

CRTPO TECHNICAL COORDINATING COMMITTEE
Summary Meeting Minutes
Virtual Meeting
December 2, 2021

Voting Members:

Chair – Liz Babson (CDOT), *Vice-Chair* – Andrew Ventresca (Troutman), Mike Pilarski – alt for Mark Wiebke (Charlotte-Douglas Airport), Dan Leaver (Charlotte General Services), Alysia Osborne – alt for Taiwo Jaiyeoba (Charlotte Planning, Design & Development), Aaron Tucker (Cornelius), Jason Burdette – alt for Doug Wright (Davidson), Dave Hill (Huntersville), Todd Huntsinger (Indian Trail), Richard Hoffman – alt for Matthew Todd (Iredell County), Franklin Deese (Marshville), Dana Stoogenke (Matthews), Sheldon Turner – alt for Megan Green (Meck. Co. – LUESA Air Quality), David McDonald (Metropolitan Transit Commission), Lisa Stiwinter (Monroe), Cami Weckerly – alt for Erika Martin (Mooresville), Jeff Littlefield – alt for Brett Canipe (NCDOT – Div. 10), Anil Panicker – alt for Mark Stafford (NCDOT – Div. 12), Dominique Boyd (NCDOT – TPD), Travis Morgan (Pineville), Justin Russell (Stallings), David Cole (Statesville), Bjorn Hansen (Union County), Theo Ghitea (Waxhaw), Karen Dewey (Weddington), Vagn Hansen (Wesley Chapel), Alex Riemondy (Focus Area Representative – Bicycle), Erin Pratt – alt for Tracy Houk (Focus Area Representative – Pedestrian)

Staff:

Curtis Bridges (CRTPO), Robert Cook (CRTPO), Temekia Dae (CRTPO), Judy Dellert-O’Keef (CRTPO), Brian Elgort (CRTPO), Travis Johnson (CRTPO), Jerrel Leonard (CRTPO), Agustin Rodriguez (CRTPO), Jennifer Stafford (CRTPO), Theo Thomson (CRTPO), Sandra Aguilar-Hernandez (NCDOT), Loretta Barren (FHWA), Stuart Basham (NCDOT – Div. 10), Roger Castillo (NCDOT), Warren Cooksey (NCTA), Kathryn Cogar (CDOT), Reuben Crummy (NCDOT), Anna Gallup (CDOT), Andy Grzymski (CDOT), Mohamed Kaddoumi (CDOT), J. Scott Miller (NCDOT Div. - 10), Travis Preslar (NCDOT), Wendy Taylor (NCDOT Div. – 10), Theresa Torres (Union County Transportation), Matthew West (Stallings)

Guests:

Hisham Abdelaziz (CDM Smith), Nick Landa (RS&H), Erin Musiol (RS&H), Michelle Podeszwa (LandDesign), Bill Thunberg (LNTC), Matthew Rea (CRC)

Liz Babson opened the virtual meeting at 10:00 a.m. Travis Johnson reviewed the virtual meeting guidelines and conducted a roll call to document attendance. Mr. Johnson determined that a quorum was achieved.

2. Adoption of the Agenda

Ms. Babson asked if changes to the agenda were necessary. Hearing none, she asked for a motion to approve today’s agenda.

Motion:

Lisa Stiwinter made a motion to approve today’s agenda. Alysia Osborne seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

3. Consideration of Consent Agenda

Ms. Babson stated that the consent agenda for the December meeting contained the following item:

- Approval of November 4, 2021 TCC Minutes

Motion:

Andrew Ventresca made a motion to approve the consent agenda. Ms. Stiwinter seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

TCC BUSINESS ITEM

4.1 Performance-Based Planning: Transit Targets

Presenter: Jerrel Leonard & Erin Musiol (RS&H)

Summary:

Mr. Leonard and Ms. Musiol provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Leonard began the presentation by stating that the requested action was to recommend that the CRTPO Board support the transit agencies' performance targets as part of the implementation of the federal performance-based planning requirements. He provided an update on the transit asset management (TAM) and transit safety components of the federally mandated performance-based planning requirements to the TCC. His presentation highlighted important transit asset management and transit safety components. Ms. Musiol discussed TAM requirements for transit agencies and the MPO. She reviewed the federal performance-based planning agency requirements, measures, and targets. Next, she provided an overview of the Public Transportation Agency Safety Plan (PTASP) requirements and how they apply to transit agencies and MPOs. Mr. Leonard concluded the presentation by discussing next steps for this effort which include the incorporation of transit targets within the 2050 MTP and continued coordination with the transit agencies within the CRTPO.

