

**CRTPO TECHNICAL COORDINATING COMMITTEE**  
**Summary Meeting Minutes**  
**June 3, 2021**

---

**Voting Members:**

*Chair* – Liz Babson (CDOT), *Vice-Chair* – Andrew Ventresca (Davidson), Dan Leaver (Charlotte General Services), Trent Sellers – alt for Mark Wiebke (CLT Airport), Alysia Osbourne – alt for Taiwo Jaiyeoba (Charlotte Planning, Design & Development), Aaron Tucker (Cornelius), Dave Hill (Huntersville), Todd Huntsinger (Indian Trail), Richard Hoffman (Iredell County), Rohit Ammanamanchi (Marvin), Dana Stoogenke (Matthews), Megan Green (Meck. Co. – LUESA Air Quality), David McDonald (Metropolitan Transit Commission), Nathan Farber – alt for Steve Frey (Mint Hill), Sarah McAllister – alt for Lisa Stiwinter (Monroe), Erika Martin (Mooresville), Jeff Littlefield – alt for Brett Canipe (NCDOT – Div. 10), Anil Panicker – alt for Mark Stafford (NCDOT – DIV. 12), Pam DiGiovanni (NCDOT – Integrated Mobility Division), Dominique Boyd (NCDOT – TPD), Travis Morgan (Pineville), David Cole (Statesville), Bjorn Hansen (Union County), Theo Ghitea – alt for Matt Hubert (Waxhaw), Vagn Hansen (Wesley Chapel), Alex Riemondy (Focus Area Representative – Bicycle), Gwen Cook (Focus Area Representative – Greenway), Kate Cavazza (Focus Area Representative – Public Health), Tracy Houk (Focus Area Representative – Pedestrian)

**Staff:**

Curtis Bridges (CRTPO), Neil Burke (CRTPO), Robert Cook (CRTPO), Judy Dellert-O’Keef (CRTPO), Brian Elgort (CRTPO), Travis Johnson (CRTPO), Jerrel Leonard (CRTPO), Agustin Rodriguez (CRTPO), Jennifer Stafford (CRTPO), Theo Thomson (CRTPO), Loretta Barren (FHWA), Stuart Basham (NCDOT – Div. 10), Lauren Coffey (Mooresville), Kathryn Cogar (CDOT), Warren Cooksey (NCTA), Anna Gallup (CDOT), Andy Grzymski (CDOT), Wayne Herron (Cornelius), Andy Mock (CATS), Scottie Miller (NCDOT – Div. 10), Suzette Morales (FHWA), Anil Panicker (NCDOT – Div 12), Janet Payne (Union Transportation), Teresa Robinson (NCDOT), Wendy Taylor (NCDOT), William Nance (Monroe)

**Guests:**

Scott Cole (RS&H), Mariate Echeverry (AECOM), Brady Finklea (Kimley-Horn), Michael Johnson, Mary Kaczmarek, Nick Landa (RS&H), Jason Lawrence (CATS), Jorge Luna (HDR), Todd McAulliffe (AECOM), Dr. Michael Miltich (Cornelius Town Board), Erin Musiol (RS&H), Krishna Swayampakala (RS&H), Bill Thunberg (LNTC), Matt Werder (HDR), Kevin Walsh (HDR)

---

Liz Babson opened the virtual meeting at 10:00 a.m. Travis Johnson reviewed the virtual meeting guidelines and conducted a roll call to document attendance. Mr. Johnson determined that a quorum was achieved.

**2. Adoption of the Agenda**

Ms. Babson asked if changes to the agenda were necessary. Hearing none, she asked for a motion to approve today’s agenda.

**Motion:**

Mr. Ventresca made a motion to approve today’s agenda. Mr. Hill seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

### **3. Consideration of Consent Agenda**

Ms. Babson stated that the consent agenda for the May meeting contained the following items:

- Approval of the April 1, 2021 TCC Minutes,
- 2020-2029 TIP amendments

#### Motion:

Ms. Martin made a motion to approve the TCC Minutes. Ms. Stoogenke seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

Mr. Hill made a motion to approve the TIP amendments. Ms. Martin seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

## **TCC BUSINESS ITEM**

### **4.1 2050 Metropolitan Transportation Plan**

Presenter: Neil Burke

#### Summary:

Mr. Burke provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Burke requested that the TCC recommend that the Board approve the release of the 2050 MTP draft fiscally constrained roadway project list and active transportation corridors component for public comment. If approved, the comment period would be from June 17 until July 14. The process to develop the project list was reviewed, including the role of the Roadway Ranking Review Committee that included membership from throughout the CRTPO planning area. The board-approved financial assumptions were reviewed, along with summaries of available funding at the three STI tiers: Statewide; Regional Impact; Division Needs. The fiscally constrained roadway project list was reviewed. Mr. Burke concluded his presentation by providing an overview of the Active Transportation component of the MTP.

#### Motion:

Ms. Martin made a motion to recommend that the Board approve the release of the 2050 MTP draft fiscally constrained roadway project list and active transportation corridors component for public comment. Ms. Stoogenke seconded the motion. A roll call vote was conducted, and the TCC unanimously recommended to approve the requested motion.

### **4.2 Discretionary Program Funding Recommendations**

Presenter: Andrew Ventresca, Town of Davidson

#### Summary:

Mr. Ventresca provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

He began his presentation by stating that the spring 2021 supplemental funding round was held for member jurisdictions from March 1 until April 30 to request additional funds to address shortfalls for existing discretionary-funded projects. Five supplemental funding applications were submitted by

member jurisdictions requesting a total of \$3,314,000 in additional funding. He explained that the Project Oversight Committee (POC) reviewed the shortfall proposals and determined that all applications qualified for additional funding based upon the supplemental funding criteria within the CRTPO Discretionary Policy. Additionally he discussed the recommendation to allocate \$7,949,000 in COVID relief / highway infrastructure programs to be allocated to NCDOT sponsored maintenance projects.

