

CHARLOTTE REGIONAL TRANSPORTATION PLANNING ORGANIZATION
Charlotte-Mecklenburg Government Center, Room 267
February 21, 2018 Meeting
Summary Minutes

Members Attending:

Greg Phipps (Charlotte), Michael Miltich (Cornelius), Jane Campbell (Davidson), Mark Gibbons (Huntersville), Jerry Morse (Indian Trail), Jeff McNeely (Iredell County), Norma Carpenter (Marshville), Paul Bailey (Matthews), Jack Edwards (Pineville), Lynda Paxton (Stallings), Michael Johnson (Statesville), Kat Lee (Waxhaw), Scott Buzzard (Weddington), Brad Horvath (Wesley Chapel), Terry Lathrop (NCBOT-Division 10)

Non-Voting Members Attending:

Victoria Nwasike (Charlotte-Mecklenburg Planning Commission), Jim Walker (NC Turnpike Authority)

1. Call to Order

Chairman Michael Johnson called the February 2018 CRTPO meeting to order at 6:03 PM.

2. Adoption of the Agenda

Summary:

Chairman Johnson asked if any changes to the agenda were necessary. No changes were identified.

Motion:

Michael Miltich made a motion to adopt the agenda as presented. Mayor Horvath seconded the motion. Upon being put to a vote, the motion to adopt the agenda as presented was approved unanimously.

3. Public Comment Period

There were no public comments.

4. Ethics Awareness & Conflict of Interest Reminder

Mr. Cook read the ethics awareness and conflict of interest reminder. No conflicts were identified.

5. Approval of Minutes

Summary:

Chairman Johnson requested action on the January 2018 meeting minutes.

Motion:

Dr. Miltich made a motion to approve the January 2018 meeting minutes as presented. Mayor Edwards seconded the motion. Upon being put to a vote, the January 2018 meeting minutes were unanimously approved.

6. Transportation Improvement Program Amendment: South Fork Crooked Creek

Presenter:

Neil Burke

Summary:

Mr. Burke stated that the amendment's purpose was to accelerate preliminary engineering funding on the project (TIP ID# EB-5723) from FY 2019 to FY 2018 in order to begin the municipal agreement and design phase of the project. The amendment was requested by the Town of Indian Trail (project sponsor). The TCC unanimously recommended that the Board amend the TIP as requested.

Motion:

Dr. Miltich made a motion to approve the TIP amendment as requested. Ms. Campbell seconded the motion. Upon being put to a vote, the motion was unanimously approved.

7. 2045 Metropolitan Transportation Plan

Presenter:

Robert Cook

Summary:

Mr. Cook provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to provide information to the Board about the MTP public comment period and to preview the actions to be requested at the March meeting. A summary of outreach efforts was provided. Eighteen events were held that reached approximately 725 people. Twenty comments were received. The comments expressed support for projects included in the plan, requested that several projects be accelerated and supported multi-modal transportation projects. In addition to individuals submitting comments, three organizations provided comments: Sierra Club, West Boulevard Coalition and South Charlotte Partners. The three actions to be requested at the March meeting were then reviewed: air quality conformity determination; MTP adoption; and 2018-2027 TIP amendments approval.

8. Unified Planning Work Program

a. FY 2018 Amendment

Presenter:

Robert Cook

Summary:

Mr. Cook provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to provide information to the Board on the subject of amending the FY 2018 UPWP in advance of requesting action at the March meeting. The reason for the amendment was to reallocate funds to four task codes experiencing shortfalls. The reallocation will allow necessary work in those task codes to proceed until the end of the fiscal year. The amount of money to be reallocated was \$152,250. It was emphasized that the amendment will not result in policy or priority changes, and that no new money is being added to the program. The task codes affected by the amendment were reviewed.

b. FY 2019 Status

Presenter:

Robert Cook

Summary:

Mr. Cook provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to update the Board on the preparation of the FY 2019 UPWP. There were no major changes in the draft from when information was presented in January. The unobligated balance of unused past years' funds was only \$19,713; this will not allow the CRTPO to support local transportation planning projects in FY 2019. The funding levels were reviewed, as were the potential allocations. Action to adopt the FY 2019 UPWP will be requested at the March meeting.

9. CRTPO Self-Certification

Presenter:

Robert Cook

Summary:

Mr. Cook stated that federal regulations require MPOs to annually self-certify to the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) that their planning processes address the major issues facing the planning area and are being conducted in accordance with all applicable requirements of the metropolitan planning process and related requirements. A checklist was reviewed that addresses all major regulations and statutes. Staff's finding was that the CRTPO was meeting all requirements. This topic will be addressed at an upcoming Transportation Staff meeting and will be reviewed by the TCC, which will provide the Board with a recommendation.

10. Upcoming Agenda Items

Presenter:

Robert Cook

Summary:

Mr. Cook stated that the March agenda will include several key action items: MTP-related actions; FY 18 UPWP amendments; FY 19 UPWP adoption; and CRTPO self-certification. It was also announced that the March meeting will be preceded by an education session on the subject of the P5.0 local points allocation process.

11. Adjourn

The meeting adjourned at 6:35 PM.