

CRTPO Discretionary Funds Call for Projects Summer – Fall 2019

June 24, 2019

Discretionary Projects / Funds Rescission Workshop

- The Policy Guide can be found on CRTPO's web site

www.crtpo.org/PDFs/Resources/ProjectOversightCommittee/DiscretionaryProjectsPolicy.pdf



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For more information regarding Charlotte Regional Transportation Planning Organization, please contact:
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Discretionary Funds Policy Guide

Adopted by CRTPO Board

February 13, 2019

- Call for projects to open August 2019
- Unified application process
- Presentation videos will be available
- More details to come in July

- Important dates for application process and awarding of funds:

Date	Activity / Milestone
February 2019	CRTPO Board adopts Discretionary Projects Policy and Annual Funding Timeline
March-April 2019	Call for Project-Shortfall Requests held for existing CRTPO projects
May 2019	Project Oversight Committee finalizes funding recommendations
June & July 2019	Funding recommendations presented to TCC & Board for information and approval
August 2019	Call for projects opens for new and existing projects
October 2019	Eligibility review / requests for follow-up information
October 2019	Call for Projects closes
November 2019	Project scoring & selection committee meetings
November 2019	Scoring decisions finalized

- Continued:

Date (cont'd)	Activity / Milestone
January 2020	Present award recommendations to TCC and CRTPO Board for information
February 2020	Present award recommendations to TCC and CRTPO Board for approval
March 2020	Call for Project-Shortfall Requests opens for existing CRTPO projects
April 2020	TIP & STIP Amendment process
April 2020	Announce funding list / send award letters
May 2020	Conduct project implementation workshop for awardees

Federal Aid Eligible

Yes

No

- Projects must comply with the statutory requirements of the FAST Act.
- All roadways submitted for improvements must be part of the Federal Aid System.

Problem & Solution

Yes

No

- Projects should address an identified community need and provide a highly effective solution to a current transportation problem.
- A significant portion of scoring is related to project effectiveness.

Adopted Plan Compliant

Yes

No

- Proposed projects are required to be part of an adopted plan.
- Examples: 2045 Metropolitan Transportation Plan (MTP), a Capital Improvement Program (CIP), other local plans.

Local Match

Yes

No

- All funded projects require a minimum 20% local cash match.
- Priority will be given to projects that contribute a higher match than 20%, thus freeing up discretionary funds.

Eligible Activities

Yes

No

- Projects are eligible to receive discretionary funds to complete any of the following activities:
- NEPA Documentation / Design; Utility Relocation; Land or Right-of-Way Acquisition; Construction; Transit Capital; Vehicle Replacements (i.e. emissions reduction)

Funding Request Amount

Yes

No


- May request a minimum of \$250,000 and a maximum of not more than 25% of all available funds for the particular federal fiscal year.
- Generally, requests for less than \$500,000 should be limited to active projects that need to address a shortfall.

Project Phase Complete	Contingency
No preliminary engineering / design completed	40%
Preliminary engineering / design complete, but right-of-way not acquired	30%
Preliminary engineering / design complete and right-of-way acquired	25%


- Line-item cost estimate prepared by a Professional Engineer or Registered Landscape Architect
- No more than 6 months old at date of project submittal
- Full project scope; includes CON, ROW, PE, utilities relocation, etc.

Review and consider the Funding Principles, which guide the awarding of funds.


Applicants shall be provided with guidance and training consistent with these principles, in order to develop a competitive project submittal.




Prior year unobligated funding will be given the highest priority for allocation.



Funding to be recommended for each mode (highway, non-highway) based upon the approved annual modal mix.



Priority will be given to awarding the CRTPO's discretionary funds as follows:




CRTPO staff shall consult with FHWA staff once all project submittals are received, to determine which are CMAQ funds-eligible.

TAP – Least flexible and least amount of funding; to be primarily for bike / pedestrian projects.

CMAQ – Reasonably flexible to all modes; must meet criteria.

STBG-DA – Greatest amount of funds; the most flexible.



Required that cost estimates apply a variable contingency percentage based on the amount of work that has been completed.

The following four question areas apply to all project types/modes.

The actual application questions will be released each year at the time the Call for Projects begins.



Problem & Solution Statement

Identify the problem and how project will solve it. Explain how project will address the goals & objectives in MTP.



Local Priority / Adopted Plans

Identify if project is in the MTP, CIP, small area plan, or other plans, or if project is in the TIP and there is a funding gap.



Critical Opportunity

Describe special circumstances related to funding need, including time-sensitivity, construction continuity, a critical funding gap.



Project Readiness

Priority will be given to projects that can be delivered rapidly. Points will be scaled based on the project status, as follows:

- No preliminary engineering/design completed
- Preliminary engineering/design complete, right-of-way not acquired
- Preliminary engineering/design complete & right-of-way acquired
- Construction bid phase

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