

CRTPO TECHNICAL COORDINATING COMMITTEE
Summary Meeting Minutes
Charlotte-Mecklenburg Government Center
Room 280
January 3, 2019

Voting Members: *Chair* – Sherry Ashley (Statesville), *Vice-Chair* - Wayne Herron (Cornelius), David McDonald (CATS), Liz Babson (CDOT), Garett Johnson – alt for Taiwo Jaiyeoba (Charlotte P,D & D), Travis Johnson (Davidson), Bill Coxe (Huntersville), Todd Huntsinger (Indian Trail), Richard Hoffman (Iredell County), Dana Stoogenke (Matthews), Megan Green (Mecklenburg County – LUESA Air Quality), Nathan Farber – alt for Steve Frey (Mint Hill), Cami Weckerly (Mooresville), Brett Canipe – alt for Scott Cole (NCDOT – Div. 10), Anil Panicker (NCDOT- Div 12), Dominique Boyd (NCDOT-TPD), Kevin Parker (Stallings), Erika Martin (Troutman), Bjorn Hansen (Union County), Alexandra Beesting (Waxhaw), Lisa Thompson (Weddington), Robin Byers (Wesley Chapel), Will Washam (Bicycle Focus Area Representative), Gwen Cook (Greenway Focus Area Representative), Jennifer Stafford (Pedestrian Focus Area Representative), Laura Thomason (Public Health Focus Area Representative)

Staff: Robert Cook (CRTPO), Curtis Bridges (CRTPO), Erin Kinne (CRTPO), Candice Rorie (CRTPO), Theo Thomson (CRTPO), Neil Burke (CRTPO), Andy Grzymiski (CDOT), Jennifer Stafford (CDOT), Stuart Basham (NCDOT-Div. 10), Anna Gallup (CDOT), David Wasserman (NCDOT-STIP Unit) – conference call, Eldewins Haynes (CDOT), Susan Habina-Woolard (Matthews), John Cook (NCDOT-Div 12), Neda Fahim (NCDOT), Warren Cooksey (NCTA)

Guests: Steve Blakley (Kimley Horn), Bill Thunberg (LNTC), Yolanda DeLong (Parsons), Joe Lesch (GSP), Hillary DeLong (HNTB), Todd Steiss (WSP), Radha Krishna Swayampakala (RS&H), Erin Musiol (RS&H)

Sherry Ashley opened the meeting at 10:00 a.m. TCC members, staff, and guests introduced themselves.

1. Adoption of the Agenda

Ms. Ashley asked if any changes to the agenda are necessary. Hearing none, the January agenda was adopted by acclamation.

2. Consideration of Consent Agenda

Ms. Ashley stated that the consent agenda for the January meeting contained the following item:

- Approval of the December 6, 2018 TCC Minutes;

Motion:

Bill Coxe made a motion to adopt the consent agenda. Wayne Herron seconded the motion. The motion passed unanimously.

ACTION ITEMS

3.1 Election of Officers

Presenter: Sherry Ashley

Summary/Action Requested:

Ms. Ashley stated that it is the responsibility of the TCC to annually elect new officers during the first meeting of the year. She then opened the nominations for Chair of the TCC.

Chair Nominations:

Mr. Coxe nominated Ms. Ashley for Chair of the TCC for 2019. No other nominations were put forth. Mr. Coxe made a motion to close the nominations; Mr. Wayne Herron seconded the motion. Ms. Sherry Ashley was elected Chair of the TCC for 2019 by acclamation.

Vice-Chair Nominations:

Mr. Coxe nominated Wayne Herron for Vice-Chair of the TCC for 2019. No other nominations were put forth.

Mr. Coxe made a motion to close the nominations; David McDonald seconded the motion.

Mr. Wayne Herron was elected Vice-Chair of the TCC for 2019 by acclamation.

3.2 Election of Focus Area Representatives

Presenter: Candice Rorie

Summary/Action Requested:

- Ms. Rorie explained that the Bicycle and Pedestrian Work Group (BPWG) discussed this topic at its December 18 meeting.
- She explained that the BPWG recommended the re-appointment of the focus area representatives and alternates for 2019 with replacements to the pedestrian and public health representative memberships.
- The following delegates and alternates were recommended by the BPWG and the associated member jurisdictions:

Focus Area	Delegate	Alternate	Agency
Bicycle	Will Washam	Tim Gibbs	CDOT
Greenway	Gwen Cook	Katie Lloyd	Mecklenburg County
Pedestrian	Jennifer Stafford	David Harrison	CDOT
Public Health	Laura Thomason	Clint Grant	Mecklenburg County

Motion:

Mr. Herron made a motion to elect the Bicycle, Greenway, Pedestrian and Public Health Focus Area Delegates and Alternates for 2019. Bill Coxe seconded the motion. Upon being put to a vote, the motion passed unanimously.

3.3. CTP Alignment Amendment – Prosperity Ridge Road Extension

Presenter: Andy Grzymiski

Summary/Action Requested:

- Mr. Grzymiski began his presentation by explaining that the action requested was to recommend to the CRTPO board that it approve an amendment to the Comprehensive Transportation Plan.

