

CHARLOTTE REGIONAL TRANSPORTATION PLANNING ORGANIZATION

Charlotte-Mecklenburg Government Center, Room 267

January 15, 2020 Meeting

REVISED Summary Minutes (updated 2/14/2020)

Members Attending:

Julie Eiselt (Charlotte), Michael Miltich (Cornelius), Dan Boone (Huntersville), Michael Alvarez (Indian Trail), Ken Robertson (Iredell County), Ernestine Staton (Marshville), Joe Pollino (Marvin), John Higdon (Matthews), George Dunlap (Mecklenburg County), Frederick Becker (Mineral Springs), Brad Simmons (Mint Hill), Lynda Paxton (Stallings), William Morgan (Statesville), Dennis Rape (Union County), Ron Pappas (Waxhaw), Elizabeth Callis (Weddington), Lori Bailey (Wesley Chapel), Sam Bowles (NCBOT – Division 10), Tony Lathrop (NCBOT – Division 12)

Non-Voting Members Attending:

Victoria Nwasike (Charlotte-Mecklenburg Planning Commission), Jerry Santoni (Iredell County Planning Board), Jim Walker (NC Turnpike Authority)

1. Call to Order

Interim Chairman Michael Miltich called the January 2020 CRTPO meeting to order at 6:00 p.m.

2. Election of Officers

Interim Chairman Miltich directed Neil Burke to conduct the elections for the 2020 CRTPO Chairman and Vice-Chairman.

Mr. Burke opened the floor for nominations for 2020 CRTPO board vice-chairman. Interim Chair Miltich nominated Lynda Paxton. The nomination was seconded by Mayor Callis. No additional nominations were put forth. Upon being put to a vote, Ms. Paxton was elected vice-chairwoman for 2020.

Mr. Burke opened the floor for nominations for 2020 CRTPO board chair. Dan Boone nominated Interim Chairman Miltich for 2020 CRTPO board chair. Additional nominations were requested; however, no additional nominations were put forth. The nomination was seconded by Mayor Becker. The motion was approved unanimously. Upon being put to a vote, Chairman Miltich was unanimously elected chairman for 2020.

3. Adoption of the Agenda

Summary:

Chairman Miltich stated that the 2018-2027 TIP amendments: FTA 5310 Funds & ICAM agenda item (Item 8) would be removed from tonight's agenda. This item will be added as an action item to the February 19 Board meeting. No additional changes were identified.

Motion:

William Morgan made a motion to adopt the revised agenda as presented. Mr. Boone seconded the motion. Upon being put to a vote, the motion to adopt the revised agenda as presented was approved unanimously.

4. Public Comment Period

There were no public comments.

5. Ethics Awareness & Conflict of Interest Reminder

Mr. Burke read the ethics awareness and conflict of interest reminder. No conflicts were identified.

6. Consent Agenda

Summary:

Chairman Miltich requested action on the following consent agenda item:

1. November 2019 minutes;

Motion:

George Dunlap made a motion to approve the consent agenda items. Mayor Higdon seconded the motion. Upon being put to a vote, the consent agenda item was unanimously approved.

7. Comprehensive Transportation Plan Amendments
a. Western Parkway CTP Alignment Amendment – City of Charlotte

Presenter:

Andy Grzymiski, Charlotte DOT

Summary:

Mr. Grzymiski began his presentation stating the requested action is to approve the opening of a public comment period to receive input on a recommended amendment within the City of Charlotte for the future Western Parkway alignment in the CRTPO's CTP.

Mr. Grzymiski displayed two maps highlighting the location of the proposed Western Parkway Alignment, from Billy Graham Parkway to the Catawba River, and the extents of the proposed alignment amendment. He explained the Charlotte-Douglas International Airport's Master Plan Update, adopted in 2016, identified the potential need for a fifth parallel runway in at least 20 years. In response to the potential need for a fifth runway, a Strategic Development Plan was completed in 2018 and identified a conceptual realignment for West Boulevard (NC 160) and alignment for Western Parkway.

Mr. Grzymiski stated the Western Parkway alignment traverses a parcel rezoned in 2010, prior to adoption of the Comprehensive Transportation Plan (CTP). He explained that due to the property's existing entitlements, the city is not able to require corridor preservation for the future Western Parkway. Therefore, CDOT recommends realigning the Western Parkway along Yorkmont Road from Pine Oaks Drive to W. Tyvola Road. He stated the status of Yorkmont Road will be reclassified in the CTP as "needs improvement." Mr. Grzymiski explained the proposed realignment does not exclude the need for future realignments if the fifth parallel runway is constructed.

Mr. Grzymiski stated that if approved, the airport, developer, and CDOT will conduct a public comment period from January 20 to February 20. He restated the requested action and opened the floor for questions.

Motion:

Mr. Dunlap made a motion to open a public comment period to receive input on a recommended amendment within the City of Charlotte for the future Western Parkway alignment in the CRTPO's CTP. Ms. Paxton seconded the motion. Upon being put to a vote, the motion was unanimously approved.

b. Comprehensive Transportation Plan Amendments

Presenter:

Curtis Bridges

Summary:

Mr. Bridges began his presentation stating the requested action is to approve the proposed CTP amendments for January 2020. He stated the CRTPO Board approved opening a public comment period for the CTP Amendments in September 2019, and a 30-day public comment period began September 19 and concluded October 19. No changes have been made to the proposed amendments based on the public comments received. He explained that if the CRTPO Board approves the amendments in January the NCDOT Board of Transportation (BOT) is expected to adopt the amendments in February 2020. The NCDOT BOT will also approve other CTP amendments already approved by the CRTPO Board throughout 2019.

Mr. Bridges stated the public engagement process included three public meetings throughout Iredell, Mecklenburg, and Union Counties. He stated the proposed CTP amendments include 41 procedural and 10 administrative amendments.

Motion:

Mr. Dunlap made a motion to approve the CTP amendments for January 2020 as presented. Mr. Boone seconded the motion. Upon being put to a vote, the motion was unanimously approved.

8. 2020-2029 Transportation Improvement Program Adoption

Presenter:

Neil Burke

Summary:

Mr. Burke provided information to the board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to update the board on the process to adopt the 2020-2029 TIP. Topics covered included: public involvement update; financial plan update; information regarding the air quality conformity determination; adoption schedule.

The efforts to seek public comment were discussed. The comment period began on November 18 and ended on December 18. Three public comments were received. Staff determined that none of the public comments received required modifications to the draft TIP or the related documents. The findings from the draft financial plan indicate that there is adequate revenue to fund the projects within the first four years of the TIP. The air quality conformity document has revealed that the emissions expected from the 2020-2023 TIP projects are in conformity with the 8-hour ozone standards and conform to the purpose of the State Implementation Plan. The board will be asked to adopt the 2020-2029 TIP in February.

9. CRTPO Discretionary Program – Recommended Projects

Presenter:

Wayne Herron, Town of Cornelius

Summary:

Mr. Herron provided information to the Board via a memorandum from the agenda packet, the contents of which are incorporated into the minutes. The presentation's purpose was to present the Project Oversight Committee's recommended projects from the 2019 fall discretionary call for projects. The call for projects to award CRTPO discretionary funds opened on August 19 and closed on October 31. Mr. Herron explained that the results of the call were 42 roadway, transit, bicycle and pedestrian, and local planning project submittals were received totaling over \$110 million in requested discretionary funds. Staff scored and prioritized the project submittals based upon the adopted discretionary policy, and the Project Oversight Committee reviewed the scores and developed its recommendation in November and December of 2019. Mr. Herron then reviewed the recommended project sheet by highlighting the 14 roadway projects, eight bicycle and pedestrian projects, one transit project, and five local planning projects that were recommended for the CRTPO's discretionary funding. Mr. Herron concluded his presentation by stating that action will be requested of the CRTPO Board during the February meeting to approve the discretionary funds for the recommended projects.

10. FY 2021 Unified Planning Work Program

Presenter:

Robert Cook

Summary:

Mr. Cook provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to update the Board on the preparation of the FY 2021 UPWP. He stated that action was not being requested, but that consensus was being sought on draft funding allocations. An overview of the UPWP was provided. The UPWP is the CRTPO's budget. Funding levels were reviewed. Mr. Cook stated that the CRTPO Board approved three new positions within the FY 2021 UPWP. The new positions will require \$300,000 in additional STBG-DA funds, which will require an increase of \$81,522 in the local cost share to be distributed amongst the member jurisdiction dues by population. NCDOT-Public Transit Division initiated efforts with NCAMPO to revise the FTA section 5303 allocation amongst the state's MPOs. The outcome is a substantial increase to the CRTPO's section 5303 allocation from \$444,880 in FY 2020 to \$980,350 in FY 2021. The FTA directed the CRTPO to solicit all transit agencies for potential projects that

would utilize section 5303 funds, and five proposals were received. Funding allocations will be reviewed and adjusted (if necessary) in February and the final UPWP will be presented for adoption in March.

11. Performance-Based Planning: 2020 Safety Targets

Presenter: Robert Cook

Summary:

Mr. Cook stated that the presentation's purpose was to present information on 2020 safety targets as part of implementing performance-based planning requirements. No action was requested, but the Board will be asked to endorse updated targets in February. The Board was reminded that it first endorsed safety targets in November 2017. NCDOT released the proposed 2020 targets at the end of August, and based on rules established by the FHWA, the CRTPO has until February 27 to endorse the NCDOT targets or adopt its own targets. It was stated that the TCC reviewed the targets at its November meeting and had until November 21 to provide comments to staff. No comments were received.

12. Upcoming Agenda Items

Presenter:

Neil Burke

Summary:

An overview of the February 2020 agenda was provided. The January 2020 CRTPO Board agenda will include the adoption of the 2020-2029 TIP and related documents; approval of the discretionary funded projects from the 2019 fall call; endorsement of the 2020 safety targets; and the approval of 2018-2027 TIP amendments for the Section 5310 and ICAM funds.

Information was provided to the Board regarding the filing requirement for delegates and alternates with the state ethics commission. Elected officials that serve as delegates or alternates on an MPO Board must fill out the appropriate documents with the North Carolina State Ethics Commission prior to April 15 each year.

Mr. Burke provided the following announcements:

- Information was provided to the Board regarding the filing requirement for delegates and alternates with the state ethics commission. Elected officials that serve as delegates or alternates on an MPO Board must fill out the appropriate documents with the North Carolina State Ethics Commission prior to April 15 each year.
- CRTPO has received \$26.7 million in Bonus Allocation funds from the I-485 Express Lanes project (I-5507). The funds must be authorized to roadway projects within Mecklenburg County by June 30, 2024. The Project Oversight Committee will develop a recommendation to the TCC as to how the funds should be allocated.
- The public comment period for the 2019 CRTPO Certification Review ends on Friday, January 17.
- The TCC elected new officers for the 2020 calendar year during the January 2 meeting. Liz Babson, Director of the Charlotte DOT was elected Chair; and Bjorn Hansen, Transportation Planner with Union County was elected Vice-Chair.

13. Adjourn

The meeting adjourned at 7:18 p.m.