

CRTPO TECHNICAL COORDINATING COMMITTEE
Summary Meeting Minutes
June 1, 2023

Voting Members:

Chair – Liz Babson (CDOT), *Vice-Chair* – Andrew Ventresca (Troutman), Samantha Miller – alt for Dan Leaver (Charlotte General Services), Candice Rorie – alt for Alyson Craig (Charlotte PD&D), Aaron Tucker (Cornelius), Andrew Golden (Davidson), Heather Maloney (Huntersville), Todd Huntsinger (Indian Trail), Richard Hoffman – alt for Matthew Todd (Iredell County), Dana Stoogenke (Matthews), Megan Green (Meck. Co. – LUESA Air Quality), David McDonald (Metropolitan Transit Commission), Steve Frey (Mint Hill), Erika Martin (Mooresville), Sean Epperson – alt for Brett Canipe (NCDOT – Div. 10), Andy Bailey (NCDOT-TPD), Justin Russell (Stallings), Genesis Harrod (Statesville), Bjorn Hansen (Union County), James Kelly – alt for Lisa Thompson (Waxhaw), Alex Riemondy (Focus Area Representative – Bicycle), Gwen Cook (Focus Area Representative – Greenway), Irene Ivie (Focus Area Representative – Health), Tracy Houk (Focus Area Representative - Pedestrian)

Staff:

Neil Burke (CRTPO), Robert Cook (CRTPO), Temekia Dae (CRTPO), Judy Dellert (CRTPO), Travis Johnson (CRTPO), Jennifer Stafford (CRTPO), Theo Thomson (CRTPO), Justin Carroll (CDOT), Roger Castillo (NCDOT-TPD), Warren Cooksey (NCTA), Bradley Foulks (Mooresville), Theo Ghitea (NCDOT Div. – 10), Andy Grzymiski (CDOT), Amelia Helms (NCDOT – Div. 10, Martin Kinnamon (CDOT), Lora Mastrofrancesco (Huntersville), Felix Obregon (NCDOT Div. - 10), Johanna Quinn (CDOT), Stephen Trott (Huntersville), Will Washam (Mooresville), Tamika Weeks (Mooresville)

Guests:

Kevin Walsh (HDR)

Liz Babson opened the meeting at 10:01 a.m. after Travis Johnson determined that a quorum was achieved.

2. Adoption of the Agenda

Ms. Babson asked if changes to the agenda were necessary. Mr. Johnson shared that CRTPO Staff requested a change to the consent agenda by adding a recommendation that the Board adopt a resolution supporting Performance Measure 2 and Performance Measure 3 targets established by NCDOT. Ms. Babson asked for a motion to approve today’s agenda with the requested modification.

Motion:

David McDonald made a motion to approve today’s modified agenda. Erika Martin seconded the motion. The motion passed unanimously.

3. Consideration of Consent Agenda

Ms. Babson stated that the consent agenda for the June meeting contained the following items:

- Approval of May 4, 2023 TCC Minutes
- 2020-2029 TIP Amendments
- Resolution supporting Performance Measure 2 and Performance Measure 3 targets established by NCDOT

Motion:

Ms. Martin made a motion to approve the consent agenda. Mr. McDonald seconded the motion. The motion passed unanimously.

TCC BUSINESS ITEMS

4.1 Discretionary Program Supplemental Funding Recommendations

Presenter Andrew Ventresca, Troutman

Summary:

Mr. Ventresca provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

He began the presentation by stating that the action requested of the TCC was to recommend a proposed allocation of \$3,536,967 of the CRTPO's unobligated future year Surface Transportation Block Grant Program - Direct Attributable (STBG-DA) funding to two existing discretionary projects. The projects identified have experienced shortfalls and will need to amend the 2020-2029 TIP to allocate the funding to the existing discretionary projects.

