

CRTPO TECHNICAL COORDINATING COMMITTEE
Summary Meeting Minutes
Virtual Meeting
November 4, 2021

Voting Members:

Chair – Liz Babson (CDOT), *Vice-Chair* – Andrew Ventresca (Troutman), Mike Pilarski – alt for Mark Wiebke (Charlotte-Douglas Airport), Dan Leaver (Charlotte General Services), Alysia Osborne – alt for Taiwo Jaiyeoba (Charlotte Planning, Design & Development), Aaron Tucker (Cornelius), Jason Burdette – alt for Doug Wright (Davidson), Dave Hill (Huntersville), Todd Huntsinger (Town of Indian Trail), Richard Hoffman – alt for Matthew Todd (Iredell County), Dana Stoogenke (Matthews), David McDonald (Metropolitan Transit Commission), Lisa Stiwinter (Monroe), Jeff Littlefield – alt for Brett Canipe (NCDOT – Div. 10), Anil Panicker – alt for Mark Stafford (NCDOT – Div. 12), Dominique Boyd (NCDOT – TPD), Travis Morgan (Pineville), Justin Russell (Stallings), David Cole (Statesville), Bjorn Hansen (Union County), Lisa Thompson – alt for Theo Ghitea (Waxhaw), Karen Dewey (Weddington), Alex Riemondy (Focus Area Representative – Bicycle), Gwen Cook (Focus Area Representative – Greenway), Kate Cavazza (Focus Area Representative – Public Health), Erin Pratt – alt for Tracy Houk (Focus Area Representative – Pedestrian)

Staff:

Curtis Bridges (CRTPO), Neil Burke (CRTPO), Robert Cook (CRTPO), Temekia Dae (CRTPO), Judy Dellert-O’Keef (CRTPO), Brian Elgort (CRTPO), Travis Johnson (CRTPO), Jerrel Leonard (CRTPO), Agustin Rodriguez (CRTPO), Jennifer Stafford (CRTPO), Theo Thomson (CRTPO), Sandra Aguilar-Hernandez (NCDOT), Loretta Barren (FHWA), Stuart Basham (NCDOT – Div. 10), Rick Baucom (NCDOT – Div. 10), Warren Cooksey (NCTA), Kathryn Cogar (CDOT), Brian Davis (NCDOT), Anna Gallup (CDOT), Andy Grzymiski (CDOT), Jason Lawrence (CATS), Andy Lelewski (NCTA), J. Scott Miller (NCDOT -Div. - 10), Blaize Nelson (CDOT), Travis Preslar (NCDOT), Theresa Torres (Union County Transportation), Jason Wager (Centralina Regional Council), David Wasserman (NCDOT)

Guests:

Hisham Abdelaziz (CDM Smith), Rich Denbow (Cambridge), Brady Finklea (Kimley Horn), Nick Landa (RS&H), Adam Howell (Atkins), Jorge Luna (HDR), Todd McAulliffe (AECOM), Erin Musiol (RS&H), Michelle Podeszwa (LandDesign), Bill Thunberg (LNTC), Kevin Walsh (HDR), Matt Werder (HDR)

Liz Babson opened the virtual meeting at 10:00 a.m. Travis Johnson reviewed the virtual meeting guidelines and conducted a roll call to document attendance. Mr. Johnson determined that a quorum was achieved.

2. Adoption of the Agenda

Ms. Babson asked if changes to the agenda were necessary. Hearing none, she asked for a motion to approve today’s agenda.

Motion:

Andrew Ventresca made a motion to approve today’s agenda. David Cole seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

3. Consideration of Consent Agenda

Ms. Babson stated that the consent agenda for the November meeting contained the following four items:

- Approval of October 7, 2021 TCC Minutes
- 2020-2029 TIP Amendments
- FY 2022 Unified Planning Work Program (UPWP) Amendment
- 2022 TCC Meeting Dates

Motion:

Mr. Ventresca made a motion to approve the consent agenda. David McDonald seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

TCC BUSINESS ITEMS

4.1 2050 MTP & Revised 2020-2029 TIP Public Comment Period

Presenter: Neil Burke

Summary:

Mr. Burke provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Burke began the presentation by stating that action was requested to recommend that the CRTPO Board authorize the release of the draft 2050 MTP report, draft air quality conformity determination report, and revised 2020-2029 TIP at the time the documents are ready. He reviewed the ongoing activities and project schedule for the 2050 MTP and important milestones of the project. During his presentation he shared that the request to approve the documents' release and to begin a public comment period is being made at this time because the Board will not meet in December. His presentation included a draft document overview of the nine chapters for the plan and he identified key components. The Advisory Committee will be requested to review the draft 2050 MTP in December.

