

**CRTPO TECHNICAL COORDINATING COMMITTEE**  
**Summary Meeting Minutes**  
**Charlotte-Mecklenburg Government Center**  
**Room 280**  
**March 6, 2019**

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**Voting Members:** *Chair* – Sherry Ashley (Statesville), *Vice-Chair* - Wayne Herron (Cornelius), John Rose – alt for David McDonald (CATS), Andy Grzymiski – alt for Liz Babson (CDOT), Candice Rorie – proxy for Taiwo Jaiyeoba (Charlotte P,D & D), Travis Johnson (Davidson), Bill Coxe (Huntersville), Dana Stoogenke (Matthews), Megan Green (Mecklenburg County – LUESA Air Quality), Nathan Farber – alt for Steve Frey (Mint Hill), Lisa Stiwinter (Monroe), Erika Martin ( Mooresville), Brett Canipe – alt for Scott Cole (NCDOT – Div. 10), Anil Panicker alt for Mark Stafford (NCDOT- Div 12), Dominique Boyd (NCDOT-TPD), Chris Easterly (Stallings), Danielle Upright– alt for Justin Longino (Troutman), Alexandra Beesting (Waxhaw), Tim Gibbs – alt for Will Washam (Bicycle Focus Area Representative), Jennifer Stafford (Pedestrian Focus Area Representative), Laura Thomason (Public Health Focus Area Representative)

**Staff:** Curtis Bridges (CRTPO), Neil Burke (CRTPO), Robert Cook (CRTPO), Judy Dellert-O’Keef (CRTPO), Erin Kinne (CRTPO), Theo Thomson (CRTPO), Anna Gallup (CDOT), Amy Mitchell (CDOT), Angela Berry (CDOT), Alex Riemondy (CDOT), Kate Emproto (Mecklenburg Co. Health Dept.), Warren Cooksey (NCTA), Dave Hill (Huntersville), Sarah McAllister (Monroe), Alex Sewell (Stallings), Lee Ainsworth (NCDOT-Div. 10), Wendy Taylor (NCDOT-Div. 10)

**Guests:** John Cock (Alta Planning & Design), Erin Musiol (RS&H), Joe Lesch (Gresham-Smith)

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Sherry Ashley opened the meeting at 2:00 p.m. TCC members, staff, and guests introduced themselves.

**1. Adoption of the Agenda**

Ms. Ashley asked if any changes to the agenda are necessary. Hearing none, the March agenda was adopted by acclamation.

**2. Consideration of Consent Agenda**

Ms. Ashley stated that the consent agenda for the March meeting contained the following item:

- Approval of the February 7, 2019 TCC Minutes;

Motion:

Erika Martin made a motion to approve the consent agenda. Wayne Herron seconded the motion. The motion passed unanimously.

**ACTION ITEMS**

**3.1 FY 2020 Unified Planning Work Program**

Presenter: Robert Cook

Summary/Action Requested:

Mr. Cook began his presentation by stating that action is requested to recommend to the CRTPO Board that it adopt the FY 2020 Unified Planning Work Program (UPWP).

- Mr. Cook reiterated that the UPWP is CRTPO’s budget and guides the MPO’s work throughout the year.
  - Nearly all of the MPO’s work is required by Federal or State statute.
- Mr. Cook has presented on this topic over the past few months, specifically of note, on changes to the funds allocation process.
  - Result is \$522,000 additional Planning funds available for CRTPO to program in FY 2020.
  - In addition, available STBG-DA funds from previous years’ balances are available for CRTPO to program in FY 2020.
- He stated that, despite the availability of additional funds, the local cost-share amounts will not increase substantially in FY 2020.
- He noted the presence of FTA Transit Oriented Development Grant dollars in the FY 2020 UPWP, which had not been included in previous versions.
  - These funds will not affect CRTPO’s work, but because they are federal and transportation-related, it is necessary to include them.

Motion:

Bill Coxe made a motion to recommend that the CRTPO Board adopt the FY 2020 Unified Planning Work Program. Mr. Herron seconded the motion. The motion passed unanimously.

**3.2 CRTPO Self-Certification**

Presenter: Robert Cook

Summary/Action Requested:

Mr. Cook began his presentation by stating that action is requested to recommend to the CRTPO Board that it adopt the Resolution certifying CRTPO’s compliance with all federal transportation planning laws, statutes, etc. during FY 2019.

- Mr. Cook stated this is an annual action tied to the adoption of the Unified Funding Work Program to self-certify CRTPO’s planning process.
  - He stated that this occurs in addition to the FHWA-led certification process that occurs every four years.
- He reminded those who attended the previous week’s Transportation Staff Meeting that a review of CRTPO’s self-certification checklist was part of the agenda for discussion.

Motion:

Mr. Herron made a motion to recommend that the CRTPO Board adopt the FY 2020 Unified Planning Work Program. Tim Gibbs seconded the motion. The motion passed unanimously.

