

CHARLOTTE REGIONAL TRANSPORTATION PLANNING ORGANIZATION
Charlotte-Mecklenburg Government Center, Room 267
June 21, 2017 Meeting
Summary Minutes

Members Attending:

Vi Lyles (Charlotte), Michael Miltich (Cornelius), Rob Kidwell (Huntersville), Jeff McNeely (Iredell County), Norma Carpenter (Marshville), Jim Taylor (Matthews), Jim Puckett (Mecklenburg County), Frederick Becker (Mineral Springs), Carl Ellington (Mint Hill), Eddie Dinger (Mooresville), Jack Edwards (Pineville), Costi Kutteh (Statesville), Richard Helms (Union County), Steve Maher (Waxhaw), Scott Buzzard (Weddington), Brent Moser (Wingate), Tracy Dodson (NCBOT-Division 10), John Pope (NCDOT-Division 12)

Non-Voting Members Attending:

Elizabeth McMillan (Charlotte-Mecklenburg Planning Commission), Jim Walker (NC Turnpike Authority), Tony Lathrop (NCBOT-At Large)

Chairman Taylor began the meeting at 6:12 PM. A quorum was not present at that time; however, in order to not delay the evening's proceedings, Chairman Taylor asked that agenda items not requiring action be addressed until such time that a quorum was reached. Agenda items 7a and & 7b were the agenda's first non-action items.

7. Transportation Improvement Program
a. 2018-2027 TIP Adoption Process Update

Presenter:

Neil Burke

Summary:

Mr. Burke provided information via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to update the board on the process to adopt the 2018-2027 TIP. The Board of Transportation (BOT) delayed its adoption of the 2018-2027 state TIP from June until August in order for the state TIP to reflect additional STI revenue, project schedule accelerations, and new projects. NCDOT is scheduled to release a revised draft STIP on June 29. The delay means that the CRTPO's public comment period will shift from June 19-July 19 to July 10-August 9. CRTPO adoption will move from August to September. Public outreach efforts were reviewed. The July 19 meeting will serve as an opportunity for the public to comment on the draft TIP. Any comments received during the comment period will be provided to the board and reviewed at the August meeting.

b. 2020-2029 TIP Development Process (NCDOT Prioritization 5.0)

Presenter:

Neil Burke

Summary:

Mr. Burke provided information via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to update the board on the beginning stages of the development of the TIP to be adopted two years from now. Prioritization is NCDOT's tool to develop the TIP and is conducted every two years. CRTPO's role in the Prioritization process is to submit projects for evaluation and apply local input points to Regional Impact and Division Needs projects. Mr. Burke reviewed changes to the Prioritization process that were recommended by the P5.0 Work Group (Mr. Burke represents the CRTPO on the Work Group). The 2020-2029 TIP development process and schedule were reviewed, followed by a review of CRTPO decision points in the process. The board will be asked to take the following actions at the August and September meetings:

- August: Approve modifications and deletions to existing projects in the NCDOT database and approve opening a 14-day public comment period on P5.0 submittals.
- September: Approve P5.0 project submittals for all modes.

1. Call to Order

A quorum was reached at 6:25 PM following the presentations on agenda items 7a and 7b. Chairman Taylor called the meeting to order at that time. He stated that he would leave following the agenda's action items due to illness, and asked for a motion to appoint Richard Helms as temporary chair to lead the meeting after he left.

Motion:

Rob Kidwell made a motion to appoint Richard Helms as temporary CRTPO chairman. Scott Buzzard seconded the motion. Upon being put to a vote, the motion to appoint Mr. Helms as temporary chair was approved unanimously.

2. Adoption of the Agenda

Summary:

Chairman Taylor asked if there were items to be added to the agenda or changed. No changes were identified.

Motion:

Michael Miltich made a motion to adopt the agenda as presented. Mr. Helms seconded the motion. Upon being put to a vote, the motion to adopt the agenda was approved unanimously.

3. Public Comment Period

Three people addressed the board. The three speakers all addressed matters associated with the proposed widening of John St./Old Monroe Road, TIP project U-4714: Jack Miller, representing Monroe Road Advocates; Renee Garner, representing Clean Air Carolina; Sebastian Feculak, representing Matthews Township. All three speakers spoke against the widening project and advocated different approaches (transit, bicycle and pedestrian) for improving mobility in the affected area. Ms. Garner read excerpts of a letter from Clean Air Carolina that had been submitted to NCDOT as part of the development of the project's Environmental Assessment document.

4. Ethics Awareness & Conflict of Interest Reminder

Mr. Cook read the ethics awareness and conflict of interest reminder. No conflicts were identified.

5. Approval of Minutes

Summary:

Chairman Taylor requested action on the May 2017 meeting minutes.