Motion:

Dave Hill made a motion to recommend that the CRTPO Board support the transit agencies' performance targets as part of the implementation of the federal performance-based planning requirements. Ms. Osborne seconded the motion. A roll call vote was conducted, and the motion passed unanimously.

TCC INFORMATION REPORTS

5.1 FY 2023 Unified Planning Work Program

Presenter: Robert Cook

Summary:

Mr. Cook provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

The UPWP is the CRTPO's annual budget and specifies the planning activities that are anticipated for the coming fiscal year. It documents the allocation of state and federal funds associated with each planning activity and is adopted annually in accordance with joint Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) guidelines. Mr. Cook's presentation provided an overview of the UPWP, how funding is used, reviewed major issues anticipated for FY 2023, and next

steps. He went into additional detail about the eight categories of how the UPWP is used and how they are funded.

A first draft of the UPWP will be presented to the TCC and Board in January of 2022 and a second draft will be presented in February of 2022. The TCC will be asked to make a recommendation to the Board to adopt the FY 2023 UPWP in March.

OTHER REPORTS

6.1 NCDOT Reports

Stuart Basham (Div. – 10) and Anil Panicker (Div. – 12) provided an update on projects in the CRTPO planning area.

Additionally, Mr. Panicker asked for the following statement to be included verbatim in the TCC Minutes.

Division 12 of the North Carolina Department of Transportation will be holding an open house/ public meeting about many of the transportation projects in the Mooresville area. The meeting will take place on Thursday, December 16th from 6:30 p.m. to 8 p.m. at the Charles Mack Citizen Center Merchant-Cedars Room located at 215 N. Main Street in Mooresville. NCDOT representatives will be available to answer questions and listen to comments regarding each project.

Many of the projects that might potentially come up for discussion at this meeting are projects that were submitted by CRTPO during previous rounds of prioritization. In the past, many of the questions from the public include specifics regarding the history and timeline of projects. The concerned local government and CRTPO staff are a big part of this process. Division 12 staff has reached out to CRTPO and local government staff requesting their presence at the public meeting. In the spirit of the 3C process i.e. the Cooperative, Comprehensive and Continuing transportation planning process we urge CRTPO staff to attend the upcoming public meeting.

Warren Cooksey reminded the TCC that the Turnpike Authority's toll policies establish schedules of small toll increases that take effect on January 1 of each year. Thus, a full-length trip on the Monroe Expressway for a two-axle vehicle with an NC Quick Pass will increase from \$2.66 to \$2.72 at the beginning of 2022. Other rates for bill by mail and larger vehicles will increase as well. NCTA will issue a press release about the rate increases later this month.

Dominique Boyd shared that work continues for CTP 2.0 and he will share an update next year.

6.2 Project Oversight Committee Update

Jennifer Stafford shared that POC will meet twice in December on December 9 and December 13.

These meetings will be used to review the fall call for projects application scores. The TCC will receive a short list of recommended projects in January of 2022.

6.3 Bicycle and Pedestrian Work Group Report

Curtis Bridges shared that the Bicycle and Pedestrian Work Group cancelled their December meeting.

6.4 Charlotte Regional Alliance for Transportation

Mr. Cook explained that CRAFT Technical Committee met on Tuesday November 30. They discussed the regional ITS plan, performance-based planning discussion and utilizing CommunityViz throughout the region. The next meeting will be in January and hosted by the Gaston-Cleveland-Lincoln MPO.

6.5 Upcoming Issues

Mr. Johnson reminded the TCC that Beyond 77 one-on-one meetings are available. Jurisdictions can register for these meetings using the following link.

<https://www.signupgenius.com/go/10c0f4aaaa923a0f9c07-beyond77>

The Beyond 77 one-on-one meetings are optional and may be used to discuss any questions, recommendations, implementation, and expectations for the plan.

Mr. Johnson requested that TCC members to work with their municipality's management to appoint CRTPO Delegates and Alternates for 2022 from their Boards as soon as possible. Information will need to be distributed to new and existing CRTPO delegates and alternates for the 2022 orientation which will be held on Thursday, January 6.

The next TCC meeting will be conducted virtually on January 6, 2022 at 10 a.m.

7.0 ADJOURN

Ms. Babson determined that the agenda had been adequately completed and adjourned the meeting at 10:48 a.m.