Mr. Ventresca explained that a funding round was held for CRTPO member jurisdictions from March 1 until April 28 to request supplemental funds to address shortfalls for existing CRTPO discretionary-funded projects. Two applications were received from Waxhaw and Huntersville. Waxhaw requested \$392,367 in additional funding for the Downtown Waxhaw Pedestrian and Bicycle Facility Enhancements. Huntersville requested \$3,144,600 in additional funding for the NC 115 Widening (Mt. Holly-Huntersville Rd to Ramah Church Rd). The Project Oversight Committee (POC) reviewed the two applications at their May 11 meeting. The POC is responsible for reviewing requests and developing a recommendation to the TCC.

Motion:

Ms. Martin made a motion to recommend that the CRTPO Board approve \$3,536,967 of the CRTPO's unobligated future year Surface Transportation Block Grant Program - Direct Attributable (STBG-DA) funding to two existing discretionary projects that have experienced shortfalls and amend the 2020-2029 TIP to allocate the funding to the existing discretionary projects. Dana Stoogenke seconded the motion. The motion passed unanimously.

4.2 Draft 2024-2033 Transportation Improvement Program

Presenter: Travis Johnson

Summary:

Mr. Johnson provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Johnson presented on a request of the TCC to recommend that the CRTPO Board make an air quality conformity determination, adopt the 2050 MTP amendments, and adopt the 2024-2033 TIP during the June 21 meeting. The presentation updated the TCC on the Public Involvement, TIP Financial Plan, and Air Quality Conformity Determination.

He shared that a public comment period was held from March 16 – April 14 and a supplementary 14-day public comment period was held from May 4 – May 17 due to the release of project schedule

changes from NCDOT during the March 16 – April 14 public comment period. During both comment periods, four comments were received that expressed concern with the NCDOT project delays and the need for more active mobility projects in our region. He stated that after reviewing the comments, staff determined that none of the comments received require changes to the draft TIP or related documents.

Mr. Johnson stated that it is a federal requirement to demonstrate fiscal constraint of the DRAFT TIP as part of the adoption process to ensure that funding is available to complete projects. NCDOT has determined that funding sources and revenue estimates cover project costs in fiscal years 2024 – 2027 of the STIP and CRTPO's TIP.

The FHWA air quality conformity document stated that emissions expected from 2024-2027 TIP projects and 2050 MTP amendments are in conformity within the 8-hour ozone standards and conform to the purpose of the State Implementation Plan.

Motion:

Mr. McDonald made a motion to recommend that the CRTPO Board make an air quality conformity determination, adopt the 2050 MTP amendments, and adopt the 2024-2033 TIP during the June 21 meeting. Samantha Miller seconded the motion. TCC unanimously recommended that the CRTPO Board approve the requested motion.

4.3 2026-2035 TIP Development Process (NCDOT Prioritization 7.0)

Presenter: Travis Johnson

Summary:

Mr. Johnson provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Johnson presented on a request of the TCC to recommend that the CRTPO Board opens a 30-day public comment period on the draft P7.0 project lists.

His presentation covered proposed public involvement strategies, reviewed the creation of the P7.0 project list, and expected next steps in P7.0 development. He stated that the 30-day public comment period would be held from June 22 to July 22 if approved by the CRTPO Board. Public involvement would include social media promotion, a press release, P7.0 web page, and coordination with member jurisdictions. Project lists and maps are available on the CRTPO website. The P7.0 project lists can include up to 49 submittals for each mode. The project lists currently include 49 Highway; 26 Bicycle and Pedestrian; 2 Transit; 8 Rail; and 22 Aviation projects. TCC members are asked to review project lists for accuracy, provide feedback, and help promote the public comment period. The TCC will be asked to recommend the P7.0 project lists to the CRTPO Board at their August 3 meeting.

Motion:

Ms. Martin made a motion to recommend that the CRTPO Board opens a 30-day public comment period on the draft P7.0 project lists. Mr. McDonald seconded the motion. The TCC unanimously recommended that the CRTPO Board approve the requested motion.

