

CRTPO TECHNICAL COORDINATING COMMITTEE
Summary Meeting Minutes
Charlotte-Mecklenburg Government Center
Room 267
May 2, 2019

Voting Members: *Chair* – Sherry Ashley (Statesville), *Vice-Chair* – Wayne Herron (Cornelius), David McDonald – (CATS), Liz Babson (CDOT), Garett Johnson – alt for Taiwo Jaiyeoba (Charlotte PD&D), Travis Johnson (Davidson), Bill Coxe (Huntersville), Todd Huntsinger (Indian Trail), Richard Hoffman – alt for Matthew Todd (Iredell County), Dana Stoogenke (Matthews), Megan Green (Mecklenburg County – LUESA Air Quality), Lisa Stiwinter (Monroe), Erika Martin (Mooresville), Brett Canipe – alt for Scott Cole (NCDOT – Div. 10), Anil Panicker – alt for Mark Stafford (NCDOT-Div 12), Dominique Boyd (NCDOT-TPD), Travis Morgan (Pineville), Chris Easterly (Stallings), Danielle Upright – alt for Justin Longino (Troutman), Bjorn Hansen (Union County), Matt Hubert – alt for Kevin Parker (Waxhaw), Robyn Byers (Wesley Chapel), Will Washam – (Bicycle Focus Area Representative), Joyce Figueroa (Greenway Focus Area Coordinator), David Harrison – alt for Jennifer Stafford (Pedestrian Focus Area Representative), Laura Thomason (Public Health Focus Area Representative)

Staff: Curtis Bridges (CRTPO), Neil Burke (CRTPO), Robert Cook (CRTPO), Judy Dellert-O’Keef (CRTPO), Erin Kinne (CRTPO), Agustin Rodriguez (CRTPO), Theo Thomson (CRTPO), Felix Obregon (CDOT), Andy Grzymiski (CDOT), Dave Hill (Huntersville), Loretta Barren (FHWA), Stuart Basham (NCDOT-Div. 10), Wendy Taylor (NCDOT-Div. 10)

Guests: Bill Thunberg (LNTC), Todd Steiss (WSP), Joe Lesch (Gresham Smith), Yolanda DeLong (Translink), David Hannon (I-77 Mobility Partners)

Sherry Ashley opened the meeting at 10:00 a.m. TCC members, staff, and guests introduced themselves.

1. Adoption of the Agenda

Ms. Ashley requested that: business item 3.1 be moved to the information section of the agenda; business item 3.3 be moved to the first item on the agenda; and information item 4.3 be removed from the agenda. Ms. Ashley asked if any additional changes to the agenda are necessary. Hearing none, the amended May agenda was adopted by acclamation.

2. Consideration of Consent Agenda

Ms. Ashley stated that the consent agenda for the April meeting contained the following item:

- Approval of the April 4, 2019 TCC Minutes.

She noted that one change has been made to the minutes. At the top of page 8 within the I-77 Peak Period Shoulder Lane item, the word “only” was added at the end of the following sentence: “Finally, the TCC affirmed their concurrence to allow this project to move forward for air quality conformity modeling only.”

Motion:

Wayne Herron made a motion to approve the consent agenda with the amendment noted. Bill Coxe seconded the motion. The motion passed unanimously.

ACTION ITEMS

3.1 CTP Alignment Amendment

Presenter: Felix Obregon, Charlotte Department of Transportation

Summary/Action Requested:

Mr. Obregon began his presentation by stating that action is requested to recommend to the CRTPO Board that it approve opening a 30-day public comment period on an amendment to the Comprehensive Transportation Plan (CTP) as requested by the City of Charlotte.

- Mr. Obregon presented a map of the project area, which includes a planned development in southwest Charlotte, near I-485 and Arrowood Road.
- The proposed roadway alignment would function as a connector between Shopton and Arrowood Roads.
 - The existing alignment in the CTP connects to Arrowood Road just south of Savoy Corporate Drive's connection to Arrowood Road.
 - He explained that the proposed realignment will provide improved traffic signal spacing with Savoy Corporate Drive along the Arrowood Road corridor between the I-485 interchange and S. Tryon Street. In addition, Mr. Obregon stated that the realignment will provide full access to a future development that will improve network connectivity by providing a parallel road to I-485.

