CRTPO TECHNICAL COORDINATING COMMITTEE

Charlotte-Mecklenburg Government Center, Room 267
Summary Meeting Minutes
September 3, 2026

Voting Members: *Chair* – Andrew Ventresca (Troutman), *Vice-Chair* – Justin Carroll (CDOT), Candice Rorie - alt for Monica Holmes (Charlotte PD&D), Aaron Tucker (Cornelius), Andrew Golden (Davidson), Heather Maloney (Huntersville), Dana Stoogenke (Matthews), Megan Green (Meck. Co. – LUESA Air Quality), Brian Horton (Metropolitan Public Transportation Authority), Steve Frey (Mint Hill), Ashley Lattin (Mooresville), Sean Epperson (NCDOT–Div. 10), Travis Jordan – alt for Mark Stafford (NCDOT-Div. 12), Roger Castillo (NCDOT-TPO), Justin Russell – alt for Kevin Parker (Stallings), Erika Martin (Statesville), James Kelly (Waxhaw), Emily Hines (Wesley Chapel), Katie Daughtry – (Focus Area Representative – Greenway), Sarah Poplin (Focus Area Representative – Pedestrian), Dianne Thomas (Focus Area Representative – Public Health)

Staff: Curtis Bridges (CRTPO), Neil Burke (CRTPO), Kendall Clanton (CRTPO), Robert Cook (CRTPO), Judy Dellert (CRTPO), Brian Elgort (CRTPO), Emiley Gurganus (CRTPO), Travis Johnson (CRTPO), Jerrel Leonard (CRTPO), Will Snyder (CRTPO), Jennifer Stafford (CRTPO), Theo Thomson (CRTPO), Thea Walsh (CRTPO), Lee Ainsworth (NCDOT), Thomas Capodiscasa (Mint Hill), Scott Miller (NCDOT-Div. 10), Emma Stogner (CATS), Sage Weatherway (NCDOT-TPO), Tamira Weeks (Statesville)

Guests: Andrew Babb (Bolton + Menk), Rusty Bost (Labella Assoc.), Natalie Bowers (Pond & Company), Wade Carroll (Pond & Company), John Cock (Bolton + Menk), Olen Daelhovsen (Pond & Company), Andy Grzymski (Centralina), Connor Klasson (RS&H), Joyce Liu (Centralina), Carter Moreau (Kimley-Horn), Sarah Neiss (Centralina), Sydney Rosenblum (Kimley-Horn), Lyuba Zuyeva (WSP)

1. **Call to Order**
   Andrew Ventresca called the CRTPO TCC meeting to order at 10:02 a.m.

2. **Adoption of the Agenda**
   Summary:
   Mr. Ventresca asked if changes to the agenda were necessary. No changes to the agenda were identified. Mr. Ventresca asked for a motion to approve today's agenda.

   Motion:
   Erika Martin made a motion to approve today's agenda; Heather Maloney seconded the motion. The motion passed unanimously.

3. **Consideration of Consent Agenda**
   Summary:
   Mr. Ventresca stated that the consent agenda contained the following items:

   - Approval of August 6, 2026 TCC Minutes
   - 2026-2035 TIP Amendments
   - 2026-2035 TIP Amendments: Mooresville (BL-0082 & BL-0122)

- 2026-2035 TIP Amendments: CATS
- CATS Designated Recipient: Metropolitan Public Transportation Authority

Motion:
Brian Horton made a motion to approve the consent agenda. Andrew Golden seconded the motion. The motion passed unanimously.

4. TCC Business Item

4.1 Election of Focus Area Representatives

Presenter: Travis Johnson
Summary:
Mr. Johnson provided information to the TCC via a PowerPoint presentation, the contents of which are available upon request. The presentation covered the following points:

Mr. Johnson presented the recommendation for Greenway Focus Area Delegate. He stated that the Bicycle and Pedestrian Work Group (BPWG) discussed nomination of the Greenway Focus Area Representatives at the July and August meeting. During the August BPWG meeting, the BPWG recommended the appointment of Katie Daughtry to the greenway focus area representatives to serve on the TCC for the remainder of the 2026 calendar year:

Focus Area	Delegate	Alternate	Agencies
Bicycle	Dave Campbell	Marlee Henninge	Charlotte DOT
Greenway	Katie Daughtry	Joyce Figueroa	Mecklenburg County Park and Rec
Pedestrian	Sara Poplin	Keith Sorensen	Charlotte DOT / CATS
Public Health	Dianne Thomas	Vacant	Mecklenburg County

Motion:
Ms. Martin made a motion to recommend that the TCC Elect the Greenway Focus Area Representative to serve on the TCC for the remainder of the 2026 calendar year; Mr. Horton seconded the motion. The motion passed unanimously.

5. TCC Information Report

5.1 2026 FTA Section 5307 Transit Agency Annual Reports

Presenter: Jerrel Leonard
Summary:
Mr. Leonard provided information to the TCC via a PowerPoint presentation, the contents of which are available upon request. The presentation covered the following points:

Mr. Leonard presented on the annual status report for 2026 FTA Section 5307 Transit Agency Annual Report memorandums included in the TCC Agenda packet. Mr. Leonard shared that the CRTPO Board adopted a Memorandum of Understanding (MOU) in July 2021 that outlines the process and methodology for the annual apportionment and distribution of FTA Section 5307 funds. This MOU requires recipients to provide a report (via letter) to the CRTPO on the status of funds awarded. Unobligated funds older than three years or obligated funds with lapsed performance periods are subject to rescission and redistribution by CRTPO. Eligible activities for these funds include planning, engineering, capital investments (vehicles, facilities), and operating assistance for smaller transit operators.

The September TCC Agenda Packet included memorandums provided by Union County Transportation, Mecklenburg Transportation System, Iredell County Area Public Transit, and Charlotte Area Transit System identifying their FTA 5307 funding allocations.

6. Other Reports

6.1 NCDOT Reports

Division 10 and Division 12 provided updates on active projects within the CRTPO planning area that was included in the TCC agenda packet.

6.2 Upcoming Issues

- Jennifer Stafford announced that Discretionary Grants Program office hours will take place at the conclusion of the TCC Meeting.
- Will Snyder announced that Phase 1 community engagement window for the Comprehensive Safety Action Plan (CSAP) opens September 14 and runs through October 25. TCC members are asked to help spread the word by directing residents to safestreetsforus.com and letting the CRTPO know about any upcoming community events they could participate in by completing this form: https://airtable.com/appAsvGNCYfdWNEtR/pagvcoZIkrckUzZcl/form. The CSAP branding was announced as Safety Is No Accident: Shift Toward Safer Streets for All.

7. Adjourn

Mr. Ventresca determined that the agenda had been adequately completed and adjourned the meeting at 10:18 a.m.