

Comprehensive Transportation Plan Work Group

November 7, 2019 from 12:00 – 1:30 PM
Charlotte-Mecklenburg Government Center
Room 278

Call-in GoToMeeting:

<https://global.gotomeeting.com/join/165572461>

United States: +1 (872) 240-3311

Access Code: 165-572-461

AGENDA – Meeting #2

1. Introductions
2. Review proposed scope of work and schedule
3. Review, finalize and approve list of recommendations
4. Start discussion for top recommendations:
 - What is to be addressed?
 - How and who is responsible?
 - Is there anything in place?
5. Next Steps

Comprehensive Transportation Plan Working Group

Introduction and Mission Statement

Over the last four years, the Charlotte Regional Transportation Planning Organization (CRTPO) has had multiple working groups to address issues in the Comprehensive Transportation Plan (CTP). The last working group was involved with creating a whitepaper from 2018 to mid-2019. The Centralina Council of Governments (CCOG) conducted the study and developed a Whitepaper to understand and document how member jurisdictions within CRTPO are preserving and protecting corridors and rights-of-way (ROW) for the future transportation projects.

Eleven (11) recommendations were developed as a result of this study, and are highlighted in the whitepaper. One of the main goals for this new CTP working group is to further evaluate and make final recommendations to the CRTPO Technical Committee and Board on potential ways to address the issues and challenges for ROW preservation.

The second goal of this working group is to review the existing CTP amendment guidelines and help to rewrite or update the processes, gaps and missing sections (such as guidelines for transit and rail).

The anticipated duration for this working group to meet is 18 months. The kick-off meeting will be held in October 2019.

Scope of Work

TASK 1 – IDENTIFY TOP RECOMMENDATIONS FROM WHITEPAPER

Review and prioritize the eleven (11) recommendations from the CTP whitepaper. Some of those recommendations might be combined. The final number of recommendations to act on will be subject to the group's consent.

The main goal for this task is to address the issues of how to reserve, preserve and dedicate new ROW, how to dispose of unused ROW, and educate the public, stakeholders and elected officials about other ROW related issues. Below is a summary of the 11 recommendations:

1. Develop a process for disposition of unused ROW property
2. Develop model ordinance language for ROW
3. Database of existing parcel as future corridors
4. Develop template "future corridor" signs
5. Developing design guidebook for recommended typical sections (emphasis on ROW)
6. Educational material on ROW preservation (elected officials, residents, agents, developers)
7. Evaluate a landowner compensation fund program
8. Evaluate revolving fund program for developers
9. Identify tools within land development process for ROW reservation

10. Process for accepting and maintaining ROW
11. Study on using Temporary Use Corridor Zones

TASK 2 – RESEARCH AND ANALYSIS OF ALTERNATIVES

Once the group makes a final determination on what items to address from Task 1, a series of workshop meetings and brainstorming sections will be scheduled to develop a list of potential solutions. An advanced level of study may require a consultant or outside support. The group will make a recommendation on whether an advance study would need outside support or should be done in-house. Ideally, we will evaluate as many alternatives to each recommendation as possible. Each member is welcome to research outside workshop sections and bring ideas to meetings for further discussion.

TASK 3 – CONSOLIDATING ALTERNATIVES

A final document or report will be written summarizing a list of alternatives for each category (recommendation).

TASK 4 – AMENDMENT GUIDELINES FOR ROADWAY PROJECTS

The group will review the existing amendment guidelines for roadway and will make recommendations on how to improve the existing documents (needs revisions to clarify language, public involvement, approval levels, etc.). Similar to Task 2, this may require outside support, and the group will make a recommendation on that as well.

TASK 5 – AMENDMENT GUIDELINES FOR OTHER MODES

Unlike the guidelines for roadway projects, there is very limited information or no information at all for other modes of transportation (Bike, pedestrian, transit, rail, aviation). The last task for this working group will be to create guidelines for these modes. The group can review what other MPOs and agencies throughout the country have developed. If the group makes a recommendation to use outside support for further evaluation and execution, it can be combined with Task 4.

List of members:

Name	Agency	email
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Tracy Newsome	CDOT	tnewsome@ci.charlotte.nc.us
Travis Johnson	Town of Davidson	tjohnson@townofdavidson.org

** Chair

*** Special guest

CTRPO staff are available to assist. Mr. Robert Cook and Mr. Agustin Rodriguez are leading this effort serving as the director and manager respectively. Judy Dellert-O'Keef and Theo Thomson will be assisting in their roles of public engagement/outreach and administrative officer respectively.

Recommendation	Rank	Who should take care of this task? (e.g. CRTPO, Town, State, Other)
3. Database of existing parcel as future corridors	9	Joint effort (all)
9. Identify tools within land development process for ROW reservation	9	Joint effort (all)
6. Educational material on ROW preservation (elected officials, residents, agents, developers)	6	Joint effort (all)
10. Process for accepting and maintaining ROW	4	Joint effort (all)
1. Develop a process for disposition of unused ROW property	3	Joint effort (all)
8. Evaluate revolving fund program for developers	3	MPO and State
2. Develop model ordinance language for ROW	2	MPO and Town
5. Developing design guidebook for recommended typical sections (emphasis on ROW)	2	Joint effort (all)
4. Develop template “future corridor” signs	1	MPO and Town
7. Evaluate a landowner compensation fund program	1	Joint effort (all)
11. Study on using Temporary Use Corridor Zones	0	Joint effort (all)