

Project Oversight Committee 9/8/2022 Meeting Summary

Note: The meeting was conducted as a virtual meeting through Zoom

POC Members: Andrew Ventresca, Stuart Basham, Alex Rotenberry, Cami Weckerly, Ashley Landis, Anil Panicker, David McDonald, Bjorn Hansen

CRTPO Staff and Guests: Neil Burke, Loretta Barren, Jennifer Stafford, Teresa Robinson, Travis Johnson, Scott Miller, David Wasserman, Theo Thomson, Jerrel Leonard, Kendall Clanton, Judy Dellert-O’Keef, Temekia Dae, Curtis Bridges

(The presentation is attached)

| Agenda Item | Purpose | Summary/ Decisions | Person Responsible | Follow-Up / Result | | | | | | | | | | |
|-------------------------------------|--|---|-------------------------------------|---|-------------------|----|--------------------|----|--------------------|----|-----------------------|-----------|-------------------|--|
| Welcome | | Welcomed POC members | Andrew Ventresca | None | | | | | | | | | | |
| Project Updates | <ul style="list-style-type: none"> BL-0011 - East Union St Improvements & Sidewalk (Marshville) Discretionary funded projects update | <ul style="list-style-type: none"> Marshville - Restriping project – the project was completed by a developer. The town of Marshville would like re-stripe another location. Discretionary funded projects update <table border="1" style="margin-left: 20px;"> <tr> <td>Awarded- programmed in future years</td> <td style="text-align: center;">18</td> </tr> <tr> <td>Engineering Phase</td> <td style="text-align: center;">31</td> </tr> <tr> <td>Right-of-way Phase</td> <td style="text-align: center;">24</td> </tr> <tr> <td>Construction Phase</td> <td style="text-align: center;">15</td> </tr> <tr> <td style="text-align: right;">Total Projects</td> <td style="text-align: center;">88</td> </tr> </table> | Awarded- programmed in future years | 18 | Engineering Phase | 31 | Right-of-way Phase | 24 | Construction Phase | 15 | Total Projects | 88 | Jennifer Stafford | Return with Marshville’s project limits request vs. 2020 Fall Call application |
| Awarded- programmed in future years | 18 | | | | | | | | | | | | | |
| Engineering Phase | 31 | | | | | | | | | | | | | |
| Right-of-way Phase | 24 | | | | | | | | | | | | | |
| Construction Phase | 15 | | | | | | | | | | | | | |
| Total Projects | 88 | | | | | | | | | | | | | |
| NCDOT LAP Workgroup | Information about the Local Administered Program (LAP) Workgroup | <p>NCDOT is hosting in-house workgroups for process improvement of the LAP process. CRTPO staff is attending the meetings. Near the end of the year, a survey will be sent to CRTPO’s discretionary funded project managers.</p> <p>NCDOT LAP Workgroup</p> <ul style="list-style-type: none"> Selection-Programming-Funding Subcommittee | Jennifer Stafford | None – Near the end of the year, a survey will be sent by NCDOT to CRTPO members. | | | | | | | | | | |

| Agenda Item | Purpose | Summary/ Decisions | Person Responsible | Follow-Up / Result |
|-----------------------------------|---|---|--------------------|--|
| | | <ul style="list-style-type: none"> • Project Development Subcommittee (PE, ROW/UTIL) • Project Delivery Subcommittee (CON & Closeout) | | |
| Shortfall Discussion | Review Shortfall criteria | The shortfall matrix was adopted in 2020 and seems to work well. The discussion was about project cost increases and whether additional shortfall scoring criteria need to be implemented. | Andrew Ventresca | Review original project scores and note possible changes in scores at a high funds requested amount (including a shortfall award). Report at next POC meeting. |
| Fall Call and POC Schedule | Fall Call reminder and POC meeting schedule | <u>October 28</u> : Fall Call Closes <u>November 10</u> : High-level summary of applications & applicant presentations (roadway and non-roadway) <u>November 24</u> : POC Meeting canceled – Thanksgiving <u>December 8</u> : POC Meeting – Scores presented and discussion <u>December 12</u> : MONDAY – Finalize recommendations <u>December 22</u> : POC Meeting – hold if needed | Jennifer Stafford | None |
| Questions and Adjourn | | Closing remarks | Andrew Ventresca | None |

AGENDA

- 1. Welcome** **Andrew Ventresca**

- 2. Project Updates** **Jennifer Stafford**
 - BL-0011 - East Union St Improvements & Sidewalk (Marshville)
 - Discretionary funded projects update

- 3. NCDOT LAP Workgroup** **Jennifer Stafford**
 - Selection-Programming-Funding Subcommittee
 - Project Development Subcommittee
 - Project Delivery Subcommittee

- 4. Shortfalls – Further discussions above the Shortfall Matrix** **Andrew Ventresca**
 - Total shortfall amount should not increase total project cost by more than 125 or 150%.
 - Should not apply for shortfalls that are in the same phase as previous submittal. (i.e. you applied at 30% design plans, you need to make it to real estate before asking for more funds). This increases the likelihood the new estimate is correct.
 - Limit shortfall requests to 1 (maybe 2) per project.

- 5. Upcoming and Meeting Schedule and Reminders** **Jennifer Stafford**
 - Next POC meeting: September 22, 2022
 - Reminder:
 - Fall Call is open
 - Presentations Nov. 10
 - Additional POC Meeting – December 12 at 11 a.m.

