

CHARLOTTE REGIONAL TRANSPORTATION PLANNING ORGANIZATION
Remote Participation Only
October 20, 2021 Meeting
Summary Minutes

Members Attending (via remote participation):

Julie Eiselt (Charlotte), Michael Miltich (Cornelius), Jane Campbell (Davidson), Dan Boone (Huntersville), Melissa Neader (Iredell County), Joe Pollino (Marvin), Renee Garner (Matthews), Pat Cotham (Mecklenburg County), John Higdon (Metropolitan Transit Commission), Brad Simmons (Mint Hill), Ron Pappas (Waxhaw), Lori Bailey (Wesley Chapel), Tony Lathrop (NCBOT-Division 10), Brad Lail (NCBOT – Division 12)

Non-Voting Members Attending (via remote participation):

Peter Kelly (Charlotte-Mecklenburg Planning Commission), Jim Walker (NC Turnpike Authority), Loretta Barren (FHWA)

1. Call to Order

Chair Michael Miltich called the October 2021 CRTPO Board meeting to order at 6:00 p.m. He explained that this meeting would be conducted virtually, and then reviewed the virtual meeting guidelines and etiquette. CRTPO Delegates and Alternates as well as residents were able to participate in the virtual meeting by using a combination of online meeting software, conference call, and live stream from the CRTPO's Facebook Page.

Chair Miltich reminded the Board that usage of the chat box function within the online meeting software is part of the Board public record.

Mr. Burke conducted the roll call and determined that a quorum of the Board had been met based upon the bylaw provisions for a remote meeting.

Chair Miltich polled the Board to determine if votes can be cast by acclamation unless opposition ("nay" vote) from at least one Board member is made. The purpose of the vote by acclamation would be to minimize confusion if the votes were unanimous and to run the virtual meeting as efficiently as possible.

If an opposing vote to approve the particular vote by acclamation was cast, then the Chair would direct the Secretary to conduct a roll call vote of each attending jurisdiction. If no opposing vote is cast a second time, then the motion will be recorded as "approved unanimously by acclamation." No opposition was voiced with this voting method from the Board for the meeting tonight.

2. Adoption of the Agenda

Summary:

Chair Miltich asked if any changes to the agenda were necessary. No changes were identified.

Motion:

Chair Miltich made a motion to the Board to adopt the agenda by acclamation unless at least one opposing vote is cast. No opposing vote was cast. Upon being put to a vote, the motion to adopt the agenda as presented was approved by acclamation.

3. Public Comment Period

There were no public comments.

4. Ethics Awareness & Conflict of Interest Reminder

Mr. Burke read the ethics awareness and conflict of interest reminder. No conflicts were identified.

5. **Consent Agenda**

Summary:

Chair Miltich requested action on the following consent agenda item:

1. September 15, 2021 CRTPO Board Meeting minutes

Motion:

Chair Miltich made a motion to the Board to approve the consent agenda item by acclamation unless at least one opposing vote is cast. No opposing vote was cast. Upon being put to a vote, the motion to adopt the consent agenda was approved by acclamation.

6. **2050 Metropolitan Transportation Plan**

Presenter:

Neil Burke

Summary:

Information was provided to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to approve the non-roadway financial projections for the 2050 MTP.

Mr. Burke began the presentation by providing an overview of upcoming actions for the Board regarding the 2050 MTP. The Board will be requested to open a public comment period on the 2050 MTP draft report during the November 17 meeting.

He then provided an overview of FHWA's fiscal constraint concept for MPO's MTPs. The Board approved the roadway funding forecast in February 2021 which was required to develop the fiscally constrained project list. The action request tonight would cover the non-highway STI, transit, maintenance and discretionary funding forecasts within the 2050 MTP. Mr. Burke explained the process to develop the non-highway STI and discretionary funding forecasts entailed determining the amount of funding for these programs within the current 2020-2029 STIP and developing revenue projections using an annual escalation rate between 2030 and 2050 to obtain the total estimated amount. He explained that Division 10 and 12 staff provided current maintenance budgets and the projected amounts were calculated by using an annual escalation rate.

Mr. Burke explained the process for calculating the transit capital and operating funding forecasts for the 2050 MTP. He explained that there will be ongoing coordination with CATS and the other transit agencies to define capital transit projects. Amendments to the 2050 MTP will be required when projects are identified.

He concluded the presentation by stating that the TCC unanimously recommended that the Board approve the non-roadway financial projections for the 2050 MTP during the October 7 meeting.