He also shared an overview of public engagement, tools, and techniques that will be utilized for the MTP during the third phase of engagement. The third phase of public engagement on the MTP will be focused on the review of the draft report. He set the expectation for TCC member to raise awareness of the plan within their jurisdictions.

Mr. Burke shared the need for revising the 2020-2029 TIP & 2045 MTP Amendments. The TIP is a subset of the 2045 MTP and both documents should match. He stated that there are 91 project schedule delays in the CRTPO planning area based upon the revised 2020-2029 STIP that was adopted by the NC Board of Transportation in October 2020.

An Air quality conformity determination is being conducted for both the 2020 -2029 TIP and 2050 MTP fiscally constrained project list concurrently for CRTPO, Cabarrus-Rowan and Gaston Cleveland Lincoln MPOs.

He concluded his presentation by stating that the public comment period is scheduled to begin on January 18 and conclude on February 17, 2022. The target approval date for these documents is March 2022.

Motion:

Dana Stoogenke made a motion to recommend that the CRTPO Board authorize the release of the draft 2050 MTP report, draft air quality conformity determination report, and revised 2020-2029 TIP at the time the documents are ready. Lisa Stiwinter seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

4.2 CRTPO Strategic Plan

Presenter: Robert Cook

Summary:

Mr. Cook provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Cook requested the TCC to recommend that the CRTPO Board adopt the Strategic Plan. His presentation outlined the process followed to develop the CRTPO's first strategic plan and the plan's components. His presentation outlined the need and origing the planning effort, and the plan's elements. The Strategic Plan includes a new mission statement, vision statement, six goals, and thirty-four strategies for implementation. He emphasized that this plan would be a living document that would provide the flexibility to the organization to pivot as needed to address the needs of the region. Mr. Cook shared that one change was made to goal two, strategy a. This change was made to clarify the strategy and did not change the intent of this strategy. The plan was developed in response to a recommendation from the 2019 Staffing and Resources Study that called for the CRTPO to "undertake an organizational strategic planning exercise" in recognition of a need for more strategic planning in the region. The plans' next steps include a request for board action at the November meeting, the creation of a Strategic Plan document, and beginning to implement strategies and monitor progress.

Motion:

Mr. McDonald made a motion to recommend that the CRTPO Board adopt the Strategic Plan. Mr. Ventresca seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

4.3 CONNECT Beyond Regional Mobility Plan

Presenter: Jason Lawrence (CATS) & Jason Wager (Centralina Regional Council)

Summary:

Mr. Lawrence and Mr. Wager provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Wager requested the TCC to recommend that the CRTPO Board endorse the CONNECT Beyond Mobility Plan. CONNECT Beyond is a 12-county regional mobility plan that will guide the implementation of an integrated public transit network for the greater Charlotte region. He started the presentation by outlining the project background and five steps for improving mobility in the region. Next, Mr. Lawrence presented the high-capacity transit and emerging mobility corridors from the plan. He reviewed the process followed to collect feedback on the plan and the steps taken to engage the public. He shared that the plan was adopted by Centralina Regional Council Board of Delegates on October 13, 2021 and the Metropolitan Transit Commission endorsed the plan on

October 27, 2021. He concluded the presentation by reviewing the next steps for the plan focusing on implementation, education, and coordination of the plan.

Motion:

Mr. McDonald made a motion to recommend that the CRTPO Board endorse the CONNECT Beyond Mobility Plan. Lisa Stiwinter seconded the motion. A roll call vote was conducted, and the motion passed with Union County voting in opposition to the motion.

4.4 Public Involvement Plan: Recommended CTP Amendments

Presenter: Judy Dellert-O'Keef

Summary:

Ms. Dellert-O'Keef provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Ms. Dellert-O'Keef requested the TCC to recommend that the CRTPO Board approve amendments to the Public Involvement Plan. She provided an overview of the purpose of the Public Involvement Plan (PIP) and outlined the process followed to evaluate the CTP amendment guidelines within in the current public involvement plan and to develop recommendations to update the process. She identified the need for CTP revisions and why additional clarification was needed for public engagement for amendments and she shared the CTP amendment guidelines.

She explained that a public comment period was held from September 15 until October 31. She stated that one comment was received from NCDOT regarding future CTP 2.0 updates and that CRTPO Staff determined no modifications were needed to the recommended amendment.

Motion:

Lisa Thompson made a motion to recommend that the CRTPO Board approve amendments to the Public Involvement Plan. Dave Hill seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

TCC INFORMATION REPORTS

5.1 Beyond 77 Corridor Study

Presenter: Agustin Rodriguez & Adam Howell (Atkins)

Summary:

Mr. Rodriguez and Mr. Howell provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Cook gave an introduction by discussing the history and need for the Beyond 77 project. The Beyond 77 Corridor Study is an initiative focused on improving the user experience surrounding the I-77 corridor. Mr. Rodriguez started the presentation by providing an overview of the corridor, vision statement and the six goal areas for the plan. He shared sections of the draft plan and reviewed the draft document. Mr. Howell discussed the effort taken to create the plan and the public engagement implemented as part of the plan. He reviewed the elements in the plan and the education pamphlet created to raise awareness of the plan. Mr. Howell shared a high-level review of what the

Beyond77solutions.com tool and how member jurisdictions can utilize this tool. Mr. Rodriguez concluded the presentation by discussing next steps, including the creation of a Beyond 77 task force expected to be assembled in 2022.

