

## CTP Work Group Meeting Minutes

The purpose of this memorandum is to document the discussion at the meeting held on August 19, 2021 through virtual Zoom meeting. Below is a list of attendees who took part in this virtual meeting:

*Andrew Grzymiski (CDOT)*

*Brian Nadolny (CATS)*

*Dana Stoogenke (Matthews)*

*Richard Hoffman (Iredell Co.)*

*Stuart Basham (NCDOT)*

*Todd Huntsinger (Indian Trail)*

*Tracy Newsome (CDOT)*

*Julian Burton (CDOT)*

*Dominique Boyd (NCDOT)*

*Ashleigh Sullivan (Aurigo)*

*Darren Schwartzkopf (Aurigo)*

*Matthew Osborne (Aurigo)*

*Randy Steele (Aurigo)*

CRTPO Staff: *Neil Burke, Brian Elgort, Judy Dellert-O'Keef, and Agustin Rodriguez.*

### Items Discussed:

- The revisions to the CRTPO Public Involvement Plan (PIP) is underway
  - A presentation about the revisions was conducted and discussed on 08/18 at Transportation Staff Meeting (TSM)
  - TSM members were asked to provide comments and feedback to the CTP amendment chapter
- The Land Development Incentives (LDI) were discussed to find a resolution and path forward, the working group has been reviewing this topic since June 2021
- Neil, Andy, and Richard provided comments on how to proceed with the drafted LDI recommendations:
  - Bring it to TSM first and see if there is interest in bringing it to TCC & Board
  - Present one recommendation at a time to TSM, so we can go in-depth with each presentation
  - Aim to present to TSM in September
  - Create a survey to see if people find it useful, want further education, etc.
- Aurigo Software provided an overview of their 17 software capabilities, and a detailed presentation of their Right-of-way (ROW) functionalities
- Andy and Dana provided comments and questions, leading to the most critical and immediate challenge regarding ROW; which is creating or building a repository of the ROW inventory throughout the CRTPO planning area
- Stuart and Dominique made comments regarding the complexity of this application, but agree there can be a potential benefit to address the ROW needs for NCDOT
- Agustin commented that Aurigo or equivalent will play an important role, because building a repository is the first step, yet ROW data is a dynamic process, and unless is updated periodically, it will become obsolete in a relatively short time

- Aurigo provided information of partnering vendors/companies that can help our region on the data collection and initial start-up for a repository (ROW inventory)
- Aurigo will follow up with Agustin, and recommended *Envision* as a vendor to help in the initial step of data collection; another option will be to have a summer intern or a local vendor

Next Steps / Action Items:

- Dana, Judy, and Agustin will be presenting to TCC and Board in September on the PIP revisions
- Brian to prepare a presentation for the Land Development Incentives at a TSM in September (date TBD)
- Agustin and Brian to develop a list of questions to ask TSM members about the LDI
- Agustin to find additional information about Envision on how they can help with ROW inventory
- Agustin to follow up with CRTPO leadership and Dana on Aurigo's feasibility from CRTPO

Next Meeting:

Virtual meeting: **September 16, 2021**, 10:30 AM to 12:00 PM