

Charlotte Regional Transportation Planning Organization

CRTPO CTP Work Group Meeting Summary

Meeting Location: Virtual Meeting

Meeting Date / Time: June 4, 2020; 12:30 to 1:30 p.m.

Meeting Participants:

Dana Stoogenke (Matthews) - Chair
Stuart Basham (NCDOT Div 10)
Andrew Grzymiski (CDOT)
Richard Hoffman (Iredell Co.)
Todd Huntsinger (Indian Trail)
Erika Martin (Mooresville)
Brian Nadolny (CATS)
Julio Paredes (GCLMPO)

CRTPO staff: Agustin Rodriguez, Bob Cook, Judy Dellert-O'Keef, Curtis Bridges, Neil Burke, and Jerrel Leonard

SUMMARY OF MEETING:

Items Discussed:

- Agustin gave a recap of where we were before we took some time off.
- The last two meeting minutes (Feb and Mar) and an updated schedule were briefly discussed.
 - Minutes were included in agenda packet for reference.
 - Schedule was review and will be revised prior to next meeting.
- It was asked if we could work on tasks 1 and 2 simultaneously, Agustin confirmed that we are.
- Curtis joined us and provided an update on NC Complete Streets policy, and bicycle and pedestrian plans.
- The Bike and Pedestrian Working Group (BPWG) has worked with towns to compile/identify 31 local plans for reference in the CTP.
- Curtis will provide information to TCC in July about Phase 1 updates which will be text changes. The maps will be amended as part of Phase 2. Currently, there is not a defined timeframe for mapping.
- There was discussion about the on-call consultants. The BPWG and CTPWG will work together on a scope of work for the consultant. Dana will represent the CTPWG in drafting the scope of work. Bob asked that this group review and provide input once a draft is available.
- Agustin provided an update on the CTP Amendments Guideline Recommendations spreadsheet.
- We had discussed combining the bike and pedestrian facility types. However, NCDOT has their CTP set up with bike maps, pedestrian maps, transit and rail, and non-transit rail types.

- There was clarification that fixed guideway does not include high speed rail. High speed rail falls under freight rail.
- Bob gave an update on the regional transit study and the need to coordinate with other MPO's and counties to ensure we are using the same terminology and sharing the same information.
- Before the next CTP work group meeting, we will define public, full public vs. partial public meetings and when it's applicable.
- Everyone is asked to review the draft to the CTP Amendments Guideline Recommendations and the Unadopted CTP Process prior to the next meeting.
- Andy and other members agree we need to extend the duration of this CTP meeting to 90 minutes.
 - CRTPO staff to coordinate with the BPWG since their meeting starts at 1:30 PM and a couple of members are on both working groups.

Next Steps / Action Items:

- Update and send CTP WG schedule – Agustin
- Distribute CTP local plans for bike and ped projects, and list of questions to NCDOT Complete Street Policy – Agustin/Curtis
- Review and provide comments/questions to the CTP Amendments Guideline Recommendations and the Unadopted CTP Process – Everyone
- Start a draft to define public, full public vs. partial public engagement and when it's applicable – CRTPO staff/Dana
- Coordinate on extending monthly meeting from 60 to 90 minutes – Agustin/Curtis

Next Meetings:

Virtual meeting – Monday, June 15 from 11 a.m. to 12 p.m.

Virtual meeting – Thursday, July 2 from 12:30 p.m. to 2 p.m. (pending coordination with BPWG)