

CTP Work Group Meeting Minutes

The purpose of this memorandum is to document the discussion at the meeting held on May 20, 2021 through virtual Zoom meeting. Below is a list of attendees who took part in this virtual meeting:

Andrew Grzymiski (CDOT)

Brian Nadolny (CATS)

Dana Stoogenke (Matthews) - Chair

Erika Martin (Mooresville)

Julio Paredes (GCLMPO)

Lisa Thompson (Waxhaw)

Richard Hoffman (Iredell Co.)

Stuart Basham (NCDOT Div 10)

CRTPO Staff: *Bob Cook, Jerrel Leonard, Brian Elgort, Judy Dellert-O'Keef, and Agustin Rodriguez.*

Items Discussed:

- Judy provided an update on the work to the Public Involvement Plan (PIP) in general and the CTP chapter.
- Due to the high number of updates/revisions to the entire document (all 51 pages), CRTPO staff decided to move forward with two updates; the first update to the CTP chapter (pages 32-38) only, then a second update to the other chapters.
- The goal is to complete the revisions to the CTP chapter by June/July timeframe and bring them to the CRTPO TCC/board for approval before Fall 2021 rather than waiting until all chapters are revised.
- The second update will most likely take another year due to staff workloads and priority with other projects/commitments; therefore, we will be going to TCC/board again in the calendar year 2022 or early 2023.
- There was a short update on a presentation from CDOT about ROW requirements.
- CRTPO staff to coordinate with Andy to see about having the presentation delivered to the wider Transportation Staff Meeting.
- Brian Elgort provided an update on the land development incentives.
- Brian had tried to reach out to the UNC school of governance without any success.
- There was an open discussion about the options listed in the CRTPO white paper, a few comments and suggestions from the group.
- It was decided to consolidate a list of the options available and proposed the pros and cons for each item.
- Brian to do one final attempt to get UNC School of Government (UNC SOG) input, likewise, he will be reaching out to the Centralina Regional Council for input on this topic.
- It was reiterated such a list is aimed to encourage member jurisdictions for consideration and not for CRTPO to adopt or implement – CRTPO is doing the homework on behalf of the towns, thus they can have options to adopt and implement.
- This task to be part of a right-of-way education material package and guidelines; however, for purposes of this working group, we want to complete one task at a time.

- At this time, the final deliverables are very general and will need discussion to get clarification on how we want to capture these recommendations/suggestions. For instance, incorporating in an existing CRTPO document vs new document, and what time of document if new?
- Ideas about training series were discussed (handbook, presentations, webinar series, etc.).
- There is a need to get legal to provide recommendations/oversight to any final ROW tools/materials.

Next Steps / Action Items:

- Agustin to send the latest PIP version (CTP chapter) for review
- Brian to assemble a list of land development incentives available with a preliminary analysis of the pros and cons for further discussion
- Brian to reach out to UNC SOG and Centralina for input on ROW dedication/preservation, and possible engagement with the CTPWG
- Coordinate with Andy on a future presentation at a TSM on what CDOT is developing for ROW

Next Meeting:

Virtual meeting: **June 17, 2021**, 10:30 AM to 12:00 PM