

CHARLOTTE REGIONAL TRANSPORTATION PLANNING ORGANIZATION
Charlotte-Mecklenburg Government Center, Room 267
August 21, 2019 Meeting
Summary Minutes

Members Attending:

Greg Phipps (Charlotte), Michael Miltich (Cornelius), Jane Campbell (Davidson), Mark Gibbons (Huntersville), Ken Robertson (Iredell County), Jerry Morse (Indian Trail), Norma Carpenter (Marshville), Frederick Becker (Mineral Springs), Jack Edwards (Pineville), Lynda Paxton (Stallings), Michael Johnson (Statesville), Richard Helms (Union County), Scott Buzzard (Weddington), Sam Bowles (NCBOT – Division 10), John Pope (NCBOT – Division 12)

Non-Voting Members Attending:

Loretta Barren (FHWA), Jim Walker (NC Turnpike Authority)

1. Call to Order

Chairman Michael Johnson called the August 2019 CRTPO meeting to order at 6:05 p.m.

Chairman Johnson informed the Board that Scott Cole will be retiring from his position as Division Engineer of NCDOT – Division 10. Members of the Board thanked Mr. Cole for his 30 years of service with NCDOT.

2. Adoption of the Agenda

Summary:

Chairman Johnson asked if any changes to the agenda were necessary. No changes were identified.

Motion:

Michael Miltich made a motion to adopt the revised agenda as presented. Jane Campbell seconded the motion. Upon being put to a vote, the motion to adopt the agenda was approved unanimously.

3. Public Comment Period

There were no public comments.

4. Ethics Awareness & Conflict of Interest Reminder

Mr. Burke read the ethics awareness and conflict of interest reminder. No conflicts were identified.

5. Consent Agenda

Summary:

Chairman Johnson requested action on the sole consent agenda item: July 2019 meeting minutes.

Motion:

Mayor Becker made a motion to approve the consent agenda item. Dr. Miltich seconded the motion. Upon being put to a vote, the consent agenda item was unanimously approved.

6. FY 2019 UPWP Amendment

Presenter: Robert Cook

Summary:

Robert Cook began his presentation by stating that the requested action is to amend the FY 2019 UPWP to transfer funds between task codes. He stated the recommended transfer is summarized in the memorandum attached to the Board agenda packet.

Mr. Cook stated the purpose of the amendment is to close out the fiscal year and reimburse five project sponsors that have completed local transportation planning projects. Mr. Cook explained that expenditures had exceeded the budget within the following two task codes; Data Planning & Support and State & Extra Regional Planning. He

stated that this is attributed to the unexpected time commitment for the 2019 NCAMPO conference. He also explained STBG-DA planning supplemental funds were needed to reimburse project sponsors due to insufficient Planning (PL) funds.

Motion:

Mr. Gibbons made a motion to approve an amendment to the FY 2019 UPWP to transfer funds between task codes. Dr. Miltich seconded the motion. Upon being put to a vote, the motion was unanimously approved.

7. Transportation Improvement Program

a. 2020-2029 TIP Modification and Adoption Process

Presenter:

Neil Burke

Summary:

Mr. Burke provided information via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to update the board on the process to adopt the 2020-2029 TIP. The Board of Transportation (BOT) delayed its adoption of the 2020-2029 state TIP from June until September in order allow for the sale of GARVEE and Build NC Bonds as well as to seek the input from the General Assembly regarding provisions that would affect funding within the STIP. NCDOT released a revised draft STIP on August 7. The revised STIP reflects numerous project schedule delays that are attributed to diminished revenues within the first several program years of the program. Mr. Burke provided an overview of the 63 project schedule delays to CRTPO projects between the initial STIP released in January and the revised document that was released last week. The CRTPO has approximately 180 projects within the STIP. The delay means that the CRTPO's public comment period will begin on November 18 and end on December 18. CRTPO adoption will move from August to February of 2020.

Mr. Burke stated that the I-77 peak period shoulder lane project has been added to the STIP (I-6065) with right-of-way in FY 2020 and construction in FY 2021 and FY 2022.

b. 2023-2032 TIP Development Process (NCDOT Prioritization 6.0)

Presenter:

Neil Burke

Summary:

Mr. Burke provided information via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to update the board on the beginning stages of the development of the TIP to be adopted three years from now. Prioritization is NCDOT's tool to develop the TIP and has been conducted every two years; however NCDOT will operate under a one-time, three-year TIP development cycle to allow for improvements to the department's cost estimating process. CRTPO's role in the NCDOT Prioritization process is to submit projects for evaluation and apply local input points to Regional Impact and Division Needs projects. The 2023-2032 TIP development process and schedule were reviewed, followed by a review of CRTPO decision points in the process. Mr. Burke then referenced the hyperlinks to the preliminary project lists and provided the Board with an overview of the number of projects proposed for submission to NCDOT within each mode.

The board will be asked to open a 30-day public comment period on the recommended project submissions for P6.0 in September.

8. Fall 2019 Call for CRTPO Discretionary Projects

Presenter: Erin Kinne

Summary:

Ms. Kinne began her presentation by stating the call for projects will open August 19 and close October 31. An educational webinar to review the application will be held in September. Scoring recommendations will be

developed by the end of 2019 and presented to the TCC and CRTPO Board early in 2020. Available funds total \$55 million.