A public comment period will be open until January 11, 2022. Action will be requested to recommend to the Board that it adopt the study during the January 2022 TCC Meeting.

5.2 I-485 Express Lane Project Update

Presenter: Brian Davis (NCDOT)

Summary:

Mr. Davis provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Davis shared an update on the I-485 Express Lane Project. His presentation included a project overview, highlighted work accomplished, project delays, and identified how NCDOT are addressing them. As part of his presentation, he discussed different project elements along the 485 corridor and an estimated completion date of these elements. He discussed how technology was being integrated into the toll lane project to improve corridor operations. He concluded the presentation by discussing ongoing project concerns and the proposed completion of the project.

NCDOT's current estimation for substantial completion of this project is late 2024.

5.3 CRTPO Discretionary Funds Project Call Summary

Presenter: Jennifer Stafford

Summary:

Ms. Stafford provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Ms. Stafford provided an update on the fall 2021 call for discretionary funds that opened on August 9 and closed on October 29. She explained that \$50 million in discretionary funds is available for eligible roadway, bicycle and pedestrian, transit projects and planning funds. She discussed a summary of applications received, types of projects submitted, and the amount of funds requested. She stated that the Project Oversight Committee (POC) will review the draft project scores and develop a recommended draft project list during their meetings in November and December.

The TCC and Board will be asked to take action to approve funding allocations for the recommended projects during the February 2022 meetings.

5.4 Performance-Based Planning: Transit Targets

Presenter: Jerrel Leonard & Erin Musiol (RS&H)

Summary:

Mr. Leonard and Ms. Musiol provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Leonard provided an update on the transit asset management (TAM) and transit safety components of the federally mandated performance-based planning requirements to the TCC. His presentation highlighted important transit asset management and transit safety components. Ms. Musiol discussed TAM requirements for transit agencies and the MPO. She reviewed the federal performance-based planning agency requirements, measures, and targets. Next, she went into detail for the Public Transportation Agency Safety Plan (PTASP) requirements and how they apply to transit agencies and MPOs. Mr. Leonard concluded the presentation by discussing the next steps for the transit targets. He shared that action will be requested at the December TCC meeting to recommend to the Board that it approve the CRTPO Transit Targets.

OTHER REPORTS

6.1 NCDOT Reports

Stuart Basham (Div. – 10) and Anil Panicker (Div. – 12) provided a written update on projects in the CRTPO planning area that was distributed after the TCC meeting.

Warren Cooksey shared that the North Carolina Turnpike Authority (NCTA) will recognize the 10th anniversary of the NC Quick Pass program in conjunction with the 10th anniversary of the opening of the Triangle Expressway in December.

6.2 Project Oversight Committee Update

Jennifer Stafford stated that the POC will start reviewing fall call project applications at the end of November and into December. The TCC will be asked to act on the applications in February of 2022.

6.3 Bicycle and Pedestrian Work Group Report

Curtis Bridges provided an overview of this afternoons BPWG agenda by stating that discussions will be conducted on Beyond 77's interactive dashboard and the Great Trails state plan update.

6.4 Charlotte Regional Alliance for Transportation

Robert Cook explained that the CRAFT Technical Committee met on September 27 and discussed projects updates, CONNECT Beyond regional mobility study, TIP development, and the P6.0 work group. The CRTPO also provided an update on the FY 2022 performance-based planning requirements. The performance-based planning requirements discussion will be continued during the November 30 meeting.

6.5 Upcoming Issues

Mr. Burke shared an overview of the P6.0 work group. He shared that the P6.0 work group is scheduled to meet the week of November 15. The work group has decided on recommendations for the hold harmless criteria and is now referred to as a delivery method. Any projects in the STIP that can be let prior FY 2026, are in right of way, or are funded with federal grants, will be held harmless and placed in the delivery portion of the NCDOT 2024-2033 STIP projects. The meeting next week will focus on a method to prioritize projects that do not meet the delivery classification to allocate the remaining funds within each STI tier to reach 100 percent program funding. An update will be provided at the December 2021 TCC Meeting.

The next TCC meeting will be conducted virtually on December 2, 2021 at 10 a.m.

7.0 ADJOURN

Ms. Babson determined that the agenda had been adequately completed and adjourned the meeting at 11:59 a.m.