Motion:

Mr. Herron made a motion to recommend that the CRTPO Board approve opening a 30-day public comment period on an amendment to the Comprehensive Transportation Plan (CTP). Will Washam seconded the motion. The motion passed unanimously.

3.2 Performance-Based Planning: CATS TAM Targets

Presenter: David McDonald

Summary/Action Requested:

Mr. McDonald began his presentation by stating that action is requested to recommend to the CRTPO Board that it endorse CATS's Transit Asset Management (TAM) targets.

- Mr. McDonald referred to and summarized the CATS TAM Performance Measure targets, which were included as an attachment in the agenda packet.
- TAM plans require transit providers to identify the existence of funding committed to maintaining a state of good repair for the transit system, as well as to evaluate their assets annually in order to effectively prioritize their maintenance.
 - With regard to funding, CATS has to balance these maintenance priorities with all of the agency's other expenses.
 - The expectation is that refining maintenance schedules will increase the useful life of equipment and will increase cost effectiveness over time.
- Large transit systems are required to establish performance-based targets for their TAM plans. Performance-based planning requirements mandate MPOs to set their own TAM targets or endorse the transit system's targets.
- Mr. McDonald stated that this information has been presented to the MTC, but he is unsure of whether they have adopted these targets.

Motion:

Mr. Coxe made a motion to recommend that the CRTPO Board endorse CATS's Transit Asset Management (TAM) targets. Erika Martin seconded the motion. The motion passed unanimously.

INFORMATION ITEMS

4.1. 2020-2029 Draft TIP & 2045 MTP Amendments

Presenter: Neil Burke

Summary:

Mr. Burke began the presentation by summarizing a memorandum dated May 1, 2019 from NCDOT, which states that the Board of Transportation's approval of the 2020-2029 STIP will be delayed to September 2019, instead of June 2019.

- The letter states that NCDOT is currently working on completing the sale of GARVEE bonds and BUILD NC bonds. In addition, the NC General Assembly is completing their budget that includes key provisions that will affect the STIP.
 - The delay in the approval will allow work on the bond sale and budget to be completed and any schedule changes to be incorporated prior to adoption of the STIP.
- The current 2018-2027 STIP will be maintained and amended until adoption of the 2020-2029 STIP by the Board and approval by FHWA.
- Mr. Burke stated that CRTPO will delay the recommendation to open the comment period on the Draft 2020-2029 STIP.
 - Any changes that occur between now and September would impact the financial plan and the Air Quality Conformity determination.
- Mr. Burke stated that the public comment period for the 2020-2029 STIP will be a separate process from the public comment period for the Prioritization 6.0 list of projects.

4.2. FY 2020 UPWP Amendment

Presenter: Robert Cook

Summary:

Mr. Cook began the presentation by stating that an additional \$642,477 in Planning (PL) funds are available for programming in the FY 2020 UPWP, and that this was discussed at the May 1 Transportation Staff meeting.

- The additional funds are available because of changes to the PL funding allocation process administered by NCDOT.
 - Mr. Cook provided background information on the history of the UPWP funds that have been allocated to MPOs throughout the state, which have accumulated unused reserves, and NCDOT's recent accounting redistribution that has resulted in CRTPO receiving more funding.
- Mr. Cook showed slide listing possible uses for the funding and pros and cons of each option.
 - So far, these have been shared with CRTPO Chair Michael Johnson and Vice-Chair Paul Bailey, as well as at the May 1 Transportation Staff meeting.
 - The options listed are: 1. Do nothing; 2. Program funds for general CRTPO activities; 3. Fund local planning projects; 4. Direct the funds for use by CATS for transit planning.
 - Mr. Cook summarized each option and its pros and cons.