Ms. Kinne explained several funding sources make up the available \$55 million. \$7.5 million in TAP-DA funds will be available to Bicycle & Pedestrian projects. The \$47 million in STBG-DA funds are flexible and can be used by multiple modes. \$500,000 in STBG-DA will be used for local planning projects, also known as UPWP PL projects. CMAQ is not included in the available funds because staff has not received notification about the availability or applicability of FY2020 CMAQ funds. Ms. Kinne will provide updates about CMAQ funding as available.

9. Discretionary Projects & Federal Funds Rescission

Presenter:

Erin Kinne

Summary:

Ms. Kinne provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes.

Ms. Kinne started the presentation stating that this a follow-up to her presentation on the federal rescission at last month's CRTPO meeting. She reiterated the FHWA will rescind unobligated TAP-DA and CMAQ funds in FY 2020.

TAP-DA and CMAQ projects must authorize funds by September 30, 2019 to avoid rescission. Authorization occurs in phases when certain project milestones have been achieved and the request to use federal funds has been approved by the FHWA. The more funds authorized before the deadline means less funds will be lost.

Ms. Kinne stated the first week of September is considered the effective deadline to submit a request for authorization to NCDOT in order to achieve funding authorization from FHWA by the September 30th deadline. STBG-DA funds are not at risk for rescission. Bonus Allocation funds are at risk and must be authorized by June 30, 2020.

Ms. Kinne stated the status of unauthorized funds has not significantly changed since the last CRTPO meeting. \$650,000 of CMAQ funds have been authorized since then. In addition, \$600,000 of CMAQ funds will be reallocated in order to be authorized.

10. Staffing and Resources Study & Board Retreat: Next Steps

Presenter:

Robert Cook

Summary:

Mr. Cook provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes.

Mr. Cook began his presentation by stating that staff is seeking board direction on staff recommendation for pursuing staffing assessment and retreat outcomes. He then reviewed the list of eleven recommendations and six unmet needs from the staff assessment that were prioritized by the Board members that attended the CRTPO retreat in May.

Mr. Cook proposed that a Board subcommittee is formed to:

- provide guidance and direction on implementing unmet needs;
- Serve as advisory committee for organizational strategic planning exercise;
- Provide guidance and direction on pursuing additional recommendations; and
- Discuss funding needs for implementation.

Mr. Cook concluded his presentation by recommending that Board members discuss subcommittee membership, schedule, and how short and long-term goals are identified.

Chairman Johnson expressed support for continuing the implementation efforts of the staffing assessment because of the anticipated growth that this region will incur. He added that additional resources will be needed to enhance the analysis of land use changes at the local level and the impact that this will have on the regional transportation system.

Board members discussed the parameters of forming a subcommittee of Board members. Mr. Cook emphasized the need for a consistent group of participants that can commit to attending the majority of the meetings. Chairman Johnson recommended that staff assemble a survey for the Board to identify priorities for the subcommittee and meeting frequency.

11. I-77 Corridor Study

Presenter: Agustin Rodriguez

Summary:

Mr. Rodriguez began his presentation by offering an overview of the study area boundary from Rock Hill, South Carolina (exit 77) to Statesville (exit 54) along the Interstate 77 corridor and the adjacent transportation network. He explained that the kickoff meeting for this study is anticipated to be scheduled shortly after Labor Day. Mr. Rodriguez concluded his presentation by stating that the CRTPO received a \$2 million State Planning and Research grant from NCDOT to complete the I-77 study with an 18-24 month anticipated schedule.

12. U-4714B, Old Monroe Road Project TIP Amendment

Presenters: Neil Burke

Summary:

Mr. Burke began the presentation by providing a summary of the CRTPO action on the Old Monroe Road project during the July 17 CRTPO meeting. The Board approved a motion to recommend that NCDOT delay the U-4714B project and subsequently reprioritize it in NCDOT Prioritization 6.0 should the Indian Trail Town Council not select an alternative option to fund the project by July 26, 2019. Mr. Burke explained that the Indian Trail Town Council voted unanimously during its July 23 meeting to contribute matching funds to the Old Monroe Road widening project (U-4714B) to keep the project on its current schedule with construction beginning in the summer of 2022. The Town of Indian Trail will plan to apply for \$5 million in the CRTPO's discretionary funding call for projects, and provide a \$5 million local match.

Jerry Morse thanked the CRTPO Board for working with the Indian Trail Town Council to identify funding options to keep the Old Monroe Road widening project on schedule.

13. Upcoming Agenda Items

Presenter:

Neil Burke

Summary:

An overview of the September agenda was provided.

The September 18 CRTPO Board agenda will include a request to open a public comment period on the projects that the CRTPO has proposed for submission in the development of the 2023-2032 TIP (NCDOT Prioritization 6.0) as well as a request to open a public comment period on amendments to the CTP. Information reports will be provided regarding the Discretionary Projects & Federal Funds Rescission relative to the deadline to authorize these funds by September 30, 2019; follow up to the implementation effort for the staffing and resources study; and an update on the population and employment projections to be used in the development of the 2050 MTP.

14. Adjourn

The meeting adjourned at 7:34 p.m.