

**CHARLOTTE REGIONAL TRANSPORTATION PLANNING ORGANIZATION**  
**Charlotte-Mecklenburg Government Center, Room 267**  
**September 20, 2017 Meeting**  
**Summary Minutes**

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**Members Attending:**

Vi Lyles (Charlotte), Michael Miltich (Cornelius), Beth Cashion (Davidson), Rob Kidwell (Huntersville), Jeff McNeely (Iredell County), Frederick Becker (Mineral Springs), Mickey Ellington (Mint Hill), Paul Henkel (Troutman), James Warner (Waxhaw), Scott Buzzard (Weddington)

**Non-Voting Members Attending:**

Jim Walker (NC Turnpike Authority), Victoria Nwasike (Charlotte-Mecklenburg Planning Commission)

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**1. Call to Order**

Robert Cook called the meeting to order at 6:00 PM. He stated that Chairman Taylor had been called away on last minute business and was unable to attend the meeting, and that Vice-Chairman Johnson was out of town. He asked for a motion from the board to appoint a temporary chair.

Motion:

Mayor Becker made a motion to name Vi Lyles as temporary chair. Ms. Cashion seconded the motion. Upon being put to a vote, the motion was approved unanimously and Ms. Lyles was appointed temporary chair.

Due to the lack of a quorum at the beginning of the meeting, the board delayed hearing action items and moved to agenda item #3, Public Comment Period.

**2. Public Comment Period**

The following individuals addressed the board:

- Taylor Searcey: Discussed the Waxhaw Parkway project proposed to be submitted to NCDOT's Prioritization database (agenda item #9). Mr. Searcy stated that he was unaware of the alignment affecting his property.
- Alan Gardner: Discussed the Waxhaw Parkway project proposed to be submitted to NCDOT's Prioritization database (agenda item #9). Mr. Gardner stated he was unaware of the alignment through his property. He stated he was not opposed to the project, but that it should be studied in more detail.
- Sharon Hudson: Ms. Hudson read a letter from Mr. Kurt Naas regarding the I-77 express lanes project.
- Renee Garner: Ms. Garner advocated for changes to the project to widen John St./Old Monroe Road in Matthews. A petition was presented to the board.

A quorum was reached during the comment period and the meeting returned to the regular agenda order.

**3. Adoption of the Agenda**

Summary:

Ms. Lyles asked if there were changes or additions to the agenda. No changes were identified.

Motion:

Michael Miltich made a motion to adopt the agenda as presented. James Warner seconded the motion. Upon being put to a vote, the motion to adopt the agenda as presented was approved unanimously.

**4. Ethics Awareness & Conflict of Interest Reminder**

Mr. Cook read the ethics awareness and conflict of interest reminder. No conflicts were identified.

**5. Approval of Minutes**

Summary:

Ms. Lyles requested action on the August 2017 meeting minutes.

Motion:

Dr. Miltich made a motion to approve the August 2017 meeting minutes as presented. Ms. Cashion seconded the motion. Upon being put to a vote, the August 2017 meeting minutes were unanimously approved.

**6. 2016-2025 Transportation Improvement Program Amendments**

Presenters:

Curtis Bridges

Summary:

Mr. Bridges stated that the board was being asked to amend the current TIP to add seven projects. The seven projects included six small roadway projects (under \$1 million) and one roadway project. The projects were all part of the STBG-DA projects endorsed by the board in June. Project details were reviewed, and the following lists the seven projects. The TCC unanimously recommended that the board approve the amendments.