- 6. Adjourn**

Project Updates

BL-0011 - East Union St Improvements & Sidewalk (Marshville)

- Fall Call 2020
 - PE programmed in FY 23
 - CON programmed in FY 24

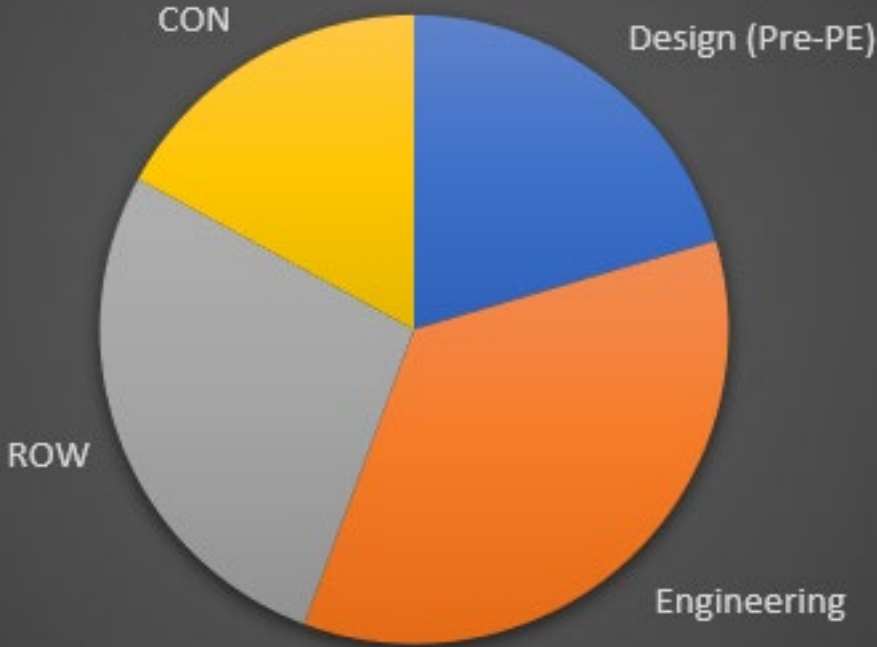
- Restriping project – Area was developed, and developer completed the work for the town

- Marshville would like to move the project to restriping crosswalks and/or parking spots on NCDOT Streets

- Exact location is not yet determined - will follow Discretionary Policy

- Committed not to request shortfall funds – Total funds awarded \$318,000 with \$80,000 match

CRTPO Discretionary Funded Projects



| | |
|-----------------------|-----------|
| Design (Pre-PE) | 18 |
| Engineering | 31 |
| ROW | 24 |
| CON | 15 |
| Total Projects | 88 |

| Number | Project Status as of August 1, 2020* |
|-----------|--------------------------------------|
| 9 | Planning Studies |
| 2 | Capital projects |
| 19 | Design (many new projects) |
| 7 | Preliminary Engineering Phase |
| 23 | Right-of-way Phase |
| 27 | Construction Phase |
| 10 | Recently completed |
| 97 | Total Projects |

65 Suspended Projects

* Before 2020 Fall Call

| Number | Project Status as of Sept 7, 2022** |
|------------|--|
| 6 | Planning Studies |
| 0 | Capital Projects |
| 18 | Design (most programmed to start in later years) |
| 31 | Preliminary Engineering Phase |
| 24 | Right-of-way Phase |
| 15 | Construction Phase |
| 8 | Recently completed (in 2022) |
| 102 | Total Projects |

0 suspended

**Includes 2020 & 2021 Fall Call

NCDOT LAP Workgroup

NCDOT LAP Workgroup

Selection-Programming-Funding Subcommittee

Project Development Subcommittee (PE, ROW/UTIL)

Project Delivery Subcommittee (CON & Closeout)

Shortfall Discussion

The following criteria is a tool to help guide project selection if the requests are greater than the funding available during the biannual shortfall call:

- Percent increase in CRTPO request over the project’s original budget;
- Most recent project phase completed (construction phase projects receive highest priority);
- Percent of local funds committed for the shortfall request; and,
- Number of previous shortfall awards received for this project.

| Criteria | Points | | | |
|--|-----------------------------------|-----------------------------------|------------------|-------|
| | 1 | 2 | 3 | 4 |
| Percent Increase in CRTPO Request over Original Budget | Up to 50% | 51-99% | 100-149% | 150+% |
| Highest Phase Complete | ROW | Design | Planning or less | |
| Local Funds Committed | More than 25% or more than \$250K | Less than 25% or less than \$250K | | |
| Previously Received Shortfall Funds | 1 time | 2 times | 3 or more times | |

Scoring

| | |
|-----------------------------|-------------------|
| Low Priority Project | 9+ points |
| Evaluate for Funding | 8 or fewer points |

Shortfalls – Further discussions above the Shortfall Matrix

1. Total shortfall amount should not increase total project cost by more than 125 or 150%.
2. Should not apply for shortfalls that are in the same phase as previous submittal. (i.e., you applied at 30% design plans; you need to make it to real estate before asking for more funds). This increases the likelihood the new estimate is correct.
3. Limit shortfall requests to 1 (maybe 2) per project.

Fall Call and POC Schedule

2022 Fall Call Timeline



- October 28: Fall Call Closes
- November 10: High-level summary of number of applications
Applicant presentations (roadway and non-roadway)
Plan on 2-hour meeting
- November 24: POC Meeting canceled – Thanksgiving
- December 8: POC Meeting – Scores presented and discussion
- December 12: MONDAY – Finalize recommendations
- December 22: POC Meeting – hold if needed

| Project Category | Funding Availability (in thousands) |
|--|--|
| | FY 23-26 |
| Planning | \$500 |
| Highway (New & Shortfall) 80% of Total Available Funds | \$46,496 |
| Non-Highway (New & Shortfall) 20% of Total Available Funds | \$11,624 |
| Total | \$58,620 |

Questions?

Adjourn!