Motion:

Mr. Hansen made a motion to recommend that the Board approve the two discretionary funding requests proposed by the POC. Mr. McDonald seconded the motion. A roll call vote was conducted, and the TCC unanimously recommended to approve the requested motion.

**4.3 FY 2021 Unified Planning Work Program Amendments**

Presenter: Robert Cook

Summary:

Mr. Cook provided information to the TCC via a Power Point presentation. The presentation covered the following points:

The presentation reviewed a proposed amendment to the FY 2021 UPWP. The requested action recommended that the Board approve the reallocation of \$50,000 from the Data & Planning Support task code and \$50,000 from the Transportation Improvement Program task code within the UPWP to increase the funds within the Management & Operations task code by \$100,000.

Motion:

Mr. McDonald made a motion to recommend that the Board approve the amendment to the FY 2021 UPWP. Ms. Martin seconded the motion. A roll call vote was conducted, and the TCC unanimously recommended to approve the requested motion.

**TCC INFORMATION REPORTS**

**5.1 Transit Education Initiative Task Force Update**

Presenter: Jerrel Leonard and Michael Johnson

Summary:

Mr. Leonard and Mr. Johnson provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Leonard and Mr. Johnson presented an update on the status of the Transit Education Initiative (TEI) Task Force. The TEI was formed by Chairman Miltich to develop a shared understanding of federal funding for public transit and possibly recommend updating the formula for allocation of FTA Section 5307 funds.

The goal of the TEI is to maximize the amount of Charlotte Urbanized Area's (UZA) 5307 grant funds for the benefit of the entire region. They proposed changing the CRTPO adopted formula to a new formula referred to as Option 5A. Option 5A first calculates shares for Fixed Guideway, Bus Incentive and Low Income from the Federal Formula. It then shares the remainder based on bus vehicle revenue

miles, population, and ridership. This formula is recommended because it focuses on performance based on federal requirements, only counts population in the UZA as contemplated in 5307 and gives more money to local agencies.

The TCC will be asked to make a recommendation to the Board on the TEI's recommended sub-allocation methodology at the July meeting.

## **5.2 CATS 2030 Transit System Plan CTP Map Amendments**

Presenter: Jason Lawrence (CATS) and Andy Mock (CATS)

### Summary:

Mr. Lawrence and Mr. Mock provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Lawrence began the presentation by providing an overview of the 2030 Transit System Plan and the LYNX system update. Since the LYNX System update, Mr. Mock has been leading a project team to define the Silver Line Corridor. He reviewed the three CTP Amendments and handed the presentation to Mr. Mock to go into detail about the amendments.

Mr. Mock reviewed the proposed CTP amendments to the CRTPO transit map to depict the LYNX Silver Line refinements to the locally preferred alternative, the LYNX Blue Line Extension to the Ballantyne Community, and a new LYNX Blue Line Station located between the existing New Bern and East/West Stations within the South End neighborhood in Charlotte.

The TCC will be requested to recommend that the Board approve the CTP amendments from the CATS 2030 System Plan in July.

## **OTHER REPORTS**

### **6.1. NCDOT Report**

No reports were provided from NCDOT Division 10, Division 12, or Transportation Planning Division.

### **6.2. Project Oversight Committee Update**

No updates were provided.

### **6.3. Bicycle and Pedestrian Work Group Report**

Curtis Bridges stated the Bicycle Pedestrian Work Group will meet virtually this afternoon. A presentation was conducted about the Association of Pedestrian and Bicycle Professionals (APBP). This presentation included an overview of APBP, activities of the NC chapter, and how local staff may get involved in the organization.

### **6.4. Charlotte Regional Alliance for Transportation (CRAFT)**

Mr. Cook stated that CRAFT Technical Committee met on Tuesday, May 25. This meeting was hosted by Cabarrus-Rowan MPO and the agenda included a discussion on MTP preparation, Connect Beyond, Beyond 77 Corridor Study, project coordination, joint online mapping efforts, and a discussion on the potential changes to the parameters used to identify urbanized areas by the Census Bureau.

Additionally, there was a discussion about the return of the earmarks system for NCDOT projects and the team received an update from the NCDOT-Rail Division.

He also provided an update on the CRTPO Strategic Plan. The next meeting is June 17 and this meeting will focus on recommending a series of strategies within the plan as part of the implementation component.

Lastly, he introduced Temekia Dae as the new Finance Officer and Grants Manager for the CRTPO. She was previously employed with Mecklenburg County and joined the CRTPO on May 17. This is a new position that was recommended in the Staffing and Resources Study.

#### **6.5 Upcoming Issues**

Agustin Rodriguez provided an update on the Beyond 77 Corridor Study and the public engagement that has been completed to date for Phase 3. On May 17, the study entered phase 4 which is the final phase. This phase will include an implementation plan and final recommendations. An initial draft of the implementation plan is expected by mid-June with workshops scheduled for June 24 and June 28. Alternative Funding workshops are also scheduled for July 22 and 28. A draft of the Beyond 77 report is anticipated in the fall 2021.

The next TCC meeting will be conducted virtually on July 1, 2021 at 10 a.m.

#### **ADJOURN**

Ms. Babson determined that the agenda had been adequately completed and adjourned the meeting at 11:58 a.m.