Comment Period
- September 27: Indian Trail Town Council meeting for endorsement of recommendation
- October 4: TCC recommendation on alignment study
- October 19: Final MPO action to amend CTP

Motion:

Mr. Lesch made a motion to recommend to the MPO that it open a public comment period to seek input on the recommendations from the alignment study. Lisa Stiwinter seconded the motion. The motion passed unanimously.

3e. Prioritization 4.0

Presenter: Neil Burke

Summary/Action Requested:

Mr. Burke provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

- Mr. Burke began his presentation by explaining that the requested TCC action is recommend to the MPO that it consider opening a public involvement period on a draft list of Division Needs projects proposed to receive local input points in Prioritization 4.0.
 - The public comment period would begin on August 18 and end on September 23.
 - A public meeting on the Division Needs recommended local input point assignment would be held prior to the August 17 MPO meeting.
- He stated that the P4.0 subcommittee had met twice in July to develop the recommended project list. The subcommittee also made the following recommendations to the TCC:
 - Do not recommend local input points assignment to Division Needs projects that did not have a reasonable chance for funding based upon P4.0 score or cost to NCDOT.
 - Recommend a diversion from CRTPO's adopted methodology to transfer an additional 406 local input points from highway to non-highway projects because the non-highway projects have more competitive P4.0 scores.
 - Recommend that 100 Division Needs Highway local input points are reserved for possible local input point assignment to an unfunded Regional Impact project in Division 12 (Iredell County). This is contingent upon the mutual assignment of 100 points from Division 12.
- Mr. Burke reviewed the Division Needs projects recommended for local input points assignment, and concluded his presentation.

Motion:

Mr. Coxe made a motion to recommend to the MPO that it consider opening a public involvement period on a draft list of Division Needs projects proposed to receive local input points in Prioritization 4.0. Erika Martin seconded the motion. Upon being put to a vote, the motion passed unanimously.

TCC Information Reports

4a. Project Oversight Committee Update

Presenter: Neil Burke

Summary:

Mr. Burke stated that the review of the STP-DA criteria has been the focus of the Project Oversight Committee meetings. Specifically, he stated that the POC is defining if any issues exist with the criteria, reaffirming the goals, and making recommendations to reduce the ambiguity of the criteria. The POC is also in the process of developing an agenda for a MPO/TCC STP-DA work session to be held this fall. The POC will also develop guidance on how to allocate the remaining \$28 million in STP-DA funds

between unfunded P4.0 Division Needs projects, projects carried over from the spring call, and new projects received during the fall call for projects.

4b. Comprehensive Transportation Plan

Presenter: Robert Cook

- Mr. Cook stated that the fifth and final open house on the CTP will be held tomorrow.
- He stated that the first of two webinars on the CTP was held last week. There were nine participants including representatives from US Fish and Wildlife and Carolinas Clean Air.
- Staff review of CTP comments has begun, and none of the comments received to date would cause major modifications to the draft maps.
- Mr. Cook suggested that the public comment period for the CTP should be concluded by the end of August. He explained that the CTP work group will make the final determination on the closure of the public comment period within the next two weeks.

4c. Transportation Alternatives Program

Presenter: Curtis Bridges

Summary:

Mr. Bridges provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

- Mr. Bridges began his presentation by summarizing the objective of the TAP funds and summarizing the 2015 call for projects.
- He explained that there will be a 2016 call for TAP funds with \$2.4 million available. The POC will provide oversight in this process.
- He concluded his presentation by stating that the call for projects will begin in October of 2016, with a recommended project list to be considered by the TCC and MPO in the spring of 2017.

OTHER REPORTS

5a. NCDOT Report

Warren Cooksey provided an update on behalf of NCDOT-Division 10:

- The Monroe Expressway construction is slightly ahead of schedule with the project to be completed by the end of 2018.
- I-77 Express Lane project construction will begin in the southern section between the Brookshire Freeway (I-277) and I-85 in September. The I-77 Mobility Partners have been holding monthly meetings with the communities within the project corridor.
- He provided information on a series of upcoming public meetings:
 - Wednesday, August 10: Charlotte Wye Rail Project to be held at Moores Sanctuary AME Zion Church.
 - Thursday, September 1: I-77 & Gilead Road Interchange Improvements Public Meeting at Huntersville Town Hall from 4:00-7:00 p.m.
 - Tuesday, August 23: NC 150 Widening Project in Mooresville at the Peninsula Baptist Church beginning at 7:00 p.m.
 - Tuesday, October 11: John Street/Old Monroe Road Widening Project, Stallings United Methodist Church.

5b. Bicycle and Pedestrian Work Group Report

Mr. Bridges provided an overview of the next Bicycle and Pedestrian Work Group (BPWG) meeting to be held this afternoon.

5c. Upcoming Issues

Mr. Lesch announced that he will be resigning from his position with Union County effective Friday, August 5. TCC members thanked Mr. Lesch for his years of service as both an MPO staff member and TCC member.

Mr. Cook explained that a call for planning funds in the FY 2018 UPWP will be announced by email before the end of August.

6. Adjourn: Mr. Pleasant determined that the agenda had been adequately completed and adjourned the meeting at 11:13 a.m.