

**CHARLOTTE REGIONAL TRANSPORTATION PLANNING ORGANIZATION**  
**Charlotte-Mecklenburg Government Center, Room 267**  
**March 20, 2019 Meeting**  
**Summary Minutes**

---

**Members Attending:**

Greg Phipps (Charlotte), Michael Miltich (Cornelius), Jane Campbell (Davidson), Mark Gibbons (Huntersville), Jerry Morse (Indian Trail), Norma Carpenter (Marshville), Paul Bailey (Matthews), George Dunlap (Mecklenburg County), Frederick Becker (Mineral Springs), Eddie Dinger ( Mooresville), Lynda Paxton (Stallings), Michael Johnson (Statesville), Richard Helms (Union County), Steve Maher (Waxhaw), Brad Horvath (Wesley Chapel)

**Non-Voting Members Attending:**

Victoria Nwasike (Charlotte-Mecklenburg Planning Commission), Jim Walker (NC Turnpike Authority)

---

**1. Call to Order**

Chairman Michael Johnson called the March 2019 CRTPO meeting to order at 6:10 p.m. He thanked the CRTPO Board members that participated in the roundtable workshop with the Gaston-Cleveland Lincoln MPO on March 13.

**2. Adoption of the Agenda**

Summary:

Chairman Johnson asked if changes to the agenda were necessary. No changes were identified.

Motion:

Dr. Miltich made a motion to adopt the agenda as presented. Mark Gibbons seconded the motion. Upon being put to a vote, the motion to adopt the agenda was approved unanimously.

**3. Public Comment Period**

Two people provided public comments.

1. Michael Alvarez. Mr. Alvarez stated that he was the Mayor of Indian Trail, but emphasized he was not speaking on behalf of the town council. Mayor Alvarez expressed concern the superstreet concept for the Old Monroe Road widening project (U-4714B) in Indian Trail. He explained that a four-lane alignment would be preferred to a superstreet concept.
2. Beverly Ann Jones. Ms. Jones discussed the Old Monroe Road widening project in Indian Trail and expressed concerns with the removal of left turn movements from Old Monroe Road onto Wesley Chapel-Stouts Road as an element with the superstreet scope.

**4. Ethics Awareness & Conflict of Interest Reminder**

Mr. Burke read the ethics awareness and conflict of interest reminder. No conflicts were identified.

**5. Consent Agenda**

Summary:

Chairman Johnson requested action on the sole consent agenda item: February 2019 meeting minutes.

Motion:

George Dunlap made a motion to approve the consent agenda items. Mayor Becker seconded the motion. Upon being put to a vote, the consent agenda item was unanimously approved.

**6. Draft 2020 Unified Planning Work Program**

Presenter:

Robert Cook

Summary:

Mr. Cook provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to obtain the Board's adoption of the FY 2020 UPWP. A brief overview of the UPWP was provided.

Mr. Cook explained that NCDOT has changed the PL fund allocation process, and the result is that the CRTPO will receive an additional \$522,005 in FY 2020, which results in a \$15,000 increase in the annual allocation total. Prior year STBG-DA remains available for programming in the amount of \$437,136.

Mr. Cook then provided a recap of the following funding allocation principles that were discussed during the February Board meeting:

1. Do not substantially increase the cost share for member jurisdictions.
2. Program all available PL funds in FY 20.
3. Use past years' STBG-DA funds before programming FY 20 DA funds.
4. Program past years' STBG-DA funds in an amount equal to what is necessary to fund the FY 20 UPWP at a level equal to FY 19 amounts. (The programming of all available PL funds as stated in #2 will result in a slight (\$15K) increase from FY 19.)
5. The remainder of past years STBG-DA funds will be used to support local transportation planning projects that will be selected through the discretionary projects process.

The funding levels were reviewed. Mr. Cook also explained that the FTA Transit Oriented Development grant funds for the LYNX silver line will also need to be included within the CRTPO's FY 2020 UPWP in the amount of \$620,000, or \$862,500 when the federal and local matched are summed.

Motion:

Mayor Becker made a motion to approve the FY 2020 UPWP as requested. Dr. Miltich seconded the motion. Upon being put to a vote, the motion was unanimously approved.

## **7. CRTPO Self-Certification**

Presenter:

Robert Cook

Summary:

Mr. Cook stated that the action before Board was to adopt a resolution certifying the CRTPO's planning process for FY 2019. Federal regulations require MPOs to annually self-certify to the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) that their planning processes address the major issues facing the planning area and are being conducted in accordance with all applicable requirements of the metropolitan planning process and related requirements. Mr. Cook stated a checklist was included within the agenda packet that addressed all major regulations and statutes. The checklist was a part of the agenda packet. Staff's finding was that the CRTPO was meeting all requirements. At its March meeting, the TCC unanimously recommended that the Board adopt the resolution.

Motion:

Mr. Gibbons made a motion to adopt the self-certification resolution. Dr. Miltich seconded the motion. Upon being put to a vote, the motion was unanimously approved.

## **8. Connected and Autonomous Vehicle Task Force**

Presenter:

Jason Wager, Centralina COG and Robert Cook

Summary:

Mr. Wager provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to update the Board on the context of Connected Autonomous Vehicles (CAV), what has been done to date, and the next steps within this process. Mr. Wager facilitated an interactive polling exercise that was designed to gauge the Boards familiarity with the CAV

technology. Mr. Wager then summarized the possible benefits and challenges to the implementation of CAV based upon national research.

Mr. Cook began his presentation by stating that CAV has been identified as an emerging issue within the 2045 MTP. He summarized the Centralina COGs process to convene a series of workshops throughout 2017 on CAV and the formation of a CAV Task Force in 2018. The role of the CAV task force is to identify actions that can be implemented regionally, investigate long-term strategies, and prepare the region for CAV. Mr. Cook concluded the presentation by highlighting the key focus areas of the task force in 2019.

## **9. Upcoming Agenda Items**

### Presenter:

Neil Burke

### Summary:

An overview of the April agenda was provided. Action will be requested for the Board to approve a request from the Town of Matthews to delay the John Street widening project (Trade Street – I-485) in the TIP, and for the Board to approve a CATS Transit Asset Management Plan as part of the federal performance based planning measures. Information reports will be provided on the 2020-2029 TIP adoption process, and an agreement between CATS and CRTPO.

Mr. Burke reported that 19 of the 46 delegates and alternates have successfully submitted their SEI ethics requirements for the 2019 calendar year. The deadline is April 15.

Over 500 staff and elected officials throughout the state have registered for the 2019 NC Association of MPO's annual conference in Charlotte. The date of the conference is April 24-26 at the Charlotte Convention Center.

The Board retreat will be held on May 30-31, 2019. Board members are being asked to RSVP in order to determine an adequate meeting location.

## **10. Adjourn**

The meeting adjourned at 7:13 p.m.