

CRTPO TECHNICAL COORDINATING COMMITTEE
Summary Meeting Minutes
October 7, 2021

Voting Members:

Chair – Liz Babson (CDOT), *Vice-Chair* – Andrew Ventresca (Troutman), Mike Pilarski – alt for Mark Wiebke (Charlotte-Douglas Airport), Dan Leaver (Charlotte General Services), Alysia Osborne – alt for Taiwo Jaiyeoba (Charlotte Planning, Design & Development), Aaron Tucker (Cornelius), Jason Burdette – alt for Doug Wright (Davidson), Dave Hill (Huntersville), Richard Hoffman – alt for Matthew Todd (Iredell County), Hunter Nestor (Marvin), Dana Stoogenke (Matthews), Megan Green (Meck. Co. – LUESA Air Quality), David McDonald (Metropolitan Transit Commission), Sarah McAllister – alt for Lisa Stiwinter (Monroe), Erika Martin (Mooresville), Jeff Littlefield – alt for Brett Canipe (NCDOT – Div. 10), Anil Panicker – alt for Mark Stafford (NCDOT – Div. 12), Dominique Boyd (NCDOT – TPD), Travis Morgan (Pineville), Matthew West – alt for Justin Russell (Stallings), David Cole (Statesville), Theo Ghitea – alt for Matt Hubert (Waxhaw), Karen Dewey (Weddington), Vagn Hansen (Wesley Chapel), Alex Riemondy (Focus Area Representative – Bicycle), Gwen Cook (Focus Area Representative – Greenway), Kate Cavazza (Focus Area Representative – Public Health), Tracy Houk (Focus Area Representative – Pedestrian)

Staff:

Curtis Bridges (CRTPO), Neil Burke (CRTPO), Robert Cook (CRTPO), Temekia Dae (CRTPO), Judy Dellert-O’Keef (CRTPO), Brian Elgort (CRTPO), Travis Johnson (CRTPO), Jerrel Leonard (CRTPO), Agustin Rodriguez (CRTPO), Jennifer Stafford (CRTPO), Theo Thomson (CRTPO), Andy Bailey (NCDOT – TPD), Loretta Barren (FHWA), Stuart Basham (NCDOT – Div. 10), Warren Cooksey (NCTA), Kathryn Cogar (CDOT), Anna Gallup (CDOT), Andy Grzymski (CDOT), J. Scott Miller (NCDOT CDE Div. - 10), Travis Preslar (NCDOT), Wendy Taylor (NCDOT)

Guests:

Hisham Abdelaziz (CDM Smith), Andrew Babb (Pond & Company), Nick Landa (RS&H), Todd McAulliffie (AECOM), Ty Parham (JM Teague Engineering & Planning), Michelle Podeszwa (LandDesign), Bill Thunberg (LNTC), Kevin Walsh (HDR), Matt Werder (HDR)

Liz Babson opened the virtual meeting at 10:00 a.m. Travis Johnson reviewed the virtual meeting guidelines and conducted a roll call to document attendance. Mr. Johnson determined that a quorum was achieved.

2. Adoption of the Agenda

Ms. Babson asked if changes to the agenda were necessary. Hearing none, she asked for a motion to approve today’s agenda.

Motion:

Dave Hill made a motion to approve today’s agenda. Andrew Ventresca seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

3. Consideration of Consent Agenda

Ms. Babson stated that the consent agenda for the October meeting contained the following item:

- Approval of September 2, 2021 TCC Minutes

Motion:

David McDonald made a motion to approve the consent agenda item. Mr. Hill seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

TCC BUSINESS ITEM

4.1 2050 Metropolitan Transportation Plan

Presenter: Neil Burke

Summary:

Mr. Burke provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Burke requested the TCC to recommend to the CRTPO Board to approve the non-roadway financial projections for the 2050 MTP. His presentation outlined ongoing activities, document production schedule, and the process followed to develop financial projections. He also identified available funds for each category in the 2050 MTP. During the document production schedule review, he shared that the TCC will be asked in November to recommend to the CRTPO Board to open the public comment period in January 2022 for the Draft 2050 MTP document. The unique nature of this request is due to the CRTPO Board not meeting in December.