TCC INFORMATION REPORTS

5.1 Waxhaw Parkway CTP Amendment

Presenter: Bjorn Hansen, Union County

Summary:

Mr. Hansen provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Hansen updated the TCC on the Waxhaw Parkway and a proposed amendment to the existing alignment within the CRTPO's CTP. He shared that in 2022 NCDOT completed a feasibility study for the Waxhaw Parkway. This study revised the existing alignment of the Waxhaw Parkway. The revised alignment has been endorsed by the Town of Mineral Springs, Town of Waxhaw, and Union County.

Union County will request that the TCC recommend to the CRTPO Board to approve the opening of a public engagement period during the July 6 TCC Meeting.

5.2 CRTPO Congestion Management Process Update

Presenter: Robert Cook

Summary:

Mr. Cook provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Cook updated the TCC on the CRTPO's congestion management process (CMP). The CMP is the CRTPO's systematic and regionally accepted approach for managing congestion. The CRTPO CMP is developed by identifying study area and congested areas; developing goals, objectives, and performance measures; evaluating system performance; identifying strategies; and developing an implementation plan. The CMP is updated every four to five years. This is typically done concurrently with the CRTPO Metropolitan Transportation Plan. The plan's goal is to manage congestion. It achieves this goal by developing congestion management measures; reducing non-recurring congestion duration; considering full range of congestion management strategies; and improving the resiliency, redundancy, and reliability of the transportation network. It is one way the CRTPO plans for future improvements to its transportation network. A CMP Taskforce will be created to re-examine CMP goals and performance measures; potentially identify new goals or performance measures; review current congestion management strategies; give feedback on our region's congested corridors; and verify that the CMP continues to be applicable to the CRTPO's vision, goal, and objectives.

He concluded by sharing the CMP six-month timeline and stating that next steps include coordinating with task force members about meeting dates, reviewing peer MPO CMPs, and meeting with task force members to review past CMP to identify areas for improvements.

OTHER REPORTS

6.1. NCDOT Report

No verbal updates were provided from NCDOT Division 10, Division 12, NCTA, or NCDOT-IMD.

Andy Bailey (NCDOT-TPD) made the following announcements:

- The Lawyers Road Widening Project (U-6170) Traffic Forecast (Widen Lawyers Rd to 4 Lanes from I-485 to Stevens Mill Rd) was delivered in February 2023. A new development is being proposed at the I-485 and Lawyers Road interchange in Stallings required an update to the Traffic Forecast.

- Additionally, he shared that the NCDOT-Traffic Survey Group has updated its seasonal grouping and factors table to assist MPOs and municipalities in factoring from Daily Volume to AADT by Day of Week by Month. This seasonal factor table can be found on the NCDOT Traffic Survey website by clicking [here](#).
- Dominique Boyd has taken a position within the Transportation Planning Division as the Statewide Initiatives Engineer. Mr. Bailey will be coordinating with the CRTPO in the interim until a new CRTPO Engineer/Coordinator is hired.

6.2. Project Oversight Committee Update

No updates were provided.

6.3. Bicycle and Pedestrian Work Group Report

The Bicycle Pedestrian Work Group Meeting was cancelled for June 1.

6.4 Upcoming Issues

Mr. Johnson announced that the CRTPO is opening a public comment period from June 1 through June 30, 2023 for the CRTPO Certification Review. On Tuesday June 27, FHWA and FTA will host an in-person review at the Charlotte Government Center. Federal law requires that every four years both the FHWA and FTA jointly review, evaluate, and certify the transportation planning processes of MPOs with populations that exceed 200,000. Board members will have an opportunity to meet with FHWA and FTA staff on June 27.

The next TCC meeting is scheduled for Thursday July 6, 2023, at 10 a.m.

ADJOURN

Ms. Babson determined that the agenda had been adequately completed and adjourned the meeting at 10:42 a.m.