

CRTPO TECHNICAL COORDINATING COMMITTEE
Summary Meeting Minutes
Charlotte-Mecklenburg Government Center
Room 267
December 1, 2016

Voting Members: *Chair* - Danny Pleasant (CDOT), *Vice-Chair* - Bill Coxe (Huntersville), David McDonald (CATS), Becky Chambers – alt for Dan Leaver (Charlotte E&PM), Jonathan Wells – alt for Ed McKinney (C-M Planning), Wayne Herron – alt for Andrew Grant (Cornelius), Travis Johnson (Davidson), Barry Whitesides – alt for Matthew Todd (Iredell County), Susan Habina Woolard (Matthews), Megan Green (Mecklenburg County – LUESA), Jim Loyd – alt for Lisa Stiwinter (Monroe), Allison Kraft (Mooresville), Louis Mitchell (NCDOT – Div. 10), Anil Panicker – alt for Mark Stafford (NCDOT-Div. 12), Linda Dosse (NCDOT-TPB), Travis Morgan (Pineville), Kevin Parker – alt for Chris Easterly (Stallings), Andrew Ventresca – alt for Sherry Ashley (Statesville), Bjorn Hansen (Union County), Dennis Rorie (Waxhaw; Weddington by proxy), Tim Gibbs - alt for Will Washam (Bicycle Focus Area Representative), Scott Curry (Pedestrian Focus Area Representative)

Staff: Robert Cook (CRTPO), Curtis Bridges (CRTPO), Neil Burke (CRTPO), Erin Kinne (CRTPO), Candice Rorie (CRTPO), Norm Steinman (CDOT), Andy Grzymski (CDOT), Loretta Barren (FHWA), Scott Cole (NCDOT-Div. 10), Stuart Basham (NCDOT-Div. 10), Warren Cooksey (NCDOT-Div. 10), Wendy Taylor (NCDOT – Div. 10), Lee Ainsworth (NCDOT- Div. 10), Pate Butler (NCDOT)

Guests: Steve Blakley (Kimley Horn), Brady Finklea (Kimley Horn), Joe Lesch (Gresham Smith), Jeff Hess (HNTB), Kevin Walsh (HDR), Todd McCullough (AE Com), Todd Steiss (WSP/PB)

Danny Pleasant opened the meeting at 10:00 a.m. TCC members, staff, and guests introduced themselves. Robert Cook introduced Erin Kinne, the new Administrative Officer for CRTPO.

1. Adoption of the Agenda

Mr. Pleasant asked if any changes to the agenda are necessary. Hearing none, the December agenda was adopted by acclamation.

2. Consideration of Consent Agenda

Mr. Pleasant explained that the consent agenda for the December meeting contained the November 3 TCC meeting minutes, 2017 TCC meeting dates, and a TIP amendment for the Sam Newell Road multi-use path to shift funding initially programmed for construction to preliminary engineering and right-of-way.

Motion:

Bill Coxe made a motion to adopt the consent agenda. Wayne Herron seconded the motion. The motion passed unanimously.

TCC Information Reports

3.1. Comprehensive Transportation Plan

Presenter: Candice Rorie

Summary:

Mrs. Rorie provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

- Mrs. Rorie provided an overview of several updates regarding the CTP including a right-of-way reservation/ordinance survey that was e-mailed to the TCC.
- She gave an update regarding issues associated with how map amendments will be conducted and the process to determine right-of-way reservation dimensions for facilities throughout CRTPO's planning area. The CTP work group will continue the process of developing recommendations for these issues during the next meeting on December 6.
- Mrs. Rorie explained that CRTPO staff will serve as a resource to jurisdictions that need assistance in the ordinance revision and right-of-way reservation processes.

3.2. Project Oversight Committee Update

Presenter: Neil Burke

Summary:

Mr. Burke began his presentation by providing an update regarding the upcoming Joint MPO/TCC workshop regarding the recommended STP-DA criteria changes that have been developed by the Project Oversight Committee. He explained that this will be an interactive and facilitated workshop where MPO and TCC members will collaborate to test the STP-DA criteria revisions.