The 2050 MTP non-roadway financial projections are a required element of the MTP by the FHWA and must be fiscally constrained based on anticipated future revenues. They consist of anticipated STI, discretionary, maintenance, and transit funding. Mr. Burke provided an overview of the MTP financial projections for the non-roadway STI funds, discretionary funds, maintenance funds,

Mr. Burke explained the process for calculating the transit capital and operating funding forecasts for the 2050 MTP. He explained that there will be ongoing coordination with CATS and the other transit agencies to define capital transit projects. Amendments to the 2050 MTP will be required when projects are identified.

Motion:

Mr. McDonald made a motion to recommend that the Board approve the non-roadway financial projections for the 2050 MTP. Mr. Ventresca seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

TCC INFORMATION REPORTS

5.1 CRTPO Strategic Plan

Presenter: Rich Denbow (Cambridge Systematics)

Summary:

Mr. Denbow provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Denbow provided an update on the CRTPO Strategic Plan and the work of the Steering Committee. The Steering Committee has guided development of the CRTPO's first Strategic Plan and

recently completed its work. His presentation shared the origins of the Strategic Plan from the Staffing and Resources Study. Following the origin, he shared the development process and three draft components of the Strategic Plan. Mr. Ventresca briefly shared his experiences serving on the Steering Committee created as part of the develop process of the plan. His comments included praise for the process and how well committee members were engaged during these meetings. Mr. Denbow also reviewed in detail the three draft components of the plan. These components included mission and vision statements, six goals, and 34 strategies to implement the six goals. He concluded his presentation by reviewing the next steps and important upcoming dates for the plan.

The TCC should expect to act on this item in November of 2021.

5.2 FY 2021 CRTPO Public Engagement Summary

Presenter: Judy Dellert-O'Keef

Summary:

Ms. Dellert-O'Keef provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentations covered the following points:

Ms. Dellert-O'Keef provided an update on the CRTPO's FY 2021 public engagement activities. This presentation highlighted important public engagement accomplishments and successes from the previous year. During her presentation she shared staff updates and highlighted important engagement numbers. Her presentation identified how the CRTPO adapted to engage the public using new virtual methods and utilized them for Beyond 77 and 2050 MTP. She concluded her presentation by identifying initiatives for FY 2022 which include the debut of a new CRTPO website, the 2022 CRTPO Orientation, and the implementation of the Beyond 77 study.

OTHER REPORTS

6.1 NCDOT Report

Jeff Littlefield (Div. – 10) and Anil Panicker (Div. – 12) provided an update on projects in the CRTPO planning area.

6.2 Project Oversight Committee Update

Jennifer Stafford stated that the fall call for discretionary projects has important upcoming deadlines. The required pre-submittal meeting with CRTPO staff must be completed by October 15 and applications for projects are due on October 29. A summary of the fall 2021 discretionary project call will be provided during the November 2021 meeting. The TCC will be asked to act on the applications in February of 2022.

6.3 Bicycle and Pedestrian Work Group Report

Curtis Bridges provided an overview of this afternoons BPWG agenda by stating that discussions will be conducted on the CRTPO's bicycle suitability map.

6.4 Charlotte Regional Alliance for Transportation

Robert Cook explained that the CRAFT Technical Committee met on September 27 and discussed projects updates, CONNECT Beyond regional mobility study, TIP development, and the P6.0 work group. The CRTPO also provided an update on the FY 2022 performance-based planning requirements.

The performance-based planning requirements discussion will be continued during the November 30 meeting.

6.5 Upcoming Issues

Mr. Burke shared an overview of the P6.0 work group meeting held in September. The work group discussed hold harmless scenarios for NCDOT 2024-2033 STIP projects. He also discussed how the work group is considering ways to re-evaluate projects that would not meet the criteria to be held harmless.

Mr. Rodriguez provided an update on Beyond 77. He shared that the Beyond 77 team will seek adoption of the plan by the CRTPO Board in January 2022. The TCC and CRTPO Board will receive a presentation in November.

Mr. Rodriguez shared that the CRTPO is participating with the City of Charlotte's adopt a street program and has adopted a 1.2-mile section of South Boulevard. The cleanup event will be held on Saturday, October 30 from 8am – 12pm. TCC and Board members are encouraged to sign up to volunteer.

Mr. Johnson reminded the TCC that the public comment period for amendments to the Public Involvement Plan opened on September 15 and will remain open until October 31.

The next TCC meeting will be conducted virtually on November 4, 2021 at 10 a.m.

7.0 ADJOURN

Ms. Babson determined that the agenda had been adequately completed and adjourned the meeting at 11:33 a.m.