**INFORMATION ITEMS**

**4.1. Vision Zero in Charlotte**

Presenter: Angela Berry and Alex Riemondy, Charlotte Department of Transportation

Summary:

Ms. Berry began the presentation by introducing her team, which includes Alex Riemondy and Amy Mitchell, and works on Charlotte DOT’s Vision Zero program.

- She stated that this presentation was recently given to the Transportation Planning Committee.
- She went on to describe the objectives of Vision Zero, which is a traffic safety initiative designed to reduce crashes and eliminate traffic-related deaths and severe injuries.
  - The program identifies steps to address traffic fatalities and injuries in a direct and proactive way, with a specific emphasis on street design and speed enforcement.
  - Developed an action plan with a multi-disciplinary task force.
- She described Charlotte DOT's next steps for the Vision Zero action plan, which include Safe Routes to School initiatives and approval of the action plan's elements by City Council.

#### **4.2. Marshville Comprehensive Bicycle & Pedestrian Plan**

Presenter: John Cock, Alta Planning

##### Summary:

Curtis Bridges introduced Mr. Cock and his presentation by noting that the purpose is to review the preparation of a comprehensive bicycle and pedestrian plan for the Town of Marshville, which CRTPO assisted with.

- Mr. Cock provided details about on the process to develop the plan in this rural community.
  - The plan addresses the unique needs of the town and will address issues such as on-road bicycle/pedestrian and greenway corridors, policies, and priority projects.
- He reviewed the project's scope, public outreach, and preliminary recommendations.
- The plan's preparation is being guided in part by The Small Town and Rural Networks Guide, which is a design resource and idea book to help small and rural communities support active travel for all users.

### **OTHER REPORTS**

#### **5.1. NCDOT Report**

Brett Canipe provided an update on behalf of NCDOT-Division 10:

- US 74 Superstreet Conversion Project in Indian Trail – Work continues to convert four major intersections to superstreets. Expect considerable progress to be made in the near future, with warmer weather beginning.
- South Trade Street Widening in Matthews (U-5804B) – Will widen a half mile segment of South Trade Street from two to four lanes from Chapyn Lane to Weddington Road. Work is currently underway and is nearly complete. The project is expected to complete in April 2019.
- NC 16/Mount Holly-Huntersville Road Intersection – Work continues on the Continuous Flow Intersection (CFI) at this intersection. This project is behind schedule due to weather and utility delays. Completion is expected in April 2019.
- I-485 Express Lanes Project (I-5507) – This project is a \$346M design-build contract for the I-485 Express Lanes project along I-485 in south Charlotte. This project will construct Express Lanes and other improvements along a 16.7 mile stretch of I-485 between I-77 and US 74. NCDOT is working with the design team to prepare construction plans. Construction is expected to begin this summer.
- I-277 Maintenance Work – NCDOT crews are continuing to perform maintenance work on concrete slabs and bridge decks on the I-277 Loop around Uptown Charlotte. Expect to remove some traffic-control devices from the site during the ACC Tournament, March 12-16.

Anil Panicker provided an update on behalf of NCDOT-Division 12:

- The widening of NC 115 in Iredell County was supposed to be let in July 2019, but will now be let in July 2020. Right-of-way acquisition is still ongoing.
- The first phase of the interchange project between I-40 and I-77 is complete and has been accepted. The second phase is expected to begin construction next month.
- Construction on the realignment and signalization of the intersection of Houston Road and Flower House Road is expected to start in the summer of this year. Right-of-way acquisition has begun.
- The project to widen US 21 and NC 115 through Troutman will have a public meeting this spring.
- The Brawley School Road project has begun right-of-way acquisition.
- The Williamson Road widening project from NC 115 to I-77 had a public meeting (on the A section), and staff are preparing responses to comments and questions received. Expect 65% final design plans by the end of March and right-of-way plans by June.
- The widening of US 21 in Statesville will begin right-of-way in June.
- The proposed roundabout project in Statesville will have a public meeting March 12.

## **5.2. Bicycle and Pedestrian Work Group Report**

Mr. Bridges stated that he recently sent out an email regarding NCDOT's Safe Routes to School Program. Today's Bicycle and Pedestrian Work Group meeting featured a presentation from a representative of Mecklenburg County's Safe Routes to School Program. The deadline for application submissions is Friday March 29, which is a tighter deadline than usual.

## **5.3. Upcoming Issues**

Erin Kinne made several announcements:

- The Project Oversight Committee (POC) has nearly finished developing the application for the Spring 2019 Shortfall Funding Round. It will be made available to discretionary-fund project managers following the March 14 POC meeting. The application deadline will be April 8.
- TCC members are encouraged to RSVP to attend the roundtable meeting of the GCLMPO and CRTPO on March 13 at the Gastonia Convention Center.
- The CRTPO Board Retreat is now tentatively scheduled for May 30 and 31.
- Registration for the 2019 NCAMPO conference in Charlotte is still open. Projected attendance now exceeds 500 attendees.

**6. Adjourn:** Ms. Ashley determined that the agenda had been adequately completed and adjourned the meeting at 3:14 p.m.