

CRTPO TECHNICAL COORDINATING COMMITTEE
Summary Meeting Minutes
Charlotte-Mecklenburg Government Center
Room 280
January 4, 2018

Voting Members: *Chair* – Sherry Ashley (Statesville), *Vice-Chair* – Dennis Rorie (Waxhaw), Liz Babson (CDOT), David McDonald (CATS), Dan Leaver (Charlotte E&PM), Ed McKinney (C-M Planning), Andrew Grant (Cornelius), Travis Johnson (Davidson), Bill Coxe (Huntersville), Todd Huntsinger – alt for Patrick Sadek (Indian Trail), Matthew Todd (Iredell County), Susan Habina Woolard (Matthews), Megan Green (Mecklenburg County – LUESA Air Quality), Nathan Farber – alt for Steve Frey (Mint Hill), Cami Wecklerly (Mooresville), Brett Canipe – alt for Scott Cole (NCDOT – Div. 10), Anil Panicker – alt for Mark Stafford (NCDOT – Div. 12), Travis Morgan (Pineville), Kevin Parker – alt for Chris Easterly (Stallings), Erika Martin (Troutman), Bjorn Hansen (Union County), Will Washam (Bicycle Focus Area Representative), Gwen Cook (Greenway Focus Area Representative), Scott Correll (Pedestrian Focus Area Representative), Dick Winters (Public Health Focus Area Representative)

Staff: Robert Cook (CRTPO), Curtis Bridges (CRTPO), Neil Burke (CRTPO), Erin Kinne (CRTPO), Candice Rorie (CRTPO), Liz Babson (CDOT), Andy Grzymiski (CDOT), Anna Gallup (CDOT), David Harrison (CDOT), Wendy Taylor (NCDOT – Div. 10), Lee Ainsworth (NCDOT – Div. 10), John Cook (NCDOT – Div. 12)

Guests: Nick Landa (RS&H), Todd Steiss (WSP), Joe Lesch (Gresham Smith), Kevin Walsh (HDR), Steve Blakley (Kimley Horn)

Danny Pleasant opened the meeting at 10:00 a.m. TCC members, staff, and guests introduced themselves.

1. Adoption of the Agenda

Mr. Pleasant asked if any changes to the agenda are necessary. Hearing none, the January agenda was adopted by acclamation.

2. Consideration of Consent Agenda

Mr. Pleasant explained that the consent agenda for the January meeting contained the December 7 TCC meeting minutes and the following two TIP amendments for CRTPO discretionary projects:

- Belk Greenway Phase 1 – Charlotte (EB-5929): Accelerate STBG-DA funding for preliminary engineering from FY 2019 to FY 2018 to begin the municipal agreement process.
- Mallard Creek Church Road Multi-Use Path – Charlotte (EB-5832): Reallocate \$110,000 in TAP and \$27,000 in local funds from preliminary engineering to right-of-way in FY 2018.

Motion:

David McDonald made a motion to adopt the consent agenda. Sherry Ashley seconded the motion. The motion passed unanimously.

TCC BUSINESS ITEMS

3.1 Election of Officers

Presenter: Danny Pleasant

Summary/Action Requested:

Mr. Pleasant stated that it is the responsibility of the TCC to annually elect new officers during the first meeting of the year. He then opened the nominations for Chair of the TCC.

Chair Nominations:

Bill Coxe nominated Ms. Ashley for Chair of the TCC for 2018. No other nominations were put forth. Mr. Coxe made a motion to close the nominations; Travis Johnson seconded the motion. Ms. Sherry Ashley was elected Chair of the TCC for 2018 by acclamation.

Vice-Chair Nominations:

Susan Habina Woolard nominated Dennis Rorie for Vice-Chair of the TCC for 2018. No other nominations were put forth.

Mr. Coxe made a motion to close the nominations; Ms. Habina Woolard seconded the motion.

Mr. Dennis Rorie was elected Vice-Chair of the TCC for 2018 by acclamation.

Ms. Ashley then presided over the remainder of meeting and thanked Mr. Pleasant and Mr. Coxe for their leadership of the TCC for the past several years.

