

CRTPO TECHNICAL COORDINATING COMMITTEE
Summary Meeting Minutes
August 3, 2023

Voting Members:

Chair – Liz Babson (CDOT), *Vice-Chair* – Andrew Ventresca (Troutman), Samantha Miller – alt for Dan Leaver (Charlotte General Services), Candice Rorie – alt for Alyson Craig (Charlotte PD&D), Aaron Tucker (Cornelius), Andrew Golden (Davidson), Heather Maloney (Huntersville), Dana Stoogenke (Matthews), Megan Green (Meck. Co. – LUESA Air Quality), Brian Horton – alt for David McDonald (Metropolitan Transit Commission), Erika Martin (Mooresville), Theo Ghitea – alt for Sean Epperson (NCDOT – Div. 10), Anil Panicker – alt for Mark Stafford (NCDOT – Div. 12), Bjorn Hansen (Union County), James Kelly – alt for Lisa Thompson (Waxhaw), Vagn Hansen (Wesley Chapel), Alex Riomondy (Focus Area Representative – Bicycle), Gwen Cook (Focus Area Representative – Greenway), Irene Ivie (Focus Area Representative – Health)

Staff:

Curtis Bridges (CRTPO), Neil Burke (CRTPO), Kendall Clanton (CRTPO), Temekia Dae (CRTPO), Judy Dellert (CRTPO), Travis Johnson (CRTPO), Jerrel Leonard (CRTPO), Jess Odette (CATS), Jennifer Stafford (CRTPO), Theo Thomson (CRTPO), Justin Carroll (CDOT), Kathryn Cogar (CDOT), Warren Cooksey (NCTA), Andy Grzymiski (CDOT), Martin Kinnamon (CDOT), Scott Miller (NCDOT – Div. 10), Felix Obregon (NCDOT), Johanna Quinn (CDOT)

Guests:

Erin Musiol (RS&H), Ceyana Young, (Mecklenburg County Public Health)

Liz Babson opened the meeting at 10:01 a.m. after Travis Johnson determined that a quorum was achieved.

2. Adoption of the Agenda

Ms. Babson asked if changes to the agenda were necessary. Hearing none, she asked for a motion to approve today's agenda.

Motion:

Erika Martin made a motion to approve today's agenda. Candice Rorie seconded the motion. The motion passed unanimously.

3. Consideration of Consent Agenda

Ms. Babson stated that the consent agenda for the August meeting contained the following items:

- Approval of July 6, 2023 TCC Minutes
- FY 2024 Unified Planning Work Program Amendment
- Mecklenburg Transportation System FTA 5307 TIP Amendment
- Marshville Bypass Tolling Study Resolution

Motion:

Dana Stoogenke made a motion to approve today's consent agenda. Bjorn Hansen seconded the motion. The motion passed unanimously.

TCC BUSINESS ITEM

4.1 2026-2035 TIP Development Process (NCDOT Prioritization 7.0)

Presenter: Travis Johnson

Summary:

Mr. Johnson provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Mr. Johnson requested the TCC to recommend that the CRTPO Board approve the recommended Aviation; Bicycle and Pedestrian; and Rail project lists; and the amended Highway and Transit project lists for submission to NCDOT for scoring in Prioritization 7.0 (P7.0), which will develop the 2026-2035 Transportation Improvement Program (TIP). He reviewed the results of a 30-day public comment period that was held on June 22 and concluded on July 22, 2023 on the CRTPO's draft P7.0 project lists. Five public comments were received. He shared that in general, these comments supported projects in the draft P7.0 project lists and a general comment about the need for additional investment in public transit projects.

Mr. Johnson shared that during the public comment period, CATS requested the addition of six projects to the P7.0 Transit Project list. These projects included three corridor bus stop enhancements, two micro transit fleet expansions, and one fleet expansion to add two commuter buses to support all day service for a I-85 Mecklenburg to Gaston County route. If the P7.0 projects lists are approved by the CRTPO Board, the CRTPO will submit the projects in the NCDOT database following the Board meeting. NCDOT will close the project submittal window for P7.0 on September 29 and begin calculating quantitative scores

Motion:

Mr. Hansen made a motion to recommend that the CRTPO Board approve the recommended Aviation; Bicycle and Pedestrian; Rail project lists; and the amended Highway and Transit project lists for submission to NCDOT for scoring in Prioritization 7.0 (P7.0), which will develop the 2026-2035 TIP. James Kelly seconded the motion. The motion passed unanimously.

TCC INFORMATION REPORT

5.1 CRTPO Discretionary Grants Program Policy Guide Revisions

Presenter: Jennifer Stafford

Summary:

Ms. Stafford provided information to the TCC via a Power Point presentation, the contents of which are incorporated into the minutes [here](#). The presentation covered the following points:

Ms. Stafford provided an update to the TCC on a series of revisions to the Discretionary Grants Program Policy Guide. The Policy is used to prioritize and program all projects within the CRTPO planning area eligible to receive the funds. The CRTPO Discretionary Grants Program Policy Guide was adopted by the CRTPO Board in February 2019 and last revised in August 2020. She explained that these policy revisions were developed over seven POC meetings and were a collaborative effort with Mecklenburg County Health and Air Quality staff. If the policy revisions are approved by the Board in September, they will be utilized within the scoring process for the 2023 fall call applications.

Policy revisions may be summarized into the following nine categories:

1. Revising the maximum funding amount allowed for one project
2. Adding a contingency on the construction phase
3. Requiring inflation to be added to estimates
4. Limiting shortfall awards on individual projects
5. Project readiness based on funding request
6. Increasing the highway safety score from 10 to 15 points
7. Adding crash reduction and equity scoring criteria to highway projects
8. Adding air quality scoring methodology for ranking project applications for CMAQ and CRP funds
9. Administrative revisions that do not change the content of the Policy

She concluded by sharing that the TCC will be asked to make a recommendation to the CRTPO Board for approval of policy revisions during the September 7 TCC meeting. The CRTPO Board will be asked to approve the requested policy revisions during their September 20 meeting. Fall Call begins on August 14 and applications are due by October 31. The TCC asked general clarification questions about the changes to the policy concerning overall program funding, changes to application scoring, estimate review, and available funding.

OTHER REPORTS

5.1 NCDOT Report

Theo Ghitea (NCDOT – Div. 10) and Anil Panicker (NCDOT – Div. 12) provided an update on projects in the CRTPO planning area in the agenda packet prior to the meeting. Additionally, they announced that each division is hosting a public comment period that began on August 1 and will conclude on August 31 for the NCDOT Prioritization 7.0 project lists. An open house is scheduled at the Division 10) and Division 12 offices during the week of August 21 – August 25. Mr. Ghitea also announced that Division 10 will be sharing their draft P7.0 project list at an upcoming Transportation Staff Meeting.

5.2 Bicycle and Pedestrian Work Group Report

Curtis Bridges provided a summary of the agenda for this afternoon’s meeting which will include a discussion on community updates, Huntersville’s NCDOT Complete Streets Project, and updates on the Seam advancement Study and Reconnecting Communities & Neighborhoods Grant Program.

5.3 Upcoming Issues

Jerrel Leonard announced the formation of the Transit Providers Work Group. They will be conducting one on one interviews with the assistance of the Centralina Regional Council serving as a facilitator.

He also shared that next month, the TCC will receive Annual Report presentations from FTA 5307/5340 Transit Funding Program as part of the memorandum of understanding requirement.

The next TCC meeting will be conducted in-person on September 7, 2023 at 10 a.m.

6.1 ADJOURN

Ms. Babson determined that the agenda had been adequately completed and adjourned the meeting at 10:35 a.m.