Mr. Burke provided an overview of the Project Oversight Committee's efforts to prioritize the 18 recommendations from the Centralina Council of Government's process recommendation report. The prioritized recommendations will be presented to the TCC and MPO for consideration within the next several months.

3.3. Focus Area Representatives Term of Office

Presenter: Neil Burke

Summary:

- Mr. Burke provided an information report on the focus area representative terms of office. Endorsements for the Bicycle, Greenway, Pedestrian, and Public Health representatives will be requested at the January 5 TCC meeting.
- He explained that the TCC bylaws specify that the focus area representatives have a term limit of one calendar year. The term is to begin in January and there is no time limit to the number of terms served.
- The Bicycle and Pedestrian Work Group will discuss this topic at their December meeting.

3.4. FY 2018 Unified Planning Work Program

Presenter: Robert Cook

Summary:

Mr. Cook provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

- Mr. Cook began his presentation by providing an estimated overview of CRTPO's funding levels for FY 2018.

- He then provided an overview of the eight local project applications received for consideration in the FY 2018 UPWP at a total amount of \$611,500. Mr. Cook noted that the local projects are funded with unobligated balances of Planning (PL) funds. These are funds which were not used in previous fiscal years. He stated that unobligated balances are declining, thus in future years, there may be significantly less funding available for local projects.
- Mr. Cook summarized the comments received from the UPWP Review Subcommittee regarding their review of the eight local project applications.
- He concluded his presentation with a review of the adoption schedule where the TCC and MPO will be requested to take action on the FY 2018 UPWP during the March 2017 meetings.

Mr. Coxe recommended that the local match (20%) should be shown with the federal share when the UPWP is presented to the MPO. He explained that this will help the MPO members understand how their jurisdictions contributions are utilized by CRTPO.

OTHER REPORTS

4.1. NCDOT Report

Stuart Basham provided an update on behalf of NCDOT-Division 10:

- Mainline paving is underway and some overpasses are open to traffic on the eastern section of the Monroe Expressway.
- The Independence Boulevard project (U-209) overpasses at Sharon Amity Road and Idlewild Road will be open to traffic later this month.
- The estimated completion date for the I-485/Oakdale Road interchange is April of 2017. Traffic is anticipated to be in the final pattern by the end of 2016.
- A new traffic signal will be installed at the I-485 and NC 218 interchange in Mint Hill.

Anil Panicker provided an update on behalf of NCDOT-Division 12:

- Work is continuing on the I-40 and I-77 interchange in Statesville.
- The I-77 Rest Area north of Statesville is more than 50% complete.
- Division and Mooresville staff met with consultants that are working on the Fairview Flyover project (U-5817) and further refinement to the concepts will be conducted throughout the next several months.
- Division 12 has issued notice to proceed to a consultant to conduct planning and preliminary engineering for the US 21/NC 115 project between Cedar Lane and Old Mountain Road in Troutman.

Linda Dosse announced her retirement from NCDOT-TPB after 30 years of service. TCC members thanked Ms. Dosse for her contributions to the transportation planning process in the Charlotte area during this time.

4.2. Bicycle and Pedestrian Work Group Report

Mr. Bridges stated the Bicycle and Pedestrian Work Group (BPWG) will meet on Friday, December 9 due to a conflict with the Carolina Thread Trail forum. The BPWG will continue reviewing and scoring TAP candidate projects. Mr. Bridges anticipates that the lists will be presented to the TCC and MPO for adoption in the first quarter of 2017.

4.3. Upcoming Issues

Mr. Cook announced that Cambridge Systematics has been selected to conduct the CRTPO staffing assessment. This was a recommendation from the 2015 federal certification review.

Mr. Cook mentioned that there will be an upcoming call for FY 18-19 CMAQ projects. He explained that there is \$8.2 million available in FY 2018 and \$8.4 million available in FY 2019 for CRTPO CMAQ projects. The NCDOT deadline for these applications is March 15, 2017.

5. Adjourn: Mr. Pleasant determined that the agenda had been adequately completed and adjourned the meeting at 10:51 a.m.