

## Charlotte Regional Transportation Planning Organization

### CTP Work Group Meeting Summary

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**Meeting Location:** Virtual Meeting

**Meeting Date / Time:** Dec 2, 2020

#### SUMMARY OF MEETING

A list of 13 questions was developed to further evaluate and to help in the decision process for each of the seven recommendations from the white paper.

The group was divided into three subgroups, each subgroup was to evaluate 2-3 recommendations.

The subgroups met via zoom breakout sections for approximately 20 minutes, then everyone returned to the main lobby to collectively discussed the findings by each subgroup.

**Subgroup 1** was supportive of pursuing items 1 and 3. The group was not in support of pursuing Item #2.

#1 – The first task is to determine what the full range of tools are.

#3 – The group agreed development of ordinance language is important and should be done.

Potential resources for model ordinance language:

- School of Governance
- Centralina Regional Council

#4 – The group commented that #4 - Education related – could be tied together with #3. The education materials will be helpful for new staff.

**Subgroup 2** agreed that items 4 and 5 should be pursued.

#4 - The WG needs to determine what education materials need to be created. The CTP doesn't preserve right of way, and it is not a one size fits all process.

- What process(es) are we talking about?
  - The CTP amendment public engagement process is being incorporated into the PIP.
  - How a jurisdiction uses the CTP to get ROW? Each jurisdiction probably uses different methods.

A website is the best way to create and share the education materials.

- Who would create the website?
- Could CTRPO Staff or a consultant create the initial site?
- Could CRTPO staff maintain the website, with a subset of member jurisdiction staff to offer support with updates.
- Updates will be needed, but not very often.

Our education materials could be a model for other MPO's to use as a resource.

Julio provided a NCDOT whitepaper that may help the WG.

#5 – The WG needs to define what signs/what type of facility are we talking about.

- Are the signs for neighborhood connections or regional corridors.
- Jurisdictions can do neighborhood signage now.

- #5 can be incorporated into #3 because most ordinances have language about signage at the local level.

To implement, the CTPWG can create a template and let the jurisdictions use it to create their own.

**Subgroup 3** agreed that items 6 and 7 can be combined into one single recommendation. A database or process will be time consuming and labor intensive to pursue at this time or at least in-house or CRTPO staff. More discussion will be needed to evaluate potential cost, it might require the assistance of a consultant.

#### Next Steps / Action Items

- Starting in January 2021, we will be meeting the third Thursday of each month from 10:30 AM to noon.
- Summarize questions from each group.
- Revisit white paper for specific sections that could answer some of these questions.
- Potential implementation steps for each group.
- CRTPO staff will work internally to put steps together for the WG.

#### Next Meeting

Virtual meeting: ~~January 21, 2021, 10:30 AM to 12:00 PM~~ Meeting cancelled

**February 18, 2021, 10:30 AM to 12:00 PM**