Motion:

Chair Miltich made a motion to the Board to approve the non-roadway financial projections for the 2050 MTP. The motion would be approved by acclamation unless at least one opposing vote was cast. No opposing vote was cast. Upon being put to a vote, the non-roadway financial projections for the 2050 MTP were approved by acclamation.

7. CRTPO Strategic Plan

Presenter:

Rich Denbow, Cambridge Systematics

Summary:

Mr. Denbow provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation's purpose was to review the major components of this effort prior to a request for the Board to adopt the Strategic Plan in November.

Mr. Denbow began by explaining the origin of the plan was based upon a recommendation within the CRTPO Staffing and Resources Study (2019). Mr. Denbow then discussed the purpose of the plan and how it will be utilized within the CRTPO. An overview of the Steering Committee's role in the plan development process was provided. The Steering Committee led the process to develop the three major components of the plan: Mission and Vision Statements, six Goals, and 34 strategies to implement the goals. Mr. Denbow then reviewed the 34 strategies related to the 6 goals for implementation.

Mayor Pappas emphasized a common theme in the Strategic Plan development process was for CRTPO to provide proactive transportation planning for the region while being a resource for member jurisdictions to enhance their local planning processes. He explained that the Steering Committee guided the effort to develop the Strategic Plan, but they have also identified the next steps to implement the plan throughout the next 10 years. Mayor Pappas emphasized that the Board's input will be needed throughout the implementation phase and this may require additional resources, which will require additional levels of financial commitment.

Chair Miltich thanked Cambridge Systematics for their excellent work on the plan and he looked forward to the Board's adoption of the Strategic Plan.

Mr. Denbow concluded his presentation by stating that the Board will be requested to adopt the CRTPO Strategic Plan in November.

8. FY 2021 CRTPO Public Engagement Summary

Presenter:

Judy Dellert-O'Keef

Summary:

Ms. Dellert-O'Keef provided information to the Board via a Power Point presentation, the contents of which are incorporated into the minutes.

She began the presentation by providing a summary of the public engagement activities undertaken by CRTPO throughout FY 2021. Over 13,000 residents were reached through the CRTPO's remote public engagement activities, and over 600 residents contacted through Environmental Justice activities in in FY 2021. Ms. Dellert-O'Keef explained that fully remote engagement continued due to COVID in FY 2021 with significant participation as part of the kickoff of the 2050 MTP and the second year of the Beyond 77 planning process. Ms. Dellert-O'Keef concluded her presentation by providing an overview of engagement activities for FY 2022, which include the debut of a new CRTPO website, the 2022 CRTPO Orientation, and the implementation of the Beyond 77 study.

Mayor Pro-Tem Eiselt thanked CRTPO staff for the quality of remote public outreach that has been conducted throughout the past two years of the pandemic and encouraged them to develop best practices to integrate both remote and in-person engagement techniques when it is safe to do so.

9. Upcoming Agenda Items

Presenter:

Neil Burke

Summary:

The November 17 Board meeting will include the following agenda items:

- *Business Items:*
 - CRTPO Strategic Plan Adoption
 - CONNECT Beyond Regional Transit Study Endorsement
 - 2050 MTP & Revised 2020-2029 TIP: Open a joint public comment period beginning January 18 until February 17, 2022
 - These items are linked because of the air quality conformity determination
 - Public Involvement Plan Adoption with the CTP Section Revisions
- *Information Reports:*
 - Beyond 77 Corridor Study
 - November: Presentation of the final recommendations and overview of the deliverables
 - January 2022 CRTPO adoption of the plan
- An education session will be conducted prior to the November 17 Board meeting on the Economic Impact Study prepared for the Transformational Mobility Network.

Mr. Burke provided the following additional updates:

- CRTPO will hold an orientation for new and existing Board members on January 6, 2022. Staff is planning for an in-person event at the Government Center with proper social distancing protocols.
- The P6.0 Work Group has met in September and October and has meetings scheduled through the end of the year to determine criteria to develop the NCDOT 2024-2033 STIP by December 2022.
- CRTPO staff will participate in a City of Charlotte Adopt-A-City-Street litter pick up day along South Boulevard on Saturday, October 30 from 8 am – noon. Board and TCC members are encouraged to attend.

10. Board Member Comments

Presenter:

Michael Miltich

Chair Miltich stated that the Government Center is slated to re-open to the public on November 1, and asked Mr. Burke if he thought that an in-person meeting would be possible in November. Mr. Burke stated that he has heard that visitor access to the Government Center will be restricted to certain areas of the building and City management has not made available the full range of restrictions to staff as of today. Chair Miltich will review the agenda and coordinate with Mr. Burke regarding the format of the November 17 Board meeting.

11. Adjourn

The meeting adjourned at 7:25 p.m.