- He explained that the initial proposed alignment for the Prosperity Ridge Road was developed with the Prosperity Villages plan in 1999.
- Mr. Grzymski explained that the current alignment was selected because it only impacted one parcel.
- He explained that there are two current rezoning's that are underway and the reconfiguration of parcels will require modifications to the alignment of Prosperity Ridge Road.
- Mr. Grzymski stated that the realignment of the future alignment to the south of its current location on the CTP maps will allow it to will provide full access and connectivity to existing Stone Park Subdivision. This connection will also provide another full movement access to Devonshire Subdivision.
- He explained that the proposed realignment will provide improved traffic signal spacing along the Prosperity Church Road corridor and the signalization of Devonshire Subdivision will provide an improved pedestrian crossing for residents in the area.
- Mr. Grzymski concluded his presentation by stating that he is seeking a recommendation from the TCC that the CRTPO Board approve the CTP alignment amendment.

Motion:

Mr. Coxe made a motion to recommend to the CRTPO Board that it approve an amendment to the Comprehensive Transportation Plan. Mr. McDonald seconded the motion. The motion passed unanimously.

INFORMATION ITEMS

4.1. US 74 Express Lanes Project Update

Presenter: Rodger Rochelle

Summary:

- Mr. Rochelle began his presentation by providing an update of the projects planned along US-74. There are three State Transportation Improvement Program (STIP) projects along US-74: U-5526A, U-6103 and U-2509.
 - The U-5526A project will take the existing bus lanes from Uptown Charlotte to Abermarle Road and convert the lanes to reversible express lanes.
 - The U-6103 project will widen the roadway from Uptown Charlotte to Abermarle Road to construct one express lane in each direction.
 - The U-2509 project from Abermarle Road to I-485 will construct general purpose lanes and express lanes in each direction and convert US-74 to an expressway. This project will also complete significant improvements along the parallel network to Independence Boulevard.
- Mr. Rochelle suggested the acceleration of U-6103 project and cancel the U-5526A project to minimize driver confusion and maximize project resources. A separate contract for the parallel network would also be accelerated to provide alternate route choices during the construction on US-74.

Ms. Babson asked Mr. Rochelle if CATS will be able to use the lanes during the interim period and he replied yes.

4.2. CRTPO Draft Discretionary Projects Policy

Presenter: Erin Kinne

Summary:

- Ms. Kinne began her presentation by reviewing the policy document development timeline. She stated the information will be presented to the Technical Coordinating Committee (TCC) and the MPO Board for information in January and for action in February.
- Ms. Kinne stated the CRTPO needed a formal document to establish policies for governing the allocation of funds as well as detail steps to successfully administer projects.
- A working group consisting of Project Oversight Committee (POC) members worked to develop a draft of the policy and focused to ensure the policy would be based on sound community planning values and principles.
- Ms. Kinne reviewed the six principles guiding the development of the document and described the key issues that were encountered during the policy development process.
- The annual funding timeline was outlined and specified when project calls would occur
- Information regarding the policy recommendations and the funding principles that comprise the policy as well as the project eligibility criteria was presented.
- Mrs. Kinne provided more detail about certain policy recommendations including project readiness and how project estimates would be handled.
- The presentation was concluded by Ms. Kinne reiterating the policy document development timeline and asking the TCC to contact her with any feedback about the document.

4.3. CRTPO Traffic Data Program – FY 2019 Recommended Projects

Presenter: Candice Rorie

Summary:

- Ms. Rorie provided an overview of the CRTPO Traffic Data Program which provides member jurisdictions with traffic data to support transportation planning efforts.
- A 30-day call for projects was held in August and projects were submitted by two project sponsors, Indian Trail and Huntersville
- Ms. Rorie stated that both projects were funded, data collected and delivered to the project sponsors in December.
- It was recognized that the projects submitted only used a portion of the funds allocated to the program so CRTPO staff will seek an outside consultant to help establish permanent count locations throughout the planning area.

4.4. Draft FY 2020 UPWP

Presenter: Robert Cook

Summary:

- Mr. Cook notified the TCC that his presentation would be an update of the December TCC information report on the FY 2020 UPWP and although no formal action would be needed, he was seeking consensus on the general direction of the development of the UPWP since a draft UPWP is due to NCDOT at the end of January.
- Mr. Cook mentioned that he did not receive any feedback or comments since the December TCC meeting and would be presented the information to the MPO Board at the January meeting.

- As a reminder, he stated there is no substantial unobligated balance to fund local projects as in past years however the funding of local projects will be a part of the discretionary funding policy development and came out of the UPWP subcommittee as a recommendation.
- The funding levels along with the corresponding sources was displayed and described by Mr. Cook. Also, a breakdown of the various potential allocations detailing the tasks and their percentage of the funding level was provided.
- Mr. Cook concluded by outlining the next steps in the UPWP process and verified that there were no concerns regarding the UPWP.

