

CHARLOTTE REGIONAL TRANSPORTATION PLANNING ORGANIZATION
Charlotte-Mecklenburg Government Center, Room 886 and Remote Participation
June 17, 2020 Meeting
Summary Minutes

Members Attending (in-person):

Michael Miltich (Cornelius)

Members Attending (via remote participation):

Julie Eiselt (Charlotte), Jane Campbell (Davidson), Brian Hines (Huntersville), Ken Robertson (Iredell County), John Higdon (Matthews), Frederick Becker (Mineral Springs), Brad Simmons (Mint Hill), Ernestine Staton (Marshville) Lisa Qualls (Mooresville), Jack Edwards (Pineville), Lynda Paxton (Stallings), William Morgan (Statesville), Ron Pappas (Waxhaw), Elizabeth Callis (Weddington), Lori Bailey (Wesley Chapel)

Non-Voting Members Attending (via remote participation):

Victoria Nwasike (Charlotte-Mecklenburg Planning Commission), Jerry Santoni (Iredell County Planning Board), Loretta Barren (FHWA), Jim Walker (NC Turnpike Authority)

1. Call to Order

Chairman Michael Miltich called the June 2020 CRTPO meeting to order at 6:00 p.m. He explained that this meeting would be conducted virtually, and then he reviewed the virtual meeting guidelines and etiquette. CRTPO Delegates and Alternates as well as residents were able to participate in the virtual meeting by using a combination of online meeting software, conference call, and live stream from the CRTPO's Facebook Page.

Chairman Miltich reminded the Board that usage of the chat box function within the online meeting software is part of the Board public record.

Chairman Miltich directed Mr. Burke to conduct a roll-call to determine if the following Bylaw requirements had been met for a quorum:

Section 3 – Quorums

A quorum of the MPO shall be constituted by the presence of:

- *at least ten (10) of the eligible voting members at the beginning of the meeting; and*
- *who together represent a minimum of 51% of the weighted votes; and*
- *that qualified voting members from jurisdictions representing at least two counties must be present.*
- ~~*Only members physically present shall count toward establishing a quorum. (Suspended by CRTPO Board chairman due to North Carolina State of Emergency Declaration)*~~

Mr. Burke conducted the roll-call and determined that a quorum of the Board had been met based upon the bylaws, and with the Chairman's omission of the clause for members to be physically present due to the State of Emergency declaration.

Chairman Miltich polled the Board to determine if votes can be cast by acclamation unless opposition ("nay" vote) from at least one Board member is made. The purpose of the vote by acclamation would be to minimize confusion if the votes were unanimous and to run the virtual meeting as efficiently as possible.

If an opposing vote to approve the particular vote by acclamation was cast, then the Chairman would direct the Secretary to conduct a roll call vote of each attending jurisdiction. If no opposing vote is cast a second time, then

the motion will be recorded as “approved unanimously by acclamation.” No opposition was voiced with this voting method from the Board for the meeting tonight.

2. Adoption of the Agenda

Summary:

Chairman Miltich explained that an information report on the Charlotte Moves Task Force would be added to tonight’s agenda as item 10. No additional changes were identified.

Motion:

Chairman Miltich made a motion to the Board to adopt the revised agenda by acclamation unless at least one opposing vote is cast. No opposing vote was cast. Upon being put to a vote, the motion to adopt the revised agenda as presented was approved by acclamation.

3. Public Comment Period

Chairman Miltich asked if there were any public comments received prior to the meeting, or a resident participating remotely that wished to submit a comment. There were no public comments.

4. Ethics Awareness & Conflict of Interest Reminder

Mr. Burke read the ethics awareness and conflict of interest reminder. No conflicts were identified.

5. Consent Agenda

Summary:

Chairman Miltich requested action on the following two consent agenda items:

1. May 20, 2020 CRTPO Board Meeting minutes
2. Resolution of Support for the Town of Troutman application for the NCDOT Bicycle & Pedestrian Grant Initiative

Motion:

Chairman Miltich made a motion to the Board to approve the two consent agenda items by acclamation unless at least one opposing vote is cast. No opposing vote was cast. Upon being put to a vote, the motion to adopt the consent agenda was by acclamation.