Project Description	STBG-DA Funding Requested	Project Phases
<i>Roadway Project</i>		
NC-51 Access Management Improvements (Park Rd - Carmel Rd) in Pineville	<b>\$2,000,000</b> (CON: \$2,000,000)	PE Complete: FY-19 ROW Begin: FY-19 Let Date: FY-20 Project Complete: FY-21
<i>Small Roadway Projects</i>		
Potter Rd & Wesley Chapel Rd Roundabout in Wesley Chapel	<b>\$773,099</b> (PE: \$93,143; RW: \$59,000; CON: \$620,956)	PE Complete: FY-18 ROW Begin: FY-19 Let Date: FY-19 Project Complete: FY-19
New Town Rd & Marvin Rd Roundabout in Marvin	<b>\$661,695</b> (PE: \$75,000; RW: \$45,000; CON: \$541,695)	PE Complete: FY-18 ROW Begin: FY-19 Let Date: FY-19 Project Complete: FY-19
NC-200 & Old Charlotte Hwy Intersection Improvements in Monroe	<b>\$921,702</b> (PE: \$112,395; RW: \$60,000; CON: \$749,307)	PE Complete: FY-19 ROW Begin: FY-19 Let Date: FY-20 Project Complete: FY-20
Weddington-Matthews Rd & Tilley Morris Rd Roundabout in Weddington	<b>\$759,730</b> (PE: \$85,000; RW: \$51,750; CON: \$622,980)	PE Complete: FY-18 ROW Begin: FY-18 Let Date: FY-19 Project Complete: FY-19
Chestnut Lane & Weddington-Matthews Rd Roundabout in Union County	<b>\$876,844</b> (PE: \$100,000; RW: \$60,000; CON: \$716,844)	PE Complete: FY-18 ROW Begin: FY-18 Let Date: FY-19 Project Complete: FY-19
Davidson-Concord Rd & Robert Walker Dr Roundabout in Davidson	<b>\$1,008,931</b> (CON: \$1,008,931)	PE Complete: FY-17 ROW Begin: FY-17 Let Date: FY-18 Project Complete: FY-18

Motion:

Mayor Becker made a motion to approve the 2016-2025 TIP amendments as presented. Ms. Cashion seconded the motion. Upon being put to a vote, the motion was unanimously approved.

**7. 2045 Metropolitan Transportation Plan: Fiscally-Constrained Projects**

Presenter:

Robert Cook

Summary:

Mr. Cook provided information to the board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to request that the board approve the fiscally-constrained roadway project list to be incorporated into the 2045 Metropolitan Transportation Plan. A project on NC 115 in Cornelius was added to the 2045 horizon year after the list was presented at the August meeting. The project was added without affecting other projects after a detailed cost estimate was provided by Town of Cornelius staff and analyzed by the Roadway Ranking Review Committee. Mr. Cook noted that another project was proposed to be added. This project was a \$6 million continuous flow intersection improvement project at NC 16 and Mt. Holly-Huntersville Road in Charlotte. The project is funded with economic development funds, thus allowing it to be included in the 2025 horizon year without affecting the status of other projects in that horizon year. The public outreach process was reviewed. The TCC unanimously recommended that the project list be approved by the board.

Motion:

Dr. Miltich made a motion to approve the 2045 MTP fiscally-constrained project list as presented. Mayor Becker seconded the motion. Upon being put to a vote, the motion was unanimously approved.

**8. 2018-2027 Transportation Improvement Program Adoption**

Presenter:

Neil Burke

Summary:

Mr. Burke provided information to the board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to request that the board adopt the 2018-2027 TIP. The board was asked to take three actions:

1. Make an air quality conformity determination
2. Adopt the 2040 Metropolitan Transportation Plan amendments
3. Adopt the 2018-2027 Transportation Improvement Program

The presentation reviewed the following issues: public involvement update; TIP financial plan; MTP amendments; the air quality conformity determination. In relation to the John St./Old Monroe Road widening project, Mayor Becker asked when projects can be changed. Scott Cole, Division 10 Engineer, replied that projects can change throughout the project development process.