4.5. Performance-Based Planning Update

Presenter: Robert Cook

Summary:

- Mr. Cook began by stating that no feedback was received regarding the safety targets that were presented in December. He mentioned that action will need to be taken in February to endorse the NCDOT safety targets.
- The 2019 measures, 2018 targets and NCDOT 2019 targets were provided to the TCC.
- Mr. Cook stated an action will be requested to endorse the NCDOT safety targets at the February TCC meeting and will proceed with putting the item on consent agenda if he does not receive any comments or feedback.

OTHER REPORTS

5.1. NCDOT Report

Stuart Basham provided an update on behalf of NCDOT-Division 10:

- The Monroe Expressway was opened to traffic on November 27th. Transponders and decals are available at the NC Toll Authority office in Monroe or at www.ncquickpass.com. NCDOT has monitored traffic volumes closely on the Expressway since its opening and report that usage continues to increase daily as motorists and truck drivers become accustomed to using it.
- Work continues on the US 74 Superstreet Conversion Project to convert four major intersections along US 74 in Indian Trail to superstreets. Work has slowed on the intersection at Unionville-Indian Trail Road. Paving is partially complete at the Unionville-Indian Trail Road intersection. Work has mostly ceased due to recent wet weather conditions experienced over the last several weeks coupled with the winter shutdown of asphalt plants. Work is expected to resume closer toward Spring of 2019.
- The South Trade Street Widening project in Matthews (U-5804B) will widen a half mile segment of South Trade Street from two to four lanes from Chapyn Lane to Weddington Road. Work is currently underway and is largely complete. The contractor is currently working on a culvert extension and sewerline installation necessary to complete the widening of the road. The project is expected to be complete in April, 2019.
- On the NC 16/Mount Holly-Huntersville Road Intersection project, work continues on the Continuous Flow Intersection (CFI) at the NC16/Mount Holly-Huntersville Road intersection. This project is behind schedule due to weather and other delays. Completion is expected in April of this year.

- NCDOT recently awarded a \$346M design-build contract for the I-485 Express Lanes project along I-485 in south Charlotte. This project will construct Express Lanes and other improvements along a 16.7 mile stretch of I-485 between I-77 and US 74 in south Charlotte. NCDOT is currently working with the design team to prepare construction plans. Construction is expected to begin next summer and be completed in late 2022.
- NC 27 (Freedom Drive) Widening Public Meeting (U-5957) – NCDOT will host a public meeting on January 17th for the widening of NC 27 (Freedom Drive) between Toddville Road and Moores Chapel Road in Charlotte. The meeting will be held at the Allenbrook Elementary School located at 1430 Allenbrook Drive. There will be a Local Officials Meeting held from 3-4 pm and the Public Meeting will be from 4-7pm.
- NC 73 Widening Public Meetings (R-5706) – NCDOT will host two public meetings on January 28th and 29th for the widening of NC 73 from NC 115 in Huntersville to US 29 in Concord. The January 28th meeting will be held at the Lake Norman Church of Christ located at 17634 Caldwell Station Road in Huntersville. There will be a Local Officials meeting from 2-3 pm and the Public Meeting will be held from 4-7 pm. The January 29th meeting will be held at the Connect Christian Church located at 3101 Davidson Highway on Concord. There will be a Local Officials meeting from 2-3 pm and the Public Meeting will be held from 4-7 pm.
- 2020-2029 Draft STIP Release – The P5.0 Process has recently concluded. NCDOT is expected to release the 2020-2029 Draft STIP following the NCDOT Board of Transportation meeting next week. Approval of the STIP is expected to occur at the Board’s meeting in June.

Anil Panicker provided an update on behalf of NCDOT-Division 12:

- During the past 3 months, public hearings were held for the following projects:
 - Williamson Road Widening (R-5100)
 - US 21 Widening U-5799 (includes offset Intersection realignment of Shumaker Drive)
 - Oates Road – Midnight Lane widening with an overpass of I-77 (U-5816)
- Mr. Panicker stated the meetings were well attended and numerous comments were received.

5.2. Bicycle and Pedestrian Work Group Report

Mr. Bridges announced that the Bicycle and Pedestrian Work Group will meet this afternoon and the only agenda item will be to discuss the discretionary policy document development.

5.3. Upcoming Issues

Mr. Burke made several announcements:

- The NC Transportation Summit will be held in Raleigh on January 9th and 10th.
- The NCDOT 2020-2029 Draft STIP will be released next week and will trigger CRTPO activities such as a financial plan, MTP Amendments, and a public involvement period.

Mr. Cook also made two announcements:

- Judy Dellert-O’keef will be joining the CRTPO staff as the Participation & Consultation Planner.
- Candice Rorie will be leaving the CRTPO staff and taking a new role with the Charlotte Planning, Design and Development Department as the Strategic Initiatives Manager.

6. Adjourn: Ms. Ashley determined that the agenda had been adequately completed and adjourned the meeting at 11:21 a.m.