3.2 Election of Focus Area Representatives

Presenter: Neil Burke

Summary/Action Requested:

- Mr. Burke explained that the Bicycle and Pedestrian Work Group (BPWG) discussed this topic at its December 11 meeting.
- He explained that the BPWG recommended the re-appointment of the focus area representatives and alternates for 2018 with an adjustment to the pedestrian representative membership within Charlotte DOT.
- The following delegates and alternates were recommended by the BPWG and the associated member jurisdictions:

Focus Area	Delegate	Alternate	Agency
Bicycle	Will Washam	Tim Gibbs	Cornelius/CDOT
Greenway	Gwen Cook	Joyce Figueroa	Mecklenburg County
Pedestrian	Scott Correll	David Harrison	CDOT
Public Health	Dick Winters	Allison Nelson	Mecklenburg County

Motion:

Andrew Grant made a motion to elect the Bicycle, Greenway, Pedestrian and Public Health Focus Area Delegates and Alternates for 2018. Erika Martin seconded the motion. Upon being put to a vote, the motion passed unanimously.

3.3 Mecklenburg County Greenway CMAQ Funding Reallocation Request

Presenter: Gwen Cook, Mecklenburg County Park and Recreation

Summary/Action Requested:

Ms. Cook provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

- Ms. Cook began her presentation by stating the recommended action from the Project Oversight Committee (POC) was for the TCC to Recommend to the CRTPO Board that it reallocate the \$1,383,870 in CMAQ funding programmed to the Walker Branch Greenway to the Barton Creek Greenway.
- She explained that the CRTPO approved \$1,383,870 in CMAQ funding for the Walker Branch Greenway project in July of 2016.
 - Later in 2016, Mecklenburg County was unable to provide local match for the Walker Branch Greenway due to increased cost estimates.
- Ms. Cook stated that the CRTPO approved \$881,280 in CMAQ funding for the Barton Creek Greenway in July of 2010.
- She explained that construction is scheduled to begin on the Barton Creek Greenway project in the first quarter of 2018 and there is currently a \$1,383,870 budget deficit for construction.
- Ms. Cook explained that she presented the reallocation of CMAQ funds from Walker Branch Greenway to Barton Creek Greenway during the October 18 Transportation Staff Meeting, and the consensus reached was to present the information to the POC and have the committee develop a recommendation for the TCC.
- During its November 9 meeting, the POC recommended that the Barton Creek Greenway be scored using the updated CMAQ criteria, and staff was directed to determine if there were other unfunded CMAQ requests that may be eligible for this funding.
- Staff presented an update during the December 14 POC meeting regarding the rescoring of Barton Creek Greenway.
 - The project received a score of 66 using CRTPO's CMAQ methodology.
 - There were no other project submittals that were awaiting CMAQ funding.

Mr. Coxe emphasized that Ms. Cook acknowledged within her presentation that the CMAQ funding programmed for Walker Branch Greenway was to be returned to the CRTPO for consideration of reallocation to other eligible projects. He added that the POC had determined that there were no additional projects that were eligible for the returned funds; therefore the committee had recommended that the funds should be allocated to the Barton Creek Greenway project.

Motion:

Ms. Martin made the motion to recommend to the MPO that it reallocate \$1,383,870 in CMAQ funding from the Walker Branch Greenway to the Barton Creek Greenway and amend the 2018-2027 TIP. Dick Winters seconded the motion. The motion passed unanimously.

