

CHARLOTTE REGIONAL TRANSPORTATION PLANNING ORGANIZATION
Charlotte-Mecklenburg Government Center, Room 267
May 16, 2018 Meeting
Summary Minutes

Members Attending:

Greg Phipps (Charlotte), Michael Miltich (Cornelius), Jane Campbell (Davidson), Brian Hines (Huntersville), Jerry Morse (Indian Trail), Jeff McNeely (Iredell County), Norma Carpenter (Marshville), Jack Edwards (Pineville), Lynda Paxton (Stallings), Michael Johnson (Statesville), Teross Young (Troutman), Steve Maher (Waxhaw), Brad Horvath (Wesley Chapel), Tony Lathrop (NCBOT-Division 10)

Non-Voting Members Attending:

Victoria Nwasike (Charlotte-Mecklenburg Planning Commission), James Walker (NC Turnpike Authority), Russell Wing (Union County Planning Board)

1. Call to Order

Chairman Michael Johnson called the May 2018 CRTPO meeting to order at 6:00 PM.

2. Adoption of the Agenda

Summary:

Chairman Johnson stated that a request had been made to remove item #11, Northwest Huntersville Transportation Study-Phase II, from the agenda. He asked if additional changes to the agenda were necessary. No additional changes were identified.

Motion:

Michael Miltich made a motion to adopt the agenda as presented, but with the deletion of item #11. Jane Campbell seconded the motion. Upon being put to a vote, the motion to adopt the agenda as presented was approved unanimously.

3. Public Comment Period

There were no public comments.

4. Ethics Awareness & Conflict of Interest Reminder

Mr. Cook read the ethics awareness and conflict of interest reminder. No conflicts were identified.

5. Approval of Minutes

Summary:

Chairman Johnson requested action on the April 2018 meeting minutes.

Motion:

Dr. Miltich made a motion to approve the April 2018 meeting minutes as presented. Jerry Morse seconded the motion. Upon being put to a vote, the April 2018 meeting minutes were unanimously approved.

6. CMAQ Performance Measures Target Setting

Presenter:

Robert Cook

Summary:

Mr. Cook provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to obtain the Board's endorsement of Congestion Mitigation & Air Quality (CMAQ) targets for the following two performance measures:

1. Annual hours of peak-hour excessive delay per capita:
Set 2022 target at 34 hours of peak-hour excessive delay per capita during the 3:00-7:00 PM peak.
2. Percent of non-single occupant vehicle (SOV) travel

Set 2020 and 2022 targets at 21% non-SOV travel.

Background information was provided on the target-setting process, followed by the basis for the recommendations. It was noted that the targets can be adjusted in two years if the region believes doing so is necessary. The TCC unanimously recommended that the Board adopt both targets. Mr. Cook also discussed the next steps in the implementation of performance-based planning. The CRTPO will be asked to approve a data sharing agreement with NCDOT, and to establish targets for infrastructure condition, system reliability, freight movement & economic vitality, and environmental sustainability.

Motion:

Dr. Miltich made a motion to endorse the two CMAQ targets as presented. Ms. Campbell seconded the motion. Upon being put to a vote, the motion was unanimously approved.

7. 2020-2029 Transportation Improvement Program Development

Presenter:

Neil Burke

Summary:

Mr. Burke provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to obtain the Board's approval to open a 30-day public comment period on projects recommended for Regional Impact point assignment, and to review the draft list of Regional Impact projects. The points assignment process was reviewed, followed by a discussion of the projects. Three Statewide Mobility tier interchange improvement projects were proposed to receive Regional Impact points: I-85 & Sugar Creek Road, I-77 & Sunset Road and I-485 & Harrisburg Road. Non-highway projects were reviewed. The project schedule was discussed. The comment period is scheduled to begin on May 21 and end on June 20, which is the date of the Board's June meeting. That meeting will serve as a public comment opportunity. Final action on the Regional Impact points assignment will be requested at the July meeting.

Motion:

Dr. Miltich made a motion to approve the opening of a public comment period on the draft list of Regional Impact projects proposed for local input points assignment. Jeff McNeely seconded the motion. Upon being put to a vote, the motion was unanimously approved.

