

**CRTPO TECHNICAL COORDINATING COMMITTEE**  
**Summary Meeting Minutes**  
**Charlotte-Mecklenburg Government Center**  
**Room 267**  
**September 6, 2018**

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**Voting Members:** *Chair* – Sherry Ashley (Statesville), David McDonald (CATS), Liz Babson (CDOT), Dan Leaver (Charlotte E&PM), Aaron Tucker – alt for Wayne Herron (Cornelius) Travis Johnson (Davidson), Bill Coxe (Huntersville), Todd Huntsinger – alt for Patrick Sadek (Indian Trail), CJ O’Neill – alt for Susan Habina Woolard (Matthews), Nathan Farber – alt for Steve Frey (Mint Hill), Cami Weckerly ( Mooresville), Jim Loyd – alt for Lisa Stiwinter (Monroe), Brett Canipe – alt for Scott Cole (NCDOT – Div. 10), Travis Morgan (Pineville), Chris Easterly (Stallings), Erika Martin (Troutman), Bjorn Hansen (Union County), Matt Hubert – alt for Alexandra Beesting (Waxhaw), Lisa Thompson (Weddington), Will Washam (Bicycle Focus Area Representative), Katie Lloyd – alt for Gwen Cook (Greenway Focus Area Representative), Scott Correll (Pedestrian Focus Area Representative),

**Staff:** Curtis Bridges (CRTPO), Neil Burke (CRTPO), Erin Kinne (CRTPO) Candice Rorie (CRTPO), Theo Thomson (CRTPO) Loretta Barren (FHWA), Wendy Taylor (NCDOT – Div. 10), Lee Ainsworth (NCDOT – Div. 10), John Cook (NCDOT – Div. 12), Katie See (Indian Trail), Alex Sewell (Stallings)

**Guests:** Todd Steiss (WSP), Nick Landa (RS&H), Erin Musiol (RS&H), Bill Thunberg (LNTC)

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Sherry Ashley opened the meeting at 10:00 a.m. TCC members, staff, and guests introduced themselves.

**1. Adoption of the Agenda**

Ms. Ashley asked if any changes to the agenda are necessary. Hearing none, the September agenda was adopted by acclamation.

**2. Consideration of Consent Agenda**

Ms. Ashley stated that the consent agenda for the September meeting contained the following three items:

- Approval of the August 2, 2018 TCC Minutes,
  - Recommend that the CRTPO Board approve two 2018-2027 TIP amendments. These amendments have been recommended to the TCC by the Project Oversight Committee.
1. Recommend to the CRTPO Board that it approve a 2018-2027 TIP Amendment to approve \$51,185 in unobligated Bonus Allocation funds to the I-77 & Griffith Street Interchange Improvements project (I-4750AC) in Davidson.
  2. Modify the project limits for the McDowell Creek Greenway (EB-5785) in Huntersville.
    - The current project limits are from Chilgrove Lane to Torrence Creek Greenway.
    - The recommended project limits are from NC highway 73 to Chilgrove Lane.

**Motion:**

Erika Martin made a motion to adopt the consent agenda. David McDonald seconded the motion. The motion passed unanimously.

## **TCC BUSINESS ITEMS**

### **3.1. 2020-2029 TIP Development – Division Needs Local Input Points**

Presenter: Neil Burke

#### Summary/Action Requested:

- Mr. Burke began his presentation by explaining that the requested TCC action is recommend to the CRTPO Board that it consider opening a public involvement period on a draft list of Division Needs projects proposed to receive local input points in the 2020-2029 TIP Development process (NCDOT Prioritization 5.0).
  - The public comment period would begin on September 20 and conclude on October 4.
- He provided a summary on the list of programmed Regional Impact projects that were identified by NCDOT at the end of August.
  - Eight projects were funded within the CRTPO portion of Region E (Mecklenburg, Union Counties) with a programmed amount of \$166 million.
  - Three projects were funded within the CRTPO portion of Region F (Iredell County) with a programmed amount of \$34 million.
- He stated that the P5.0 subcommittee had met on August 13 to develop the recommended project list. The subcommittee also made the following recommendations to the TCC:
  - Do not recommend local input points assignment to Division Needs projects that did not have a reasonable chance for funding based upon P5.0 score or cost to NCDOT.
  - Recommend a diversion from CRTPO’s adopted methodology to transfer an additional 100 local input points from highway to non-highway projects because the non-highway project has a better chance of being funded in the 2020-2029 TIP.
    - The 100 additional local input points are recommended to be allocated to the Jetton Street sidewalk project in Davidson. Division 10 also plans to assign 100 points to this project.
- Mr. Burke reviewed the Division Needs projects recommended for local input points assignment, and concluded his presentation.

#### Motion:

Bill Coxe made a motion to recommend to the CRTPO Board that it consider opening a public involvement period on a draft list of Division Needs projects proposed to receive local input points in the 2020-2029 TIP Development process. Bjorn Hansen seconded the motion. Upon being put to a vote, the motion passed unanimously.

### **3.2 TIP Amendment Guidelines Text Amendment**

Presenter: Neil Burke

#### Summary/Action Requested:

- Mr. Burke began his presentation by explaining that the CRTPO adopted a “TIP Amendment and Modification Guidelines” document in June of 2013 following the NCDOT adoption of a “STIP Amendment Modification Guidelines” document in 2012.
- He stated that the purpose of the guidelines was to streamline the TIP revision process by establishing a distinction between major changes that should be the subject of oversight by the TCC and Board (amendments), and minor changes that do not require significant oversight (modifications).