TCC INFORMATION REPORTS

4.1. FY 2019 Unified Planning Work Program Development

Presenter: Robert Cook

Summary:

Mr. Cook provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

- Mr. Cook began his presentation by stating that he will provide an update on the development of the FY 2019 UPWP since the December TCC meeting and seek consensus that a draft can be submitted to NCDOT for review.
- Mr. Cook stated that he received clarification from NCDOT following the December TCC meeting that STBG-DA funds allocated for planning purposes can carry over into future fiscal years.
- He explained that the unobligated balances have not been provided yet; however, the PL unobligated balance will be less than \$100,000, and the STBG-DA unobligated balance may be more substantial.
- Mr. Cook then provided an estimated overview of CRTPO's funding levels for FY 2019. He indicated that CRTPO does not have the final numbers for FY 2019 from NCDOT and FHWA, but should receive these soon.
- He reviewed the five local planning project submittals received from member jurisdictions, and stated that he is optimistic that the CRTPO may be able to provide some level of financial assistance to these projects.
 - Once the unobligated balances are known, the UPWP subcommittee will develop a recommendation to the TCC regarding local planning project funding.
- Mr. Cook then reviewed the potential allocations of the \$2.1 million by task code for FY 2019.
- He concluded his presentation by stating that the next steps in the UPWP development process were to present a draft to the CRTPO Board during the meeting on January 17 and to submit the draft UPWP to NCDOT for its review.

Mr. Coxie stated that a prioritization process should be developed when there is not enough funding to fulfill all local planning project requests. Mr. Cook responded to explain that the UPWP subcommittee will develop the list of prioritized projects for this fiscal year. He added that the Southwest Bypass Alternative Study should be given priority because adoption of the CRTPO's CTP was contingent on this study.

Ms. Ashley asked if the TCC had any objections to the submission of a DRAFT UPWP to NCDOT for review. No concerns were raised by TCC members.

4.2. 2045 Metropolitan Transportation Plan

Presenter: Robert Cook

Summary:

Mr. Cook provided an update on the current status of the 2045 MTP:

- Draft chapter content has been completed and staff is providing comments to the consultant.
- The draft air quality conformity document is complete.
- The public comment period on the draft 2045 MTP report and air quality conformity document will begin on January 16.
- Public outreach events are in the process of being scheduled. Outreach will be conducted at existing events and presentations to small groups.

OTHER REPORTS

5.1. NCDOT Report

Brett Canipe provided an update on behalf of NCDOT-Division 10:

- Paving has been suspended on the Monroe Expressway and US 74 superstreet projects in Union County due to colder temperatures.
- The Independence Boulevard project is now complete.
- The project to convert the existing bus lanes along US 74 to express lanes is planned to be let in May.
- A contract has been awarded for the South Trade Street widening project in Matthews.
- The Charlotte-Monroe Executive Airport has received a \$912,000 grant from the Department of Aviation to rehabilitate the runway and improve taxiway lighting.
- Meetings will be held for the NC 73 corridor and improvements to the interchange with I-77. Meeting times and locations are in the process of being finalized.
 - February 5 in Huntersville
 - February 6 in Denver

Anil Panicker provided an update on behalf of NCDOT-Division 12:

- A public meeting will be held on the East Broad Street corridor improvement project in Statesville on Tuesday, January 30.
- A project to replace the Wilkinson Boulevard Bridge (US 29/74) over the Catawba River between Charlotte and Gastonia has funded with NCDOT maintenance funds, and this project will begin in the next several years. TCC members want assurance that bicycle and pedestrian accommodations will be included within the scope of this project.
- 25% design plans are complete for the realignment of US 21/NC 115 and Houston Road/ Flower House Loop intersection in Troutman.
- Consultants retained by Division 12 are working on cross-section alternatives for the US 21/NC 115 corridor improvement project in Troutman. These alternatives should be finalized within the next month.

5.2. Bicycle and Pedestrian Work Group Report

Mr. Bridges provided an overview of this afternoon's agenda by explaining that updates will be provided on the Little Sugar Creek Greenway and the Downtown Matthews pedestrian crossing.

5.3. Upcoming Issues

Mr. Cook explained that the CRTPO orientation will be held on Wednesday, January 10, 2018 beginning at 5:00 p.m. at the Harris Conference Center in Charlotte. TCC members are strongly encouraged to attend.

Mr. Coxe reminded the TCC that quarterly updates are due soon for the CRTPO discretionary projects. These updates help to determine project funding shortfalls and future TIP amendments for schedule changes.

6. Adjourn: Ms. Ashley determined that the agenda had been adequately completed and adjourned the meeting at 10:46 a.m.