

## CTP Work Group Meeting Minutes

The purpose of this memorandum is to document the discussion at the meeting held on January 18, 2022, through a virtual Zoom meeting. Below is a list of attendees who took part in this virtual meeting:

*Dana Stoogenke (Matthews)*

*Andrew Grzymiski (CDOT)*

*Brian Nadolny*

*Stuart Basham (NCDOT Div 10)*

*Julio Paredes (GCLMPO)*

*Dominique Boyd (NCDOT)*

*Julian Burton (CDOT)*

*Todd Huntsinger (Indian Trail)*

CRTPO Staff: *Bob Cook, Neil Burke, Judy Dellert-O'Keef, Jerrel Leonard, and Brian Elgort*

### Items Discussed:

#### 1. Review / Finalize draft task order for consultant services

- Staff needs to cost something out at a high level to be sure we can still issue a Task Order or if a RFQ will be required.
- Review other tasks to see what leads to the education topics/opportunities.
- We need to ask the intended audience what they feel their needed items are for education.
- Model Ordinance language is the top priority, but we'd like to be able to provide both (MO and signs) if there is enough money
- With regards to signage, we need to be sure we are including language associated with transit.
  - a. This items was focused on roadway from the white paper, but we don't want to miss transit. There could be something that comes out of CONNECT Beyond. May need to discuss with CATS.
- Would there be value in looking at funding alternatives/language?
  - a. NC can be limited in how we fund transportation projects. Insight on getting over the barriers, impact fees, etc. would be helpful. Are there creative ideas on how to generate some funds?
  - b. We need to very specific on what we want to get out of this task of funding mechanisms.
    - i. Specifically – funding for ROW acquisition.
  - c. Raleigh staff has talked to CDOT – they have mechanisms on how they apply funding. A short white paper on this topic might help – it may be worth looking at it some more.
    - i. Taiwo as a big advocate of learning more about Raleigh's process.
    - ii. Raleigh has special authority by the state to do this – every jurisdiction would have to go to the legislature for approval.
- Jerrel asked that we include acquisition process for ROW for transit corridors.
  - a. Need to include CATS in this discussion.

- i. The Silver Line is currently in negotiation with property owners for ROW acquisition.
  - It is tough to purchase land before the NEPA process.
    - a. You have to do the environmental work before acquiring ROW.
      - i. Town of Matthews would like to hear more about this.
      - ii. Brian Nadolny clarified, it's the actual purchase of property that isn't allowed before the NEPA is approved.
  - City of Charlotte has protected ROW for over 30 years for the Back Creek Church Road relocation.
    - a. Other development over time has locked NCDOT into a single alignment with no other options.
  - Add deliverables related to Model Ordinance.
    - a. Change 'synthesis' to 'develop' Model Ordinance language to be used by member jurisdictions.
    - b. Town of Matthews doesn't have specific language for preservation right now. They would like something that provides language on how to preserve ROW.
  - Change/use same terms – protection / preservations or dedication / reservation.
    - a. Add preservation to the terms we want designed.
  - Add transit to sign design guidelines deliverable.
  - Add funding mechanism to deliverable, once we determine what we really want. There have been several funding studies lately, so we may already have everything available.
  - Are there any case studies with comparable planning environments?
    - a. Is this research to be able to build a case for needing legislation – or do we need to get the legislation in place first?
  - Raleigh has a process they have to use for special impact fees. Would it be helpful to get the steps in the process to get the legislation approved?
  - We need an estimate of what each task would cost. We have prioritized the tasks with the Model Ordinance first and future corridor signs second.
    - a. Staff will re-organize the Task Order with the items listed in order of importance.
  - This time – 4 months – in the schedule will depend on the tasks that are moving forward within the final task order.
- 2. Other reports
  - No discussion.

Next Steps / Action Items:

- CRTPO staff to revise task order and send to Work Group for review before the February meeting.
- CRTPO staff to provide an estimate at the February meeting.

Next Meeting:

Virtual meeting: **11:00AM, Thursday, March 17, 2022**