8. FY 2019 Unified Planning Work Program Amendments

a. Additional STBG-DA Planning Funds

Presenter:

Robert Cook

Summary:

Mr. Cook provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to obtain the Board's approval to amend the FY 2019 UPWP to program \$653,371 in additional STBG-DA funds designated for planning purposes. This item was first presented for information at the April meeting. The availability of these funds was not known when the FY 19 UPWP was adopted in March. Staff's recommendation was to program \$474,000 for local transportation planning projects identified by member jurisdictions at the start of the UPWP development process, and to program the remaining \$179,371, but not to spend it unless a specific match source is identified. These funds can rollover into the next fiscal year. The TCC unanimously recommended that the Board approve the amendment.

Motion:

Dr. Miltich made a motion to approve the amendment to the FY 2019 UPWP to program the additional \$653,371 in STBG-DA funds designated for planning purposes. Brian Hines seconded the motion. Upon being put to a vote, the motion was unanimously approved.

b. Section 5307 Federal Transit Funds

Presenter:

David McDonald, CATS

Summary:

The presentation's purpose was to obtain the Board's approval to amend the FY 2019 UPWP to program Section 5307 federal transit funds allocated to the Charlotte Area Transit System (CATS). Mr. McDonald explained that the funds would be used for two projects:

1. ADA accessibility assessment-\$300,000
2. Regional Transit Study-\$325,000

Section 5307 funds are allocated to CATS based on a formula and are eligible for capital expenditures and planning. When utilized for planning, the funds must be programmed in the UPWP. The TCC unanimously recommended that the Board approve the amendment.

Motion:

Ms. Campbell made a motion to approve the amendment to the FY 2019 UPWP to program Section 5307 funds allocated to CATS. Dr. Miltich seconded the motion. Upon being put to a vote, the motion was unanimously approved.

9. CRAFT Memorandum of Agreement

Presenter:

Robert Cook

Summary:

The presentation's purpose was to obtain the Board's approval to amend the CRAFT Memorandum of Agreement (MOA). Mr. Cook explained that CRAFT is the Charlotte Regional Alliance for Transportation, and is an association of the region's four MPOs and two RPOs with purpose of facilitating regional transportation planning in the greater Charlotte area. The MOA was adopted when CRAFT was formed in 1999. CRAFT's Technical Committee reviewed the MOA and found a need to update it. Board action is necessary to do so. The recommended changes were as follows:

1. Add a list of goals to better define the organization's mission.
2. Clarify Technical Committee voting membership.
3. Incorporate text regarding Affiliate Members of the Technical Committee.
4. Remove references to the Executive Committee being required to meet once a year.

The TCC unanimously recommended that the Board approve the MOA's modifications.

Motion:

Dr. Miltich made a motion to approve modifications to the CRAFT Memorandum of Agreement. Ms. Campbell seconded the motion. Upon being put to a vote, the motion was unanimously approved.

10. 2018-2027 TIP Amendment: Hornets Nest Park CMAQ Project

Presenter:

Scott Correll, Charlotte DOT

Summary:

Mr. Correll provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to provide information to the Board about the project in advance of requesting a TIP amendment in June. The project details were provided. The CRTPO approved \$1,500,000 in Congestion Mitigation & Air Quality (CMAQ) program funding, with a \$5,310,000 local match, for the Hornets Nest Park Access Project in March, 2017. The City of Charlotte is the project sponsor. The original project consisted of intersection improvements at the park's entrance at Beatties Ford Road and Trinity Road, as well as sidewalk construction on Beatties Ford Road and Sunset Road. Due to a federal regulatory issue, Charlotte has requested to designate the awarded CMAQ funding for the sidewalk component, and fully fund the intersection component of the project with the City's local match contribution. The revised

project was re-evaluated using CRTPO's CMAQ criteria and moved from the top scoring project to the fifth scoring project (of eight) recommended for funding. No additional CMAQ funding is being requested. At its May meeting, the TCC unanimously recommended that the Board approve the TIP amendment.

11. Upcoming Agenda Items

Presenter:

Robert Cook

Summary:

Mr. Cook stated that the Hornets Next Park CMAQ project will be on the agenda for action. Updates will be provided on the TIP development process and on performance-based planning. Candice Rorie announced that the CRTPO would be hosting the 2019 NC Association of MPOs conference. More information will be provided about the conference over the coming months.

12. Adjourn

The meeting adjourned at 6:56 PM.