- The CATS transit planning activities would include components of its Regional Transit Plan and LYNX Silver Line Rail Trail.
- Mr. Cook added that funding these CATS studies would further a goal from CRTPO's staffing assessment and our Board to increase involvement in transit.
- Other project ideas were raised at the May 1 Transportation Staff meeting, including the Matthews sub-area travel demand model; a study in Waxhaw; and a rail-trail study in Iredell County.
- Mr. Cook stated that the UPWP Committee has not yet met to review and weigh in on these options. They will meet May 17 with the goal of providing their recommendation for allocating the \$642,477 in PL funds.
 - Mr. Cook stated that, ideally, the UPWP Subcommittee will meet before and after the Board Retreat (May 30 & 31), where this will be a topic of discussion.
- At the June meeting, the TCC will be asked to make a recommendation to the Board on how to allocate the additional funds.
- Mr. Coxe asked if there is a risk of losing the PL funds if there is a delay in allocating or authorizing them?
 - Mr. Cook responded that there is no immediate risk to loss of funds and that CRTPO is on track with its current efforts to determine how to allocate these funds.
- Dana Stoogenke asked if CRTPO is proposing holding an open call for projects for these funds.
 - Mr. Cook responded that that is not recommended for this amount of funds.
- Bjorn Hansen commented that competition for STBG-DA funds in the unified funding round this fall will be tight, as new projects, existing projects, and planning projects will be submitting their applications at the same time.
- David McDonald commented that we should consider reprogramming unused funds in the next fiscal year in order to provide time for applicants to prepare.
- Loretta Barren clarified that PL funds can be extended into the next fiscal year. They need to be formally programmed to a project in that fiscal year. Otherwise, when the fiscal year closes, those funds expire.

4.3. NC Moves 2050 Plan

Presenter: Dominique Boyd

Summary:

Mr. Boyd began his presentation by stating that NC Moves 2050 focuses on planning for uncertainties.

- Some examples of uncertain factors that planning must account for include: car ownership rates; gas prices; family changes; and economic factors.
- Mr. Boyd described the public outreach efforts for NC Moves 2050 to date.
- He emphasized the importance of continuing to receive input and posed specific questions to the TCC regarding the areas they are most concerned with planning for the future.

OTHER REPORTS

5.1. NCDOT Report

Stuart Basham provided an update on behalf of NCDOT-Division 10:

- US 74 Superstreet Conversion Project in Indian Trail – Work continues to convert four major intersections along US 74 in Indian Trail to superstreets. Traffic is in a temporary pattern at the intersection at Unionville-Indian Trail Road. Paving is partially complete at the Unionville-Indian Trail Road intersection. Work is underway at both intersections.
- South Trade Street Widening in Matthews (U-5804B) – The contractor is currently working on a culvert extension and sewer line installation necessary to complete the widening of the road. The project is expected to be complete in September 2019.
- NC 16/Mount Holly-Huntersville Road Intersection – Work continues on the Continuous Flow Intersection (CFI) at the NC16/Mount Holly-Huntersville Road intersection. This project is behind schedule due to weather and other delays. Completion is expected later this summer.
- I-485 Express Lanes Project (I-5507) – This project is a \$346M design-build contract for the I-485 Express Lanes project along I-485 in south Charlotte. This project will construct Express Lanes and other improvements along a 16.7 mile stretch of I-485 between I-77 and US 74 in south Charlotte. NCDOT is currently working with the design team to prepare construction plans. Construction is expected to begin next summer and be completed in late 2022.

Anil Panicker provided an update on behalf of NCDOT-Division 12:

- A public meeting is scheduled for May 2, 4:00-7:00 pm on the widening of US 21 / NC 115 from Cedar Lane to Fairview Lane in downtown Troutman.

5.2. Bicycle and Pedestrian Work Group Report

Curtis Bridges stated that the Bicycle and Pedestrian Work Group meets as scheduled, May 2, 1:30-3:30, in room 886 of the Charlotte-Mecklenburg Government Center.

5.3. Upcoming Issues

Neil Burke made several announcements:

- The 2019 NCAMPO conference in Charlotte, April 24-26, had record attendance of 658 registrants. All feedback received has been positive.
- AICP CM credits are posted and available on the professional organization websites. If you don't see a session there, you can self-report it.
- Presentations will be posted on the NCAMPO website and CRTPO staff will send out a notification when those are available.
- The 2020 NCAMPO conference will be held in Greenville, NC.

Robert Cook made several announcements:

- The CRTPO Board Retreat is scheduled for the afternoon of Thursday, May 30 and the morning of Friday, May 31, at the Charlotte-Douglas Airport Administrative Offices. The May 31 agenda will be most relevant to TCC members.
- Complete Streets training will be held May 15 in Marion and June 17 in Albemarle.

6. Adjourn: Ms. Ashley determined that the agenda had been adequately completed and adjourned the meeting at 11:05 a.m.