

Charlotte Regional Transportation Planning Organization

CRTPO CTP Work Group Meeting Summary

Meeting Location: Virtual Meeting

Meeting Date / Time: July 2, 2020; 12:30 – 2 p.m.

Meeting Participants:

Dana Stoogenke (Matthews)
Stuart Basham (NCDOT Div 10)
Andrew Grzymiski (CDOT)
Rich Hoffman (Iredell)
Erika Martin (Mooresville)
Tracy Newsome (CDOT)
Julio Paredes (GCLMPO)

CRTPO staff: Agustin Rodriguez, Bob Cook, Judy Dellert-O’Keef, Neil Burke, and Jerrel Leonard

SUMMARY OF MEETING:

Items Discussed:

CTP Amendment Guidelines Recommendations

Several changes were suggested and done during the meeting.

Levels of Public Engagement Draft

All CTP guidelines and public involvement requirements need to be in one location. They will be included in the PIP. The guidelines can be added as an appendix if needed.

Administrative amendments will not require public engagement. The WG will continue to review the wording for recommended or required public notification/information about administrative amendments.

It was agreed that the WG needs to start defining major vs minor amendments and the appropriate level of public engagement related to type of amendment.

Unadopted CTP Amendment Process

The WG briefly reviewed the unadopted CTP amendment process provided and agreed this is a good start. There was discussion about the benefit of requesting the Board to open the period for procedural amendments. It was determined that this step is needed so all jurisdictions are aware of proposed changes, especially if it impacts their jurisdiction. Additional discussion will continue at a later meeting.

General

The WG agreed to schedule additional make-up meeting in August. If we find it is not needed, we can cancel the meeting.

Next Steps / Action Items:

Action items and to-do list:

- Review current CTP amendment section of the PIP to start defining levels of amendments and necessary engagement.
- Draft a definition to differentiate major vs minor for amendment process.

Next Meeting:

Virtual meeting: July 16, 2020, 10 – 11:30 a.m.