

Charlotte Regional Transportation Planning Organization

CRTPO CTP Work Group Meeting Summary

Meeting Location: Virtual Meeting

Meeting Date / Time: June 15, 2020; 11 a.m. – 12 p.m.

Meeting Participants:

Stuart Basham (NCDOT Div 10)
Andrew Grzymiski (CDOT)
Todd Huntsinger (Indian Trail)
Erika Martin (Mooresville)
Brian Nadolny (CATS)
Tracy Newsome (CDOT)
Julio Paredes (GCLMPO)

CRTPO staff: Agustin Rodriguez, Bob Cook, Judy Dellert-O’Keef, Neil Burke, and Jerrel Leonard

SUMMARY OF MEETING:

Items Discussed:

Welcome and introductions.

CTP Amendment Guidelines Recommendations

Several changes were suggested:

- Under Administrative Amendment Scenarios:
 - Change *proposed* to *recommended* throughout.
- Under Procedural Amendments (MPO Adoption Required):
 - Add *recommended* to ‘Status change to needs improvement’ /*recommended*
- Remove the last column, titled Public Information Only
- Under Highway mode:
 - Combine grade separation and managed lanes for the purposes of the CTP Amendment guidelines
- Under Transit and Rail mode:
 - High Speed, heavy freight rail is one classification. The rest can be combined for the purposes of the CTP Amendment guidelines

Levels of Public Engagement Draft

All CTP guidelines and public involvement requirements need to be in one location. They will be included in the PIP. The guidelines can be added as an appendix if needed.

Administrative amendments will not require public engagement. The WG will continue to review the wording for recommended or required public notification/information about administrative amendments.

It was agreed that information regarding public involvement process, whether by jurisdiction or CRTPO, needs to be separate from the requirements based on project boundary limits.

The WG still needs to define major vs minor amendments and the appropriate level of public engagement related to type of amendment.

General

The WG agreed to schedule additional make-up meetings in July and August. If we find it is not needed, we can cancel the meeting.

Next Steps / Action Items:

- Update guideline recommendations table – Agustin
 - Consolidating Facility Types that have same scenarios and level of PIP
 - Eliminating the last column
 - Updating text within some of the scenarios
- Review and send comments for unofficial CTP amendment process - All
- Update public information description – Agustin and Judy
 - Several revisions
 - We will be updating the PIP, adding any new documentation from this working group as an appendix
- Send a doodle poll for a tentative make-up meeting (Mid-July or Mid-August) – Agustin
- Send outlook invite as a placeholder on best choice(s) from doodle poll – Agustin

Next Meeting:

Virtual meeting: July 2, 2020 from 12:30-2 PM