Motion:

James Warner made a motion to approve the 2018-2027 TIP. Mayor Becker seconded the motion. Upon being put to a vote, the motion was approved. 38 votes were cast in favor of the motion and 6 were cast in opposition. Favor: Charlotte, Cornelius, Davidson, Mineral Springs, Mint Hill, Weddington. Opposed: Huntersville, Iredell County, Troutman, Weddington.

**9. 2020-2029 TIP Development Process (NCDOT Prioritization 5.0)**

Presenter:

Candice Rorie

Summary:

Ms. Rorie provided information to the board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to request that the board approve the project lists of all modes for submission to NCDOT for scoring in Prioritization 5.0. The public involvement process and comments received were reviewed. The project lists for all modes were reviewed. Dr. Miltich asked about the effects of a cancellation of the I-77 express lanes contract and if a replacement project could be nominated after the September 29 deadline for submitting projects. The answer was not known, thus staff committed to asking NCDOT staff for a response. Mr. Warner advocated for keeping the Waxhaw Parkway project on the list of projects to be submitted. Ms. Cashion stated that US 21 as a separate alignment ends at Catawba Avenue in Cornelius and begins again at I-77/exit 33 in Mooresville, and asked if connecting the two sections had been

considered. The project had not been submitted. Staff committed to discussing this matter and reporting back at the October meeting.

Motion:

Mr. Warner made a motion to approve the recommended project lists of all modes for submission to NCDOT for scoring in Prioritization 5.0. Mayor Becker seconded the motion. Upon being put to a vote, the motion was approved. 33 votes were cast in favor of the motion and 10 were cast in opposition. Favor: Charlotte, Mineral Springs, Waxhaw. Opposed: Cornelius, Davidson, Huntersville, Iredell County, Mint Hill, Troutman, Weddington.

Before proceeding to the next agenda item, Ms. Lyles introduced Victoria Nwasike. Ms. Nwasike is the new non-voting representative of the Charlotte-Mecklenburg Planning Commission.

**10. I-77 Express Lanes Contract**

Presenter:

Beau Memory, NC Turnpike Authority  
James Taylor, Mercator Advisors

Summary:

James Taylor of Mercator Advisors provided information via a Power Point presentation which is fully incorporated into the minutes and included as an attachment. The presentation focused on comments submitted on the draft report. Beau Memory, Executive Director of the NC Turnpike Authority, then discussed the next steps in the process. The Mercator report is now complete and has been turned over to NCDOT. NCDOT will host two open houses at dates and locations to be determined. The NCTA will assist NCDOT to develop responses to questions and comments raised by local jurisdictions. Dr. Miltich asked if a weave analysis would be conducted. Mr. Memory replied that the NCTA will examine traffic patterns and traffic flow. Rob Kidwell asked about when Secretary Trogdon would make a decision. Mr. Memory replied that Mr. Trogdon has said that a quick decision can be made or a good decision could be made and that he would make a decision based on data.

**11. Congestion Management Process**

Presenter:

Radha Krishna Swayampakala, RS&H

Summary:

Mr. Swayampakala provided information to the board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to update the board on the Congestion Management Process (CMP). A CMP is a federally-required process for MPOs with populations that exceed 200,000. It is a systematic approach that attempts to define and manage congestion, as well as identify tools to manage it. The CMP process was described, including the local efforts to implement the process. A multi-jurisdictional task force was used to assist with implementation; its role was to: review goals, objectives and performance measures; review congestion management strategies; identify congested corridors. Potential congestion management strategies were reviewed. The board is not required to act on this matter.

**12. Upcoming Agenda Items**

Presenter:

Robert Cook

Summary:

Mr. Cook stated that the October meeting will be preceded by an education session on the topic of performance-based planning. He also stated that NCDOT recently contacted staff about a proposal to submit an Infrastructure for Rebuilding America (INFRA) grant for improvements to the CSX rail line from Charlotte to Wilmington, and is seeking an endorsement from the CRTPO. This will be on the October agenda.

**13. Adjourn**

The meeting adjourned at 7:58 PM.