6. Town of Davidson CTP Amendments

Presenter:

Andrew Ventresca, Town of Davidson

Summary:

Mr. Ventresca provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. Mr. Ventresca stated the Town of Davidson adopted the Davidson Mobility Plan in 2019, and the proposed CTP amendments reflect prioritized connections identified through the Town’s planning process. Mr. Ventresca stated the proposed amendments were presented in detail for Information at the May 20 Board meeting, and no concerns were raised. He displayed a list and map of the proposed amendments which include one new roadway, two intersection improvements, nine multi-use path projects, and four on-road bicycle improvements. Mr. Ventresca concluded his presentation by stating that the TCC unanimously recommended that the Board approve the CTP amendments during the June 4 meeting.

Motion:

Brian Hines made a motion to approve the CTP amendments from the Davidson Mobility Plan. William Morgan seconded the motion. Chairman Miltich asked if there were any opposing votes to the motion. No opposing vote was cast. Upon being put to a vote, the motion to adopt the consent agenda was by acclamation.

7. 2020 Discretionary Projects Program Funding Recommendation

Presenter: Bjorn Hansen, Union County

Summary:

Mr. Hansen provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes.

He began his presentation by stating that the requested action was to:

- Approve the discretionary funding target allocations for the spring and fall 2020 project calls.
- Approve the prioritization methodology that utilizes a 3-mile concentric tiered buffer methodology to prioritize roadway project submittals that are adjacent to the I-5507 project in consideration of the BA funds.

The TCC unanimously recommended that the Board approve the recommendations for the 2020 discretionary program during the June 4 meeting.

Mr. Hansen explained that the Project Oversight Committee (POC) recommended to the TCC that it recommend the allocation of up to 50% of the available funds (maximum of \$5.5 million) during the spring 2020 project shortfall call. Any un-allocated funding in the spring will be made available during the fall 2020 project call, beginning in August 2020. In addition, the POC recommends allocating at least 50% of the available funds, a minimum of \$5.5 million, during the fall 2020 project call in addition to the \$26.7 million Bonus Allocation (BA) funds from the I-485 Express Lanes (I-5507) project.

Mr. Hansen stated projects soliciting the BA funding from the I-485 express lanes project in August 2020 must be roadway projects in Mecklenburg County that can achieve funding authorization by June 30, 2024 as stipulated within the STI legislation.

Motion:

Dennis Rape made a motion to approve the recommended 2020 discretionary funding allocations and the tiered buffer methodology to prioritized roadway project submittals adjacent to the I-5507 project. Jane Campbell seconded the motion. Chairman Miltich asked if there were any opposing votes to the motion. No opposing vote was cast. Upon being put to a vote, the motion to approve the discretionary funding allocations and the tiered buffer methodology for the I-5507 project was by acclamation.

8. Supplemental Discretionary Funding Recommendation

Presenter:

Bjorn Hansen, Union County

Summary:

Mr. Hansen stated the call for supplemental funds to address shortfalls for existing discretionary-funded projects opened March 27 and closed on May 1. The source of funding is \$5.5 million of unprogrammed STBG-DA funds through federal fiscal year 2025. Mr. Hansen stated four applications were received, totaling \$2.9 million in requested funds. The applications were reviewed by the POC during the April 14 and 28 meetings.

Mr. Hansen displayed the following list of existing discretionary projects that have requested shortfall funds. He stated all requests include contingencies required by the CRTPO Discretionary Projects Policy.