Motion:

Mr. Kidwell made a motion to approve the May 2017 meeting minutes as presented. Carl Ellington seconded the motion. Upon being put to a vote, the May 2017 meeting minutes were unanimously approved.

6. 2017 STBG-DA Recommended Project List

Presenter:

Bill Coxe, TCC Vice-Chairman

Summary:

Mr. Coxe provided information via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to obtain the board's approval of the Surface Transportation Block Grant-Direct Attributable (STBG-DA) project list. Funding and funding eligibility were reviewed. It was stated that there had been no significant changes since the recommended project list was presented to the board for information at its May meeting, however, Mr. Coxe noted that a correction was made to the amount of funding requested by NCDOT for the New Town Road & Waxhaw-Indian Road roundabout project. The correction did not affect project rankings or the TCC's recommendation. The TCC unanimously recommended that the board approve the STBG-DA project list.

Motion:

Jeff McNeely made a motion to approve the STBG-DA project list as presented. Dr. Miltich seconded the motion. Upon being put to a vote, the STBG-DA project list was unanimously approved.

8. 2045 Metropolitan Transportation Plan

Presenter:

Robert Cook

Summary:

Mr. Cook provided information via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to update the board on the development of the 2045 MTP, specifically the roadway ranking process, in advance of being presented with a draft fiscally-constrained project list in July. The Tier I and Tier II phases of the roadway ranking process are complete and the next phase of the process is to determine how many projects can be funded with projected revenue amounts. The board-approved revenue assumptions were reviewed. When the draft list is reviewed at the July meeting, the board will be asked to release it for public review. Public outreach efforts were discussed.

9. Catawba Crossings NC Route Designation Resolution

Presenter:

Robert Cook

Summary:

Mr. Cook provided information via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to inform the board about a request of the Gaston-Cleveland-Lincoln MPO (GCLMPO) that the CRTPO consider adopting a resolution in support of assigning a NC highway route designation to the Catawba Crossings project. The Catawba Crossings is a new road, from I-85 (Gaston) to NC 160 (Mecklenburg), but the GCLMPO focus is on portion from NC 279 to NC 160. Possible resolution content was discussed. Mr. McNeely asked about the impact on project funding. Mr. Cook replied that the project's cost is substantial, and that would affect funding from both Division 10 and Division 12. Mr. McNeely stated that there are multiple travel lanes crossing into Gaston County along I-85 and US 74 and expressed a concern that the project was about developing property and not about moving traffic.

10. FTA Section 5310 TIP Amendments

Presenter:

David McDonald, Charlotte Area Transit System

Summary:

Mr. McDonald provided information via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to inform the board about the need to amend the TIP in order to provide funding for projects under the Section 5310 program which is identified as Enhanced Mobility for Seniors and Individuals with Disabilities. CATS is the designated recipient of Section 5310 funds allocated to the Charlotte urbanized area (UZA) and recently completed a project solicitation and selection process. An evaluation panel recommended projects for funding in March 2017, and the FTA requires that the TIP be amended to match the grant amounts for the three main categories: Capital; Operating; Administrative Oversight. Prior year funding will lapse if not encumbered in a grant by September 2017. The draft project was reviewed. It included nine projects from Iredell, Mecklenburg and Union counties, as well as funds to support general administration. Mr. McDonald concluded by stating that formal action to amend the TIP will be requested at the board's July meeting.

11. Livestreaming CRTPO Meetings

Presenter:

Robert Cook

Summary:

Mr. Cook provided information via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to provide information to the board on costs associated with livestreaming CRTPO meetings. Mr. Cook stated that City staff managing web and television broadcasts provided two options. The first consisted of a single, wall-mounted camera trained on the lectern that would cost \$4800 annually. The second consisted of three cameras (one wall-mounted and two manually operated) that would allow for close up shots of speakers and board members as well as full-screen shot of presentations. Total

annual cost was \$14,700. The board discussed the merits of livestreaming compared to the costs, and determined that the most important issue was the public's ability to listen to the proceedings. As a result, the board directed staff to post meeting recordings on the website.

12. Upcoming Agenda Items

Presenter:

Robert Cook

Summary:

Mr. Cook stated that the July agenda will include the following action items: Catawba Crossings resolution; Section 5310 TIP amendments; release of a draft, fiscally-constrained 2045 MTP roadway project list for public review. In addition, a request will be made on behalf of NCDOT to identify a critical urban freight corridor (CUFC). This will involve a departure from the usual process of first providing information at a meeting followed by action the following month; however, taking action next month will allow NCDOT to remain on schedule with the development of the statewide freight plan.

13. Adjourn

The meeting adjourned at 7:18 PM.