- Staff proposes text amendments to the CRTPO guidelines to better align with the NCDOT guidelines relative to the project cost increase threshold that would require a TIP amendment.
- Mr. Burke concluded his presentation by stating that this item was discussed during the August 15 Transportation Staff Meeting and no concerns were raised.

Mr. Coxe reminded the TCC that the revisions will allow staff to process funding exchanges as an administrative modification without action from the CRTPO Board. No issues were identified with this approach.

Motion:

Mr. Coxe made a motion to recommend to the CRTPO Board that it approve a series of revisions to the CRTPO’s TIP amendment guidelines to be consistent with NCDOT’s STIP amendment policy. Mr. McDonald seconded the motion. The motion passed unanimously.

**3.3. CMAQ Funding Reallocation**

Presenter: Erin Kinne

Summary/Action Requested:

- Ms. Kinne began her presentation by stating that the requested action is to recommend that the CRTPO Board approve a series of 2018-2027 Transportation Improvement Program amendments to reallocate CMAQ and STBG-DA funds.
- She summarized the proposed CMAQ funding reallocations as follows:
  - \$2.7 million – shifting CMAQ funds to an earlier project phase (prior to FY 2020 in the TIP);
  - \$9.6 million - reallocating CMAQ funds to projects with accelerated timeline and replacing with STBG-DA funds
- Ms. Kinne concluded her presentation by reviewing the proposed CMAQ funding revisions for each project.

Motion:

CJ O’Neill made a motion to recommend to the CRTPO Board that it approve a series of 2018-2027 Transportation Improvement Program amendments to reallocate CMAQ and STBG-DA funds. Mr. McDonald seconded the motion. The motion passed unanimously.

**TCC INFORMATION REPORT**

**4.1 Comprehensive Transportation Plan Amendments**

Presenter: Curtis Bridges

Summary:

- Mr. Bridges began his presentation by explaining that NCDOT-Transportation Planning Division is implementing an annual CTP amendment schedule for the Charlotte-area MPOs.
- He explained that the goal of this process is to ensure that the CRTPO’s maps are consistent with NCDOT’s statewide CTP maps.
- Mr. Bridges reviewed a spreadsheet of the proposed CTP amendments that have been identified by staff and received from TCC members.
- He stated that the deadline for submitting potential CTP amendments will be September 26.

- Mr. Bridges concluded his presentation by explaining that action will be requested to approve the CTP amendments during the October 11 TCC meeting.

Mr. Coxe asked if this action would preclude the CRTPO from amending its CTP on an as-needed basis. Mr. Bridges explained that the CRTPO can amend its CTP at any time, and the primary purpose of these amendments is to bring consistency between the state's maps and the CRTPO CTP maps.

## **OTHER REPORTS**

### **5.1. NCDOT Report**

Brett Canipe provided an update on behalf of NCDOT-Division 10:

- Several interchanges are in the final stages of grading and paving along the Monroe Expressway project. Noise walls and signage installations are in progress throughout the project. Traffic on existing US 74 was shifted over to the new bridge over the Monroe Expressway in Stallings last week. A segment of Rocky River Road between Secret Shortcut Road and Unionville-Indian Trail Road will close for two weeks beginning yesterday for completion of final paving and guardrail installation.
- Work continues at night to convert four major intersections along US 74 in Indian Trail to superstreets. Those intersections are Sardis Church/Wesley Chapel Stouts Road, Faith Church Road, Unionville-Indian Trail Road, and Indian Trail-Fairview Road. The side street movements have been restricted by activating the super street U-turn patterns within the past week. The result has been an increase in mobility throughout the work zone. The project is anticipated to be complete in the spring of 2019.
- Work on the widening project has begun along South Trade Street (U-5804B) in Matthews. The project's estimated completion date is by the end of November.
- Work began in August to convert the intersection of Brookshire Boulevard (NC 16) and Mt. Holly-Huntersville Road intersection in Charlotte to North Carolina's first continuous flow intersection (U-6084). Traffic is anticipated to be placed in its final pattern in December.
- NCTA will open its customer service center in Monroe during the first weekend in October.
- Division 10 will begin a public comment period on projects recommended for the Division Needs local input point assignment in the 2020-2029 TIP Development process on September 24 and concluding on October 5. Comments can be emailed to Stuart Basham.

John Cook provided an update on behalf of NCDOT-Division 12:

- 75% design plans should be completed for the Brawley School Road project (R-3833C) in Mooresville from Talbert Road to US 21 by the end of September. Right-of-way acquisition is anticipated to begin this fall.
- The roundabout project at Perth Road and Cornelius Road near Troutman has 25% design plans. This project is anticipated to be let in 2020.
- Preliminary design work has begun on the Midnight Lane – Oates Road overpass project in Mooresville (U-5816). The environmental document is scheduled to be complete in June of 2019 and will be let for construction in 2021.
- There will be a public meeting for the Williamson Road widening project from Brawley School Road to I-77 (R-5100A) in October.

### **5.2. Bicycle and Pedestrian Work Group Report**

Mr. Bridges announced that the Bicycle and Pedestrian Work Group will meet this afternoon at 1:30.

### **5.3. Upcoming Issues**

Mr. Burke made the following announcements:

- The public comment period for the Air Quality Conformity & Performance Measures began on August 22 and will conclude on September 21.
  - One comment has been received to date.
- A call for technical sessions for the 2019 NCAMPO conference will open on November 1 and close on December 7. The 2019 NCAMPO conference will be held at the Charlotte Convention Center from April 24-April 26, 2019.

**6. Adjourn:** Ms. Ashley determined that the agenda had been adequately completed and adjourned the meeting at 10:40 a.m.