Existing CRTPO Discretionary Project	Jurisdiction & Project Limits	Requested STBG-DA funds
C-5534 – McKee and Providence Rd Int. Imps.	City of Charlotte – Ballantyne Commons Pkwy/McKee Road and Providence Road	\$640,100
U-6248 - NC 75 and Old Providence Rd Int. Imps.	Town of Waxhaw - NC 75 and Old Providence Road	\$1,350,400
EB-5930 - Downtown Sidewalk Improvements	Town of Troutman: Sidewalk improvements Rumble St (Main St-Thomas St); Wagner St (Main St-West Av); Talley St (Main St-West Av)	\$495,287

EB-5932 - Richardson Greenway South	Town of Troutman – South Main Street from Troutman Elementary School to Jacobs Woods Subdivision.	\$475,040
Total		\$2,960,827

Mr. Hansen stated that action will be requested to approve the supplemental discretionary funding recommendation during the July 15 Board meeting.

9. Mazeppa Road & NC 115/Norfolk Southern O Rail Line Grade Separation

Presenter: Erika Martin, Town of Mooresville

Summary:

Ms. Martin began her presentation by stating that the Town of Mooresville was awarded a Federal Railroad Administration (FRA) Consolidated Rail Infrastructure and Safety Improvements (CRISI) grant of \$4.5 million in November 2019 to eliminate the at-grade rail crossing along the Norfolk Southern Rail Line at Connector/Mazeppa Road and NC Hwy 115.

She explained that the NC Board of Transportation approved a STIP amendment to program the federal funds to the project in February of 2020, therefore the CRTPO must amend its 2020-2029 TIP to add the project and program the \$4.5 million in CRISI funds, and \$4.5 million of local match.

Ms. Martin concluded her presentation by stating that the Board will be requested to approve an amendment to add the funds for this project to the TIP during the July 15 meeting.

10. Charlotte Moves Task Force Update

Presenter: Taiwo Jaiyeoba, City of Charlotte

Summary:

Mr. Jaiyeoba provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes.

He began his presentation by explaining that the Charlotte Moves Task Force was formed by Mayor Lyles in December of 2019 to address issues around mobility and transportation in Charlotte. Throughout the first quarter of 2020, City Council formalized the task force, and committee was appointed with 25 key community members with a wide variety of backgrounds. Former Mayor Harvey Gantt will chair the task force. Mr. Jaiyeoba explained that the primary goals of the task force are to review existing plans to assess mobility needs, determine funding needs, and to recommend mobility network improvements to city council. He concluded his presentation by providing a summary of the agenda items on the May meeting, and a look ahead to the task force’s activities throughout the remainder of 2020.

11. Upcoming Agenda Items

Presenter:

Neil Burke

Summary:

An overview of the July 2020 agenda was provided. The July 2020 CRTPO Board agenda will include the approval of supplemental discretionary funds for existing projects, a request to open a public comment period for a CTP amendment within the City of Charlotte, approval of a TIP amendment for the Mazeppa Road/NC 115 & Norfolk Southern grade separation, and amendments to the FY 2021 UPWP.

Chairman Miltich provided an update regarding the development of a regional transit education component. He explained that a report to the Board will be provided later in the summer.

Chairman Miltich asked if the Board members had any comments or concerns prior to adjournment of the meeting. Mayor Higdon expressed support for exempting the discretionary projects that qualify for Bonus Allocation funding from a 20% local match that is a requirement within the CRTPO's discretionary policy. He specifically referenced the BA funding that will be available from the I-5507 project during the fall 2020 discretionary project call, and the inequity that a match requirement creates for Charlotte, Matthews, and Pineville. Chairman Miltich agreed with Mayor Higdon's comments and will request that the TCC review the policy in regard to BA match requirements.

Mayor Pro-Tem Eiselt inquired about the process to account for the exemption of BA match requirements. Mr. Burke explained that the discretionary policy that was adopted by the CRTPO Board in February of 2019 makes vague references to BA funding because it was uncertain at that time if CRTPO would receive future allocations of these funds. Mr. Burke stated that the POC can develop a text amendment to reference that eligible discretionary projects that are funded with BA can be exempt from the 20% minimum match requirement within the policy.

12. Adjourn

The meeting